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May 1, 2015

**To:** Deans and Associate Vice Presidents  
**From:** Josee Larochelle, Interim Vice President for Administration & Finance/ CFO  
**Subject:** **Biennial Call for SSETF Funds**

As recently announced to the campus community, the SSETF has been finalized at \$304 (IRA: \$151.50; Course Support: \$31.00; Student Success: \$121.50) per term. The campus has elected to extend the call for funds into the fall term because the fee rates were finalized near the completion of the spring term. In order to improve efficiency and maximize the use of funds, one call will be issued over a two year period. This will provide an opportunity for broader planning and implementation timelines for SSETF funds.

**Student Success, Excellence & Technology Fee Requests**

This year's call is for Student Success Fee funding only. No new one-time or base funding is available for the Instructionally Related Activities (IRA) or Course Support components of the SSETF. The student success fee supports four of six SSETF initiatives:

1. Academic Technology
2. 21<sup>st</sup> Century Teaching Spaces
3. Retention & Graduation
4. Student Success Services & Graduation Pathways

Based on current enrollment and revenue projections it is estimated that approximately \$775 thousand in new one-time funds per fiscal year are available for a total of \$1.5 million over the

**Submission Procedures**

Division requests should be submitted electronically by emailing them to Bradley Olin, Director of Budget & Risk Management. Final notification of allocations is anticipated in November.

cc: President's Cabinet

Mohammad Qayoumi, President

Gene Bleymaier, Director of Intercollegiate Athletics

Theresa Mendoza, Interim Vice President for