Environmental Resource Center

ENVS 181 – Sections 01, 02, and 03
Environmental Resource Center (ERC)
Fall 2024

Course and Contact Information

Faculty Advisor:	Prof. Katherine Cushing
Email:	katherine.cushing@sjsu.edu
Office Hours:	Tuesdays 10:00pm – 12:00pm
Class Days/Time:	T/Th 12:00pm – 1:15pm
Classroom:	WSQ 113

ERC Co-Directors: Simon Jan Maranguis, Malvika Malhotra, Kaili Mallari

Contact Information:
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ERC Class Meeting Location: WSQ 113
The ERC also has an office in WSQ 115, which may be used for office hours.

This course has a Canvas site. Please visit it regularly (i.e., at least three times a week) for materials, instructions, and assignments.

Course Description

Catalog Description - Supervised projects that support the Environmental Resource Center, a source of sustainability information and events for the campus and community; projects help students take personal action toward achieving and sharing approaches to a sustainable lifestyle and developing environmental leadership. This course is Credit/No Credit.

The ERC and ENVS 181

Class Groups

Each student will participate in two of the class groups. Each group will be responsible for planning and implementing at least two environmental education 'tabling' events on different environmental topics (e.g., policy, energy, restoration). Every group will table at a planned group October event and then organize their own table. Some groups may have more work at the

The class will meet on Tues/Thurs, 12:00 – 1:15 pm in person, unless otherwise noted. If we need to switch to Zoom for some occasional meetings, here are some class etiquette points:

Please put your camera on, whenever possible. Being visible helps develop community.

Mute your microphone unless you are talking.

Position your camera properly so that it is stable and at eye level.

Limit distractions/avoid multitasking.

Use appropriate and professional actual or virtual background.

For this class, students are required to have an electronic device (laptop, desktop or tablet) with a camera and microphone. You will need to have access to a reliable internet connection.

SJSU has a free equipment loan program available for students.
Visit https://library.sjsu.edu/student-computing-services for more details.

2. Complete Unit Hours

To receive credit, students must work the minimum required hours based on units enrolled:
1-unit student = 25 hours
2-unit student = 55 hours
3-unit student = 100 hours

To receive credit for your hours, fill out your timesheet and provide write-ups! *Keep track of your ERC hours regularly to make sure you receive credit.*

Update time-sheets and write-ups every Sunday by midnight.

Directors will check them every week.

Access ERC Timesheet in the Course Canvas Module–complete weekly
TIMESHEET

What is a Write-up? In order to track your work outside class, complete a detailed write-up with photos of you doing the work. Write-ups are required to be sent to the directors within a week of doing the hours. If they are not submitted within a week, those hours will not count or be accepted.

Total required hours are based on the number of units you are taking and divided as follows:

Hours Categories	1 unit = 25 hours	2 units = 55 hours	3 units = 100 hours
Outside Hours. Hours earned outside of class from independent and group work, as well as volunteering	20	45	85
A.S. Garden Hours/Spartan Eats	3	6	9
Sustainability Month Hours (*day of the event*)	2	4	6
TOTAL	**25**	**55**	**100**

Outside Hours*. Hours Earned outside of class doing Independent and Group Work*

Group meeting hours and hours you spend working on your group projects outside of class count in this category. Write ups are required to document these hours. Hours are also earned through volunteering for or participating in activitieoA4 (n idor)2.7.322 TD[(o(s)4.1 (a)4.n(A4 (n 0.52 TD[(o)0.98 72 708.78 T3.913 (r)d(a)i4 (r)2.

3. **Complete Participation and Assignments**

o receive credit for the course, you must participate productively by earning in person participation points and assignment points. Here is how these points are assigned:

Assignments	1 unit	2 units	3 units	Due Date
In-class Participation and Contribution to Group and Class Work (Individual)	50 points, min 30 req for credit	50 points, min 30 req for credit	50 points, min 30 req for credit	assessed 2x/semester
Weekly Check In (min 12 canvas assignments completed)	30 points, min 24 req for credit	30 points, min 24 req for credit	30 points, min 24 req for credit	various
Group e-Portfolio	25 points, min 20 req for credit	25 points, min 20 req for credit	25 points, min 20 req for credit	see schedule
Group Final Presentation	25 points, min 20 req for credit	25 points, min 20 req for credit	25 points, min 20 req for credit	see schedule

Here is a description of each element required for participation points:

Introductory Presentation: Give

Group e-Portfolio - Due Dec 3rd: This document will be a complete record of the work completed during the semester. **A previous group's portfolio from a past semester will be shared with you, as a model**. Your portfolio not only documents your group's activities and achievements, it should also be designed as a **reference to assist future ERC students**. Your group's portfolio should include the following:

Portfolio outline, with a list of all materials in the portfolio

ENVS 181 – Environmental Resource Center
Fall 2024 Course Schedule

Topics, readings, and due dates are subject to change, depending on the needs of the course.
Check Canvas regularly for updates.

Week	In-Class Activities	Assignments
Week 1	**Aug 22 (Thurs)** - Introduction to the ERC - ERC Directors Introductions - Student Introductions - Timesheet Explanation - Group Descriptions	**(Thurs)** Review syllabus and make sure you understand what is needed to earn credit for the course
Week 2	**Aug 27 (Tues)** - Groups will be assigned and meet for the first time. - Students work in groups to assign roles and responsibilities as well as create an action plan for their project. **Aug 29 (Thurs)** -	

| Week 5 | Sept 17 (Tues)
  - Group Work - Students will continue working on their respective projects.
  - Directors will meet with members to check in on hours credit progress

Sept 19 (Thurs)
  - Group Work - Students will continue working on their respective projects.
  - Directors will meet with members to check in on hours credit progress | (Tues & Thurs) Complete necessary tasks for your respective projects. Participate in activities to earn hours credit for ERC. Ensure your hours timesheet is up to date.

Hours Progress Check-in
1 unit= 15
2 units= 30
3 units= 45 |

  - Group Work - Studen7001 Tc 8 will continue

working on their respect -

Week 10

Oct 22 (Tues)
- Group Work - Students will continue working on their respective projects.
- Directors will meet with members to check in on hours credit progress

Oct 24 (Thurs)
- Group Work - Students will continue working on their respective projects.
- Directors will meet with members to check in on hours credit progress
- Arrange carpools for Keep Coyote Creek Beautiful Field Trip

(Tues & Thurs) Complete necessary tasks for your respective projects. Participate in activities to earn hours credit for ERC. Ensure your hours timesheet is up to date.

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Week 14	Nov 19 (Tues)	(Tues) Complete necessary tasks for your respective projects. Participate in activities to earn hours credit for ERC. Ensure your hours timesheet is up to date.
	- Brief Discussion of Reading [Kaili] - Group Work - Students will continue working on their respective projects. - Directors will meet with members to check in on hours credit progress **Nov 21 (Thurs)** - Career Workshop with Kristin Keller	**Hours Progress Check-In** **1 unit = 45** **2 units = 90** **3 units = 135**

Week 15   **Nov 26 (Tues)**

- No class, enjoy your break :)

Nov 28 (Thurs)

- **Thanksgiving Break - No Clast339 -1.6i Pr( )TjEMC /LBody ÆM43D 39 ƁDC /TT1 1 1Tc -5.3392 0.**