

Administrative Services Credential

E A C E D E A C E C A E E B

For additional information, visit our website at:

Submit all forms and applicable fees with application packet.

Information Sheet:

\$25 Processing Fee: <https://commerce.cashnet.com/SJSUCRD>.

Program Contract: 408-924-3616.

Verification of Experience: This experience may be teaching, administrative, or a combination of experience earned in California and another state. This experience may be teaching, librarianship, health services, clinical or rehabilitative services, or a combination of school services equal to five years. Full-time service means service for a minimum of four hours per three-fourths of the total days in the school year. Substitute or part-time service does not apply. Experience must be on the district or employing agency letterhead and signed by the superintendent, assistant superintendent, director of personnel, or director of human resources. School or district personnel other than the applicant must verify all experience. The letter must include dates of employment and position(s) held.

Verification of Employment as an Administrator (CL-777):

CL-777, Department of Education, 343-343-3433