

1376 North 4th Street, Suite 101  
San Jose, CA 95112

### Mission Statement

The mission of Human Agenda is to materialize a world where the human needs of all can be met, engaging the community in forging institutions and policies that are democratic, cooperative, kind, and sustainable. Key to meeting the clear vision of Human Agenda and the human needs of immigrants is accessible, high quality legal immigration services.

Thus, the purpose of CLARO is to provide accessible, high cost legal services to immigrants and refugees.

Human Agenda provides services that provide relief and more. Students will gain necessary skills. Ability to work independent. Be well organized. Strong communication.

### Internship Duties

Interns will help organize files, input client information on the computer, create new files, interview clients and help clients fill out basic information, make phone calls to clients as necessary, attending legal clinics on Saturdays, assisting attorneys during client meetings, attending court with attorneys, assisting with other duties as necessary.

### Contact Information

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