

San José State University

**STUDENT SUCCESS, EXCELLENCE AND TECHNOLOGY FEE (SSETF) ALLOCATION AND EXPENDITURE
PROCEDURES**

A.

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6. Instructionally Related Activities

Support for activities that fall under the definition of and statutes related to Instructionally Related Activities (IRA) in Title 5 and the California Education code, including Athletics

C. SSETF Advisory Committee

The SSETF Advisory Committee (SSETFAC) receives requests for allocation of SSETF resources. Proposals that are deemed to best promote the goals of Vision 2017 within the six priorities supported by the SSETF will be identified and prioritized by the Committee, and then submitted to the President as official Committee recommendations. Forwarded proposals may include base and/or one time

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Continuation Requests	
June	SSETF Advisory Chair issues call for requests to continue funds for unfinished projects
July	Requests for unfinished/continuing projects are due
August	SSETF Advisory Committee meets to discuss requests and submits final recommendations to the President
August	Award letters issued to recipients of continuation funds
August	Funds transferred to receiving departments by the University Budget Office
Following June June 30th	Outcomes reports due from recipients Unused funds revero