



Camtasia Quick Start Windows/PC

Camtasia is a video recording software that allows you to digitally capture your entire screen, a specific application window, or a customized region on your desktop. In addition, Camtasia gives you the power to edit your media by adding audios, videos, pictures, and much more!

Your videos can be

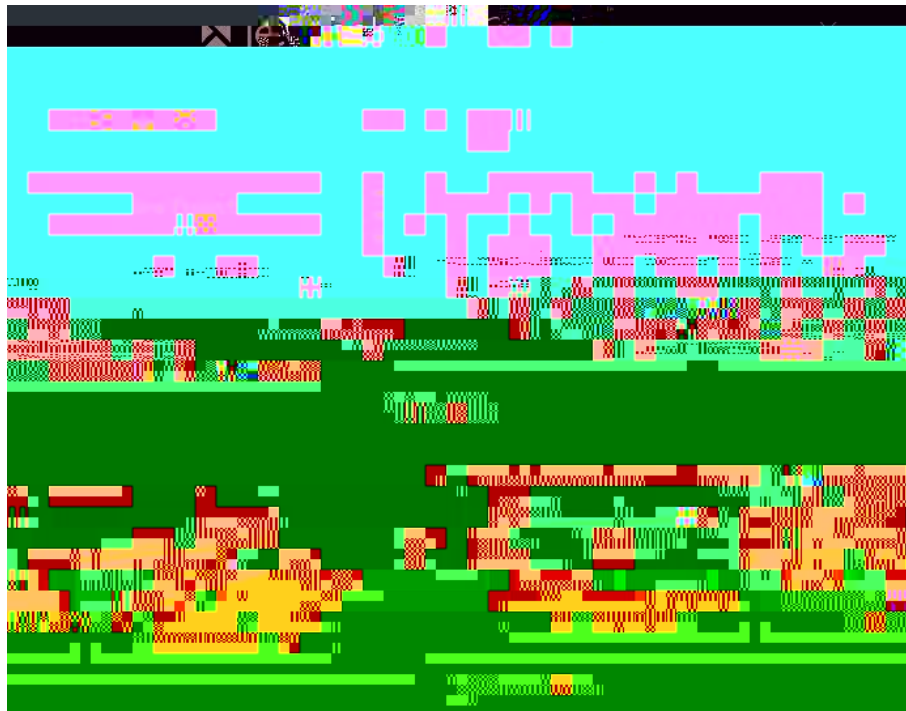
edited

- x New Recording this will open the Camtasia recorder
- x Open Project this will prompt you to browse for an existing project

From the Welcome screen you will also see a list of your recent projects and be able to access tutorials.

