

San José State University
Department of Justice Studies
JS100W-06, Writing Workshop Fall 2019

Course and Contact Information

Instructor: Susie M. Rivera J.D., M.S., CPCC

Office Location: MQH 508

Telephone: 408-206-3556

Email: Susie.Rivera@sjsu.edu (Canvas messaging is preferred method of communications)

Office Hours: Mondays and Wednesdays 7:15-8:15pm and by appointment

Class Days/Time: Monday and Wednesday 8:00-4:15PM

Classroom: IS215

Prerequisites: Grade of "C" or better in English 1B or equivalent; upper division standing; passage of Writing Skills Test; and completion of core GE requirements

GE/SJSU Studies Category: This course satisfies Area Z, Written Communication II, a University Studies requirement. Students should note that courses to meet Areas R, S, and V of SJSU Studies must be taken from three different departments.

Faculty Web Page and MYSJSU Messaging

Course materials such as syllabus, handouts, assignment instructions, etc. can be found on my faculty web page at <http://www.sjsu.edu/people/Susie.Rivera> and/or on [Canvas Learning Management System course login website](#) at <http://sjsu.instructure.com>. Reliable Internet connectivity or technology requirements, such as computer, and software apps are required to participate in the classroom activities and/or submit assignments. You are responsible for regularly checking with the messaging system through [MySJSU/my.sjsu.edu](http://my.sjsu.edu) (or other communication system as indicated by the instructor) for any updates. All course materials are posted in Microsoft Office or Adobe PDF format; you will need Adobe Acrobat Reader to view PDF documents.

E-mail Policy

Feel free to e-

attached as proof of submission. All assignments will be submitted on canvas unless instructor gives other instructions,

Additional Readings

Additional readings will include scholarly journal articles for Article Critique assignments, and the Research Paper which will require online literature searches. Additional readings will be assigned throughout the semester and will be posted on canvas; emailed; or on class. Students will locate materials per instructor's instructions.

Other Materials

Students will need to purchase (3) blue books for Diagnostic(s) (s-written examinations), which are available at the Spartan Bookstore.

Recommended Materials

1. Merriam-Webster's collegiate dictionary
2. A binder to keep all 100W work and handouts together (everything should be brought to class each day)

Other technology requirements /equipment / material

Access to internet and computer is required for this couptC112 36 eq7)4 (quma)14.9 6 -1.14.2r BT /H2 <</M

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Assignments and Grading Policy

Summary of Assignments

Assignment	Due Date	Percentage of Final Grade
Diagnostic I	August 2 nd	2.5%
APA Reference List	September 9 th	5%
Topic and Thesis (Oral)	September 16 th	5%
Article Critique I Outline	September 23 rd	2.5%
Article Critique I	September 25 th	5%
Diagnostic II	October 2 nd	7.5%
Article Critique II Outline	September 30 th	2.5%
Article Critique II	October 9 th	5%
Diagnostic III	October 16 th	7.5%
Research Paper Outline	October 21 st	2.5%
Research Paper Outline Critique	October 24 th	2.5%
Research Paper (Rough Draft)	October 28 th	5%
In-class Debate (Written)	November 4 th	5%
Peer Review of Research Paper	November 4 th	2.5%
In-class Debate (Oral)	November 6 th	5%
Research Paper (Final Draft)	November 13 th	25%
Paper Presentation (Oral)	See course schedule	2.5%
In-class Final Exam	December 17 th	7.5%
		100%

General Course Grade Determination

Total Percentage	Grade
98.0-100	A plus
93.0-97.99	A
90.0-92.99	A minus
88.0-89.99	B plus
83.0-87.99	B
80.0-82.99	B minus
78.0-79.99	C plus
73.0-77.99	C
70.0-72.99	C-
68.0-69.99	D plus
63.0-67.99	D
00.0-62.99	F

"This course must be passed with a C or better as a CSL

DIAGNOSTICS and FINAL EXAM	POSSIBLE	%
Diagnostic I	5	2.5%
Diagnostic II	15	7.5%
Diagnostic III	15	7.5%
Final Exam	15	7.5%
	50	

ARTICLE CRITIQUES	POSSIBLE	%
Article Critique #1	10	5.0%
Article Critique #2	10	5.0%
	20	

RESEARCH PAPER	POSSIBLE	%
APA Reference List	10	5.0%
Research Paper Rough Draft	10	5.0%
Peer Review	5	2.5%
Research Paper	50	25.0%
	75	

ORAL PRESENTATIONS	POSSIBLE	%
Topic and Thesis		5.0%

All handouts and assignments (except for the diagnostics and Final Exam) are or will be available on Canvas. It is the student's responsibility to have the appropriate handout for each class period. Being well prepared for class includes checking the schedule well before each class and bringing the appropriate assignment or handout to class. In some cases, a scoring guide is attached to the assignment. Download and read the scoring guide before doing the assignment, and attach a copy of the scoring guide to each assignment if required (you will be advised).

Out of Class Assignments

Out of class assignments will include an online search for scholarly sources/preparation of an APA reference list, preparation for oral presentations, development of a research paper outline/draft, the composition of article critiques, critiques of fellow student work, and the final draft of a research paper.

