# San José State University
## Department of Computer Science
## CS200W Graduate Technical Writing Section  s 01 & 03   Spring 2020

Course and Contact Information

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| Instructor : | Debra Hunter |
| Office  Location/Hours  : | Clark Hall Room 408L T/Th 1:00-3:00 and by appointment |
| Telephone : | (408) 924-7090 (During Clark Hall office hours only) |
| Email : | debra.hunter@sjsu.edu (BEST WAY TO REACH ME!) |
| Class Days/Time : | T/Th 9:00 am - 10:15 am (S01) and T/Th 10:30 am   11:45 am (S03) |
| Classroom : | Duncan Hall 450 |
| Prerequisites : | Graduate Student Standing |
| GE/SJSU Studies Category : | Satisfies the Graduation Writing Assessment Requirement (GWAR) |

Graduate technical writing workshop to develop advanced communication skills that will meet the professional needs of computer scientists, along with research methodologies and proper documentation for the master's thesis project.

# Canvas Website

You will find course information

You will meet the CS200W GE and Course Learning Outcomes with the following assignments:

| Title | Points | Word Count | GELO | CLO |
|---|---|---|---|---|

# Description of Major Course Assignments

Quizzes (100 pts.): On random days throughout the semester, you will be given a short quiz featuring questions on topics discussed during the prior class session or in any assigned readings. The quizzes will be distributed once at the beginning of class and will be worth 10 points each. If you are not in class when the quiz is distributed you forego any points available; quizzes cannot be made up. There will be eleven quizzes offered and your lowest quiz score will be dropped.

Job-related correspondence (100 pts.): You will prepare a current résumé highlighting your education, accomplishments and relevant job experience, and will also practice writing job application materials (e.g. a cover letter or email) using the established conventions and protocol of professional communication.

Project proposal (225 pts.): You will select a research topic of interest and will write a research project proposal that includes a description of the project's importance, how the project will be implemented, a work plan for carrying out the project, and a description of possible challenges presented by the project. This assignment has two parts: first, you will write a one-page description of your topic and then you will write the full project proposal. You will submit one draft of the topic document and two drafts of the proposal.

Literature review (425 pts.): Using the topic you selected for your proposal, you will write a literature review of scholarly sources (books, peer reviewed journal articles, refereed professional conference proceedings) that describe work already completed in your research area. The review will be written following IEEE editorial standards, and will include at a minimum a title page, an abstract, a table of contents, the review itself, and a list of references in IEEE format. You will submit three drafts of the lite000i1 0 0 1 3q0.00000912 0 refer

# Grading Information

My goal is to make the grading process as clear to you as possible. Descriptions of how assignments and exams will be graded can be found in the assignment or exam instructions, or in the associated grading rubric. Here are some facts about how your grades will be determined in this course:

How your grade is calculated : Each assignment in this course is given a point value. Once the assignment is scored, the points you earn are applied to your final course grade, which will be determined on the amount of points that you earn out of the 1000 points possible.

Grading t urnaround: My goal is to return your assignments to you as soon as possible after you submit them, and you can expect that I will grade your assignments within two weeks after they are submitted, although in most cases they will be returned to you sooner.

Final course grade: Your final course grade will be the grade that is shown on Canvas after the final assignment of the semester is completed and graded.

# Cheating and Plagiarism

Your assignments will be automatically submitted to Turnitin.com to check for matches against a

In-class, printed assignments and readings are due at the beginning of class time (9:00 am     or 10:30  am) on the indicated due date.  Assignments submitted to Canvas are  due at 11:59 pm on the indicated    due date .  *This schedule is subject to change with fair notice.*

Course Schedule

| Week | Date | Topic | Assignment/Reading Due |
|---|---|---|---|

| Week | Date | Topic | Assignment/Reading Due |
|------|------|-------|------------------------|
| | 3/12/20 Thursday | Oral presentation of proposal (small group presentations) | Assignment Due:   Writing Exercise #4 Reflection on Presentation SUBMIT TO CANVAS  on Sunday, 10/20/19 by 11:59 pm |