

## Course and Contact Information

Instructor: Song-Ho Tran

Office Location:

6:30pm

Class Days/Time: Mondays, Wednesdays, 6:30-7:45pm

Classroom: Hugh (g) Gilmer Hall

: Prerequisites  
A3 or equivalent second semester composition course (with a grade of C- or better); Completion of core GE, satisfaction of Writing Skills Test and upper division standing.

GE/SJSU Studies Category: Area Z Written Communication II

## Course Description

Writing skills appropriate to majors in economics of lucid expression in essays, reports and other types of communication.

## Course Learning Outcomes (CLO)

Upon successful completion of this course, students w

## **Other technology requirements / equipment / material**

Students must have access to a laptop, computer, or other electronic device with access to MS Word, MS PowerPoint, and an Internet browser as well as the ability to upload and submit assignments to Canvas. I will only accept .doc, .docx, .pdf, .ppt, and .pptx files.

## **Library Liaison**

Economics 100W requires students to conduct scholarly research. Christa Bailey is the librarian for the Economics Department. She can be reached at [Christa.Bailey@sjsu.edu](mailto:Christa.Bailey@sjsu.edu) or (408) 808-2422

## **Course Requirements and Assignments**

SJSU courses are designed such that success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/studying, or course related activities. Other course structures will have equivalent workload expectations as described in the syllabus.

Assignments will be evaluated in terms of a student's ability to express a focused idea clearly and persuasively. This will require a clear thesis, careful organization, appropriate diction and sentence structure, substantial support for one's points, polished expression, and an awareness of one's audience. Library research will form a key component of several assignments.

### **Homework Assignments**

I will regularly assign homework. These will be opportunities for you to practice writing and build writing skills in a low-pressure format. I have listed some, but not all, of these homework assignments on the course schedule. I will announce homework assignments in class, and you can check the Canvas website for detailed homework instructions.

Please note: I will not accept homework assignments that are submitted late or outside of class.

### **Major Assignments**

#### *Economics: The User's Guide Essay*

In this essay (approximately 1000 words) you will be analyzing Chapters 1-4 and the Epilogue of *Economics: The User's Guide*.

#### Resume and Cover Letter

As part of the course's focus on professionalization, you will prepare a resume and cover letter (approximately 500 words).

#### Response Papers to Articles in *Real World Macro*

You will submit 2 essays (approximately 500 words each) that are responses to articles of your choice in *Real World Macro*.

#### Library Research Paper

Your major assignment for this class will be a research paper on an economic topic of particular interest to you. You will complete this paper in several stages throughout the semester, and it will go through multiple drafts before you turn in the final version. See major steps/assignments below.

- Research Proposal (approximately 500 words)





**Final Examination or Evaluation**

The final draft of your research paper will fulfill the required SJSU culminating activity.

**Grading Information**

appropriate examples). This is work that could serve as a model for other students. To receive an A as a course grade, the student must write 8,000 words or more over the course of the semester.

### B Grades

Grades in the B range are earned with work submitted on time that is of good quality. B work meets all the requirements and involves clear, coherent, carefully edited writing; for oral presentations it involves executing a clear, informative, and engaging presentation. The work has a clear purpose and appropriate development, but may lack originality or insightfulness. Written work demonstrates careful editing and a solid grasp on grammar and mechanics. To receive a B as a course grade, the student must write 8,000 words or more over the course of the semester.

### C Grades

Grades in the C range are earned with work submitted on time that fulfills basic requirements and is of satisfactory quality. This work is competent: the author establishes a purpose and supporting ideas, but arguments may be somewhat vague, unclear, or uneven. There may be structural issues and problems with the clarity of prose and incorrect use of grammar. To receive a C as a course grade, the student must write 8,000 words or more over the course of the semester.

### Grade Checks

In general, you should keep track of your own grade by keeping your returned assignments, noting the scores, and using the course grading breakdown listed above. If you need formal verification of your grade (for paperwork associated with a scholarship, student organization, etc.) you should email me at least 24 hours ahead of time. If you ask me in class with no advance notice, I will not provide a grade estimate for you. I do not discuss grades by email.

### **Contacting Instructor Tran**

### Office Hours

## **Classroom Protocol**

Our class time will

# Economics 100W-05, Writing Workshop, Spring 2020 Course Schedule

*The schedule is subject to change with fair notice via email and inin*



Week	Date	Topics, Readings, Assignments, Deadlines
8	W 3/18	<b>Discussion:</b> Student Research Paper Progress <b>Due:</b> Final Draft of Research Proposal
9	M 3/23	<b>Discussion:</b> Student Research Paper Progress
9	W 3/25	<b>Due:</b> Completed Draft of Research Paper (Hard Copy and Canvas)