

San José State University

Required Texts/Readings

All readings will be available on Canvas.

Library ibp14 (s(r)-1on(.)]T.)16119 0 Td ()Tj EMC /H2 <</MCI3 1 >>BDC 16.T2(116119.0)46 (s)504]TJ 0 Tc

Grading Information

<i>Grade</i>	<i>Points</i>	<i>Percentage</i>
<i>A plus</i>	<i>960 to 1000</i>	<i>96 to 100%</i>
<i>A</i>	<i>930 to 959</i>	<i>93 to 95%</i>
<i>A minus</i>	<i>900 to 929</i>	<i>90 to 92%</i>
<i>B plus</i>	<i>860 to 899</i>	<i>86 to 89 %</i>
<i>B</i>	<i>830 to 859</i>	<i>83 to 85%</i>
<i>B minus</i>	<i>800 to 829</i>	<i>80 to 82%</i>
<i>C plus</i>	<i>760 to 799</i>	<i>76 to 79%</i>
<i>C</i>	<i>730 to 759</i>	<i>73 to 75%</i>
<i>C minus</i>	<i>700 to 729</i>	<i>70 to 72%</i>
<i>D plus</i>	<i>660 to 699</i>	<i>66 to 69%</i>
<i>D</i>	<i>630 to 659</i>	<i>63 to 65%</i>
<i>D minus</i>	<i>600 to 629</i>	<i>60 to 62%</i>

T

Technology Requirements

Students are required to have an electronic device (laptop, desktop, or tablet) with a camera and built in microphone. SJSU has a [equipment loan](#) program available for students.

See [Learn Anywhere](#) website for current Wi Fi options on campus.

Zoom Classroom Etiquette

Mute Your Microphone: To help keep background noise to a minimum, make sure you mute your microphone when you are not speaking.

Be Mindful of Background Noise and Distractions: Find a quiet place to “attend” class, to the greatest extent possible.

Avoid video setups where people may be walking behind you, people talking/making noise, etc.

Avoid activities that could create additional noise, such as shuffling papers, listening to music in the background, etc.

Position Your Camera Properly: Be sure your webcam is in a stable position and focused at eye level.

Limit Your Distractions/Avoid Multitasking: You can make it easier to focus on the meeting by turning off notifications, closing or minimizing running apps, and putting your smartphone away (unless you are using it to access Zoom).

Use Appropriate Virtual Backgrounds: If using a virtual background, it should be appropriate and professional and should NOT suggest obscene content that is objectively offensive or demeaning.

University Policies

Per University Policy S109, universitywide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' Syllabus Information web page <http://www.sjsu.edu/gup/syllabusinfo/>

Plagiarism

Plagiarism means that you have appropriated material that someone else said or wrote and presented it as your own. Plagiarism and other acts of academic dishonesty will not be tolerated under any circumstances. Plagiarism will not be tolerated and is a serious offense. All references must be cited. Penalties for plagiarism range from an F in the course to expulsion from the university. Students suspected of plagiarism will be reported to the Office of Judicial Affairs for disciplinary action. For more information please see <http://tutorialssjlibrary.org/plagiarism/>.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible or see me during office hours. Presidential Directive 097 requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) <http://www.sjsu.edu/aec/> to establish a record of their disability.

SJSU Peer Connections

Peer Connections' free tutoring and mentoring is designed to assist students in the development of their full academic potential and to inspire them to become independent learners. Peer Connections tutors are trained to provide content-based tutoring in many lower division courses (some upper division) as well as writing and study skills assistance. Small group and individual tutoring are available. Peer Connections mentors are trained to provide support and resources in navigating the college experience. This support includes assistance in

learning strategies and techniques on how to be a successful student. Peer Connections has a learning area, desktop computers, and success workshops on a wide variety of topics. For more information on services, hours, locations, or a list of current workshops, please visit Peer Connections website at <http://peerconnections.sjsu.edu> for more information.

SJSU Writing Center

The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at <http://www.sjsu.edu/writingcenter>. For additional resources and updated information, follow the Writing Center on Twitter and the SJSU Writing Center on Facebook.

GLST/GEOG 100W: Writing Workshop Fall 2022

Course Schedule

The schedule is subject to change with fair notice. Changes to the schedule will be sent via Canvas notifications

Week	Date	Topics and Readings	Assignment Deadlines
Week 1	Tues 8/23	Introduction & Course Overview	
Week 1	Thurs 8/25	Communicating Across Borders: The World of Englishes <i>Readings: MMoM03.h QqC</i>	

Week	Date	Topics and Readings	Assignment Deadlines
------	------	---------------------	----------------------

Readings:

- Watch “Evaluating Sources for Credibility”
<https://www.youtube.com/watch?v=PLTOVoHbH5c&t=4s>
- “Critically Analyg2.3 ()-20l2-1 (r)5m (a)6ti (2-1 ()-2 (S2)2 (2-1u(2-1 (r)5tic)6e(A)6 ()

Week	Date	Topics and Readings	Assignment Deadlines
Week 5	Thurs 9/22	Communicating Across Borders Responding to Reviews with Grammar, Style, and Syntax <i>Readings:</i> <ul style="list-style-type: none"> Sword, Helen. 2012. "Seven Secrets of Stylish Academic Writing." <i>The Conversation</i>. 	Communicating Across Borders Revision Plan due (in-class submission)
Week 6	Tues 9/27	Grant Writing 101 <i>Readings:</i> <ul style="list-style-type: none"> " - 	

Week	Date	Topics and Readings	Assignment Deadlines
Week 8	Tues 10/11	Grant Proposal Writing Using Visuals <i>Readings:</i> <ul style="list-style-type: none"> • Langton, Samuel. November 2019. "Even the most beautiful maps can be misleading." <i>The Conversation</i>. • MacPherson-Krutsky, Carson. July 2020. "3 questions to ask yourself next time you see a graph, chart or map." <i>The Conversation</i>. • Drakopoulos, Lauren and Shefali Juneja Lakhina. August 2018. "How 'story maps' redraw the world using people's real life experiences." <i>The Conversation</i>. 	Grant Proposal Draft due

Week Date Topics and Readings

Assignment Deadlines

Week Date Topics

Williams, Joseph M. and Joseph Bizup. 2013. *Style: Ten Lessons in Clarity and Grace* 1st ed. New York: Pearson Longman.