

County of Santa Clara Office of the Sheriff – Custody Bureau Programs Unit



Mission Statement

The Program Unit's mission is to enhance the successful re integration of program participants into the community by providing evidence based classes, counseling, course study, personal skills, vocational training and after custody care components in a nurturing and encouraging environment.

Programs Unit Core Values able and willing participd community.

ance of rehabilitating participants as a responsibility

Programs Unit Objectives

- 1) Establish a foundation for long term recovery.
- 2) Reduce/Eliminate anti social behaviors by modeling & incentivizing pro social behaviors.
- 3) Examine beliefs & values to inspire critical thinking & provide pro social alternatives.
- 4) Empower participants to form pro social attachments by teaching social skills & building self esteem.
- 5) Encourage problem solving & self management skills to refine anti social traits.
- 6) Encourage pro social associations & pro social activities.
- 7) Encourage effective communication to build & maintain healthy relationships with immediate support network & to improve marital & family functioning
- 8) Enhance participants' employability & continued growth by reinforcing the importance of education & skills training.

Intern Duties and Responsibilities

Duties may include – Interviewing inmates for release/discharge planning & enrollment in Medi Cal Health Insurance; Observing classes; Completing classroom observation forms; Coordinating group pro

- 2) Must be willing to follow all the rules of the department.
- 3) Must be professional in all respects, including maintaining the c
- 4) Must be willing to adhere to a dress code appropriate for corre

Time Commitment:

Hours may be scheduled Monday through Friday between 8 a.m. and 5 p.m. Applicants willing to extend the duration of their internship typically gain a more in depth experience. Summer internships are available.

Benefits Available to Intern:

Although this is an unpaid position, interns are offered an opportunity to explore career options, build resumesns

Applying for the internship:

Please submit a resume & cover letter by e mail to Juan Pinales, Intern Coordinator Elmwood Programs Unit, juan.pinales@shf.sccgov.org 408 586 5680 or mail to 945 Thompson Street, Milpitas, CA 95035