San Jose State University
College of Social Sciences / Environmental Studies Dept.
EnvS 193: Supervised Projects and Research

Instructor:	Bruce Olszewski

Office Location:

COURSE OBJECTIVE

   Welcome to an opportunity to participate with an environmental organization and/or project. This course is intended for students to gain project management skills while they study and research environmental topics that are otherwise unavailable in regular courses. Students will organize and implement projects and follow a definitive plan to complete activities in a timely basis.

   Many students earn EnvS 193 academic credit while engaged in service-learning and internship activities at the *Center for Development of Recycling (CDR)*. Service-learning, also known as community-engaged learning,

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computers and on Canvas. These documents will be the basis for determining the progress made on the
project, evaluating the project, and providing a grade.

Grading Standards for Written Assignments
All formal writing assignments and data management projects will be graded according to the following standards for assessing the quality of the content and the clarity of expressing concepts.

Scale (Points)		Grade	Content and Writing Standards
14-15	5	A	Content criteria: Outstanding response with superior supporting examples or evidence; logical analysis, reasoning, and explanation; clear mastery of content; includes relevant principles and details; excellent citation form and use. Writing criteria: Meets criteria below, plus demonstrates superior grammatical correctness and sense of personal style. Clear prose, easily read.
13-13.9	4.5	A- to B+	Content criteria: Good, solid response that uses excellent supporting examples or evidence; excellent reasoning and explanations; good citation form and use. Writing criteria: Meets criteria for 4, plus demonstrates superior grammatical correctness and sense of personal style. Clear prose, easily read.
12-12.9	4	B	Content criteria: Solid response that meets minimum required by assignment. Reasoning and explanations are adequate. Writing criteria: Very effective organization of paragraphs and paper; interesting, varied sentences; good grammar (usage, punctuation, etc.); few spelling mistakes; does not read like a first draft.
10.5-11.9	3.5	C	Content criteria: Response is accurate but cursory, and does not meet the minimum required for completeness; some inaccuracies or reasoning flaws; response is too general, lacks specific evidence; all sources cited but form is incorrect. Writing criteria: Reasonably effective organization of paragraphs and paper; serviceable prose; numerous errors of grammar or spelling; reads like a first draft.
7.5-10.5	2.5	D	Content criteria W Z • ‰ } v • } •v [š ((š] À o Ç question; response fails to support assertions with data or examples; major flaws in reasoning; explanations are unclear; displays inadequate understanding of content; lack of citation. Writing criteria: Structurally disorganized; paragraphs lack topic sentences or are not developed effectively; awkward sentence structure; poor grammar; poor spelling.
0-7.5	0-2.0	F	Content criteria: Response is missing or not submitted, or does not address the question. Writing criteria: Similar to 2, but even harder to read.

CLASSROOM PROTOCOL/STUDENT RESPONSIBILITIES

A key element of this course is learning and executing *project-management skills.* Students at CDR will hae8(will)]TJE1.

learn office skills. CDR and non-CDR students are expected to develop, implement and accomplish milestones established in a timeline using the tools provided in the course (See Appendices A and B). All research must be pre-approved and supervised by faculty. Class members who are consistently engaged with their project(s) and communicate regularly make for a good learning experience.

EnvS 193 requires visits and discussions with faculty and other advisors that are involved in the project. Non-CDR EnvS 193 students must complete a Project Schedule form and Project Profile. These schedules must include visits with faculty or other sources. The document will be used to discuss ‰ Œ } P Œ • • } v š Z ‰ Œ } i š ~ • • X d Z (} Œ u] • š } • Z Œ Á] š Z } š Z Œ academic advisor as it is also a record of project activities and progress.

<u>UNIVERSITY POLICIES</u>
General Expectations, Rights and Responsibilities of the Student
As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with ^ : ^ h [• ‰ } o]] • v ‰ Œ š] • ‰ Œ š] v] v P š } š Z ‰ Œ } µ Œ • š } (} o o } À about a class arises. To learn   important campus information, view <u>University Policy S90 t5</u> at http://www.sjsu.edu/senate/docs/S90-5.pdf and SJSU current • u • š **Policies and Procedures**, at http://info.sjsu.edu/static/catalog/policies.html. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not address the issue, it is recommended that the student contact the Department Chair as the next step.

Dropping and Adding
Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Add/drop deadlines can be found on the current academic year calendars document on the <u>Academic Calendars webpage</u> at http://www.sjsu.edu/provost/services/academic_calendars/. The <u>Late Drop Policy</u> is available at http://www.sjsu.edu/aars/policies/latedrops/policy/. Students should be aware of the current deadlines and penalties for dropping classes.

Advising
Information about the latest changes and news is available at the

division) as well as writing and study skills assistance. Small group and individual tutoring are available. Peer Connections mentors are trained to provide support and resources in navigating the college experience. This support includes assistance in learning strategies and techniques on how to be a successful student. Peer Connections has a learning commons, desktop computers, and success workshops on a wide variety of topics. For more information on services, hours, locations, or a list of current workshops, please visit Peer Connections website at http://peerconnections.sjsu.edu for more information.

SJSU Writing Center

The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at http://www.sjsu.edu/writingcenter. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on Facebook. (Note: You need to have a QR Reader to scan this code.)

SJSU Counseling and Psychological Services

The SJSU Counseling and Psychological Services is located on the corner of 7th Street and San Carlos in the new Student Wellness Center, Room 300B. Professional psychologists, social workers, and counselors are available to provide confidential consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling and Psychological Services website at http://www.sjsu.edu/counseling.