# San José State University

**Course Goals** 

## **Course Requirements and Assignments**

Dropping and Adding: Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, ... Refer to the current semester's Catalog Policies.

Grading: Use the percentages below and your scores to monitor your grade. Real time grade will be available along the semester on Canvas.

Credit-hour statement: This three-unit course requires a minimum of 9 hours per week to complete class-related readings and assignments (roughly 2.5 hours in class and 6.5 hours outside class per week.)

## **Classroom Protocol**

You are expected to come to every class on time. Class time starts with attendance check (not reflected in your final grade). However, classroom participation and results on the quizzes will be reflected in your final grade. No cell phone, emailing, or text messaging during class. If you need to make a phone call or send an email, or work on anything else that class material please excuse yourself from class or your instructor will ask you to leave the classroom. University Policies

## Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy F15-7 requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. Visit the Student Conduct and Ethical Development website for more information.

See here for other campus wide policies http://www.sjsu.edu/gup/syllabusinfo/

## **Grading** – **Exams**

20% weekly Quizzes (about 12 mini-exams, in class, Canvas based and proctored). Quizzes are based on key concepts from either (1) the lecture slides (2) the assigned readings. Quizzes takes a maximum of 10 minutes of class time, and are always proctored using a Lockdown browser, with the student camera ON during class time.

10% online participation. The class will meet 28 times over the semester on Zoom. Each session, students are eligible to earn 2 participation points by asking a question, bringing a comment to the class discussion, or being the "voice" of their working group. The recording of the lecture will be the proof material regarding the fairness of these point distribution. Follow you class participation grade after each lecture and make sure you are rewarded for doing your part.

30% Assignments (Home energy audit): As part of the activities in this class, you will complete 6 graded assignments. Late assignments are ALWAYS accepted following these penalty rules: 1 week after due date of unexcused delay -25%, 2 weeks after due date -50%.

- 1 Your home energy use (5 points)
- 2 Floor plan Assignment (5 points)
- 3 Direct Gain Assignment (5 points)

C- 69–71 D+ 67–68 D 64–66 D- 60–64 F < 60

# **Course Schedule**

Due to the possibility of changes, always refer to the electronic schedule on Canvas.