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APPLIES TO	San José State University - All campuses		
SUBJECT	Sanitary Sewer Overflow (SSO) Response		
RESPONSIBLE ADMINISTRATOR	Senior Director of Energy, Utilities & Sustainability		

Purpose

This administrative directive establishes a comprehensive framework for managing and responding to Sanitary Sewer Overflows (SSOs) at San José State University (SJSU). SSOs are categorized into two types: non-discharges and discharges to state waters.

Objectives

The primary objectives of this directive are to:

1. Minimize risks to public health, the environment, and university infrastructure.
2. Ensure compliance with local, state, and federal regulations.
3. Provide a systematic approach for FD&O and departments to manage overflows effectively.
4. Deliver timely and effective customer service.

Types of SSO Responses

This document provides a framework for responding to Sanitary Sewer Overflows (SSOs) based on the time of occurrence and the type of incident.

Overview

When an SSO is observed and reported, the first priority is to stop the flow of wastewater by closing the restrooms, kitchens or other sources that contribute to sanitary sewer system. The second priority is to deploy containment methods such as barriers or sandbags to prevent the overflow from reaching State Waters. FD&O trades staff will then determine the location of the blockage and develop a plan to remove the blockage and secure equipment and supplies to remove the blockage.

Cleanup and disinfection efforts begin after containment and removal of blockage. Crews use specialized equipment to remove sewage from affected areas, ensuring no visible residue remains. FD&O staff with appropriate training that cleans and disinfects the area affected. EH&S oversees the disinfection process, ensuring the affected areas are sanitized and safe for

ASSOCIATED FORMS

Name of the Form

Overflow Report

SSO Field Guide for FD&O Staff

Liquid Waste ONLY signage

Toilet paper-only signage

REFERENCE DOCUMENTS

Document Title

SJSU SSMP

SJSU SORP

VERSION HISTORY

Version

(1) Original

Approved By

Revision Date

N/A

FD&O's commitment to process improvement

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