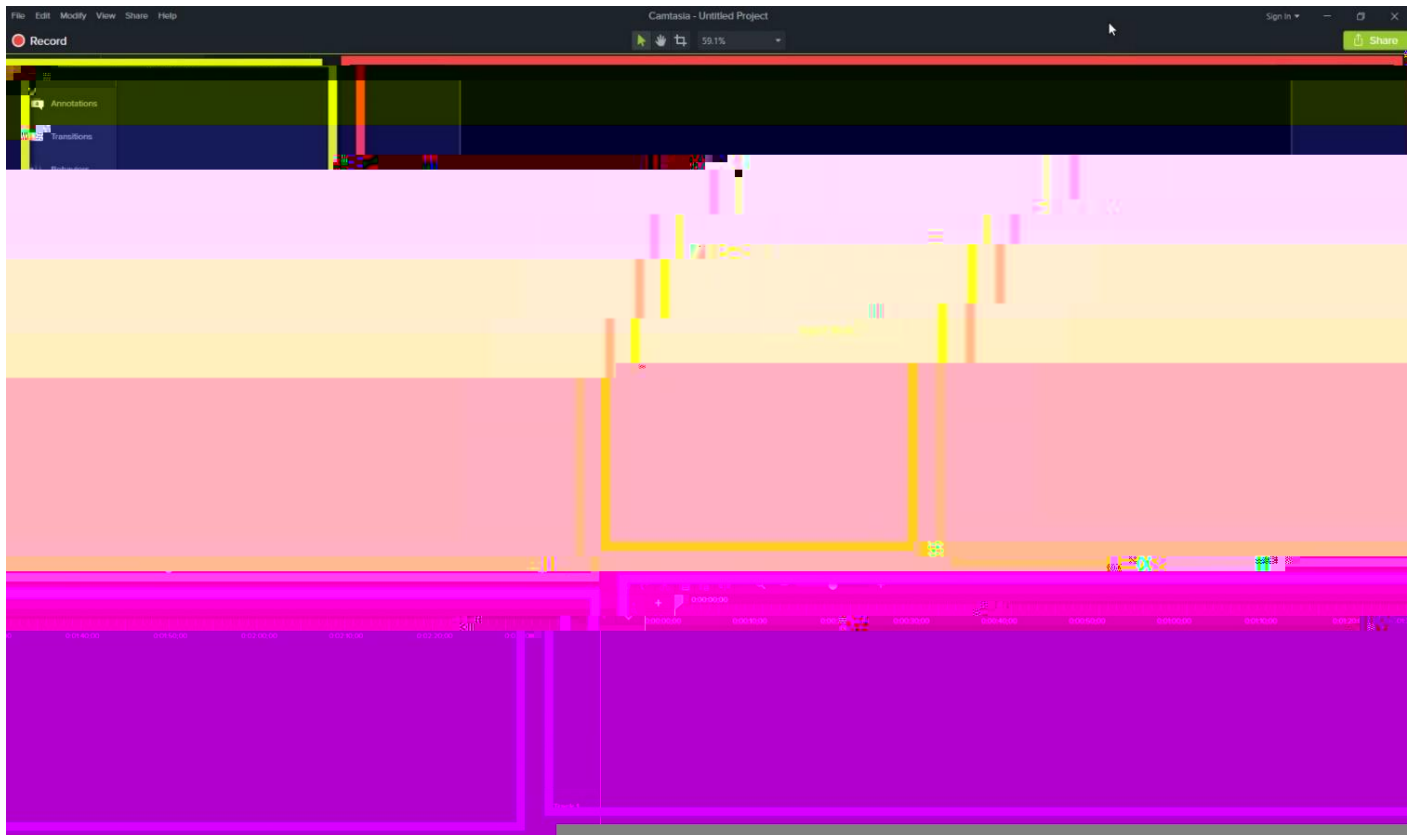
Getting Started:

Click on New Project to open up the Editor window for a first look around:

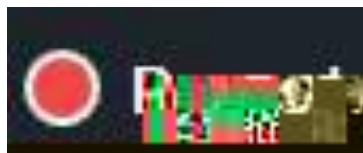


The EditorWindow is divided into 3 sections:

- **X Clip Bin (yellow box)** This is the storage area for all media used in your project. It contains video clips, callouts, transitions, animations, and much more. Select objects you want to use, and drag and drop them to the Timeline.
- **X Preview Window (red box)** - the area where you can preview your video. From here you can edit the video dimensions, use crop tool, resize/zoom in to see what you are doing, playback and navigate frame by frame, and adjust the properties of annotations (move, color, line size etc.).
- **X The Timeline (blue box)** this is where you assemble all your media including the timings of your zoom animations, callouts, and markers. This area also allows you to add multiple tracks, cut/copy/paste selected media from tracks, adjust volume and much more.



In order to begin recording, (whether it be a screen, webcam, or audio capture), click the Record button in the upper left corner. (NOTE: You can also do this from the previous welcome window.)





The CaptureWindow (shown below) opens up and will give you several options:

- x Select Area (yellow box) Full screen will record the entire screen. Clicking custom will enable you to select a specific size or a part of the screen. 1280x720 is a good standard size that is viewable on almost all devices, but you can record in any size you want.
- x Recorded Inputs (red box)- webcam. Will default to the lower right hand corner of your recording, but you can resize/reposition it when you edit your recording.
- x Record Button (blue box)- The red button starts the recording.

Once the desired screen size is selected press the red button to start recording the screen. You will get a recording countdown and your screen will look similar to the one shown below:

When you are done recording press



Sharing Project Files & Archiving:

By default, Camtasia projects reference media on your hard-drive, the content is NOT actually stored within your camproj project file. If you were to ever move, rename, or otherwise lose your hard drive content, when you opened your Camtasia project it would be empty.

Similarly sending someone your Camtasia project file will NOT contain the content that the camproj file references on your hard-drive. There is an archiving process to save your entire project file with all additional media and edits into one sharable folder.

To archive or share your Camtasia project, click on File >> Export as srt v X