General formatting requirements for out of class, written assignments include a cover page, page numbering, 1" margins, double spacing, and Times New Roman font. All assignments must be written in formal English, with college-level writing mechanics and APA style formatting, inclusive of text citations and references. Several written assignments must be submitted electronically from Canvas which also is linked to Turnitin.com. There may be written assignments that will be submitted in hard copy format to the instructor at the start of class on the due date. Instructions will be given for each assignment.

In Class Assignments

Always be prepared to write in class! In class assignments (individually or in groups) will include expository responses to the critical analysis of scholarly research (Diagnostics), various APA exercises, group outlining exercises, general writing exercises as needed, critical analysis, and the final examination. Please note, Diagnostics I-III and the final exam will require the use of a blue book.

Article Critiques I & II

The process of writing an article critique is designed to improve and test your ability to critically analyze an empirical research study. Clearly, the better written an article is, the more likely it is to be accepted by the intended audience; however, research has varying degrees of quality. This assignment will enhance your overall outlining skills. It will increase your ability to read professional writing, recognize valid research and understand the results, and it will aid you in identifying weaknesses in research and writing. Learning to recognize flaws in grammar and logic will improve your ability to recognize those flaws in your own writing. In addition, the assignment requires you to utilize your skills in using the Internet to locate a scholarly article. [LO2]

Diagnostics I – III and the Final Exam

Diagnostics I-

should use for your research paper. At least half of the journal articles listed need to be empirical/quantitative research studies. [LO1]

Research Paper Outline

This assignment will enhance your overall outlining skills, help you to realize the utility of this skill in relation to the comprehension of complex material, and to test your ability to work in a collaborative manner. [LO2]

Research Paper Outline Critique

This assignment will require you to critique a fellow student's research paper outline as a preparation exercise for the completion of a research paper draft. Students will exchange research paper outlines, and via the use of a critique form, will provide constructive feedback for a fellow student to aid in the preparation of a cohesive research paper rough draft. [LO2]

Research Paper Rough Draft

This assignment is designed to provide you with the opportunity to develop a well thought out and written rough draft of the research paper required for this course. Utilization of the previously completed research paper outline and critique will provide you with a solid foundation for the development of a quality paper. [LO1]

Peer Review Assignment

This assignment is designed to help students develop the ability to critically analyze the written work of others (i.e., fellow students), which in turn will assist each student in learning to recognize area of improvement in their own writing. [LO2]

Research Paper Final Draft

The purpose of the writing workshop is to help students develop the ability to critically analyze the written work of others (i.e., fellow students), which in turn will assist each student in learning to recognize area of improvement in their own writing. [LO2]

Grading Information

Content Grading Rubric

High Score: Excellent presentation with insightful, well-reasoned analysis and discussion that demonstrates a clear understanding of the reading(s), the issue(s) and the purpose of the text. CA ExGoes aT3 14.45

2. Students are responsible for all missed notes, materials and announcements due to absence (i.e., do not mail the instructor asking about what you missed). You are encouraged to exchange contact information with someone in class just in case.
3. Students are responsible to bring all course materials relevant to the course.
4. Be prepared to participate in discussions and take careful notes. Note: participation does not include simply occupying a seat, nodding, shaking one's head, or simply repeating what someone else has already contributed. Substantive contributions that foster an atmosphere of open discussion conducive to learning constitutes participation.
5. Students may not record lectures without permission from the instructor.
6. Students caught sleeping during class (which is a distraction for other students) will be woken up, and promptly asked to leave class.
7. There will be no emailing, web browsing, text messaging or sending of pictures/videos on cell phones, netbooks, laptops or other electronic devices during class. Please do this on your own time. Students caught doing so will be asked to leave class, and will not be allowed to have their respective electronic devices present during class for the remainder of the semester.
8. Cell phone calls must be taken outside of the class

Information about the latest changes and news is available at the [Advising](http://www.sjsu.edu/advising/) <http://www.sjsu.edu/advising/>.

Consent for Recording of Class and Public Sharing of Instructor Material

[University Policy S17](http://www.sjsu.edu/senate/docs/S17.pdf), <http://www.sjsu.edu/senate/docs/S17.pdf>, requires students to obtain instructor's permission to record the course and the following items to be included in the syllabus:

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor’s permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
 - Students must request permission by email and shall not record until permission is granted.
 - In classes where active participation of students or guests may be on the recording, permission for those students or guests should be obtained as well.
- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The [University Academic Integrity Policy S07](http://www.sjsu.edu/senate/docs/S07.pdf) at <http://www.sjsu.edu/senate/docs/S07.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. [Student Conduct and Ethical Development website](http://www.sjsu.edu/studentconduct/) available at <http://www.sjsu.edu/studentconduct/>.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible or see me during office hours. [Presidential Directive 97](http://www.sjsu.edu/president/docs/directives/PD_1097.pdf) at http://www.sjsu.edu/president/docs/directives/PD_1097.pdf requires that students with disabilities requesting accommodations must register with the [Accessible Education Center \(AEC\)](http://www.sjsu.edu/aec) at <http://www.sjsu.edu/aec> to establish a record of their disability.

Accommodation to Students' Religious Holidays

San José State University shall provide accommodation on any graded class activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to make every reasonable effort to honor the student request without penalty, and of the student to make up the work missed. See [University Policy S14](http://www.sjsu.edu/senate/docs/S14.pdf) at <http://www.sjsu.edu/senate/docs/S14.pdf>.

Student Technology Resources

Computer labs for student use are available in the [Academic Success Center](http://www.sjsu.edu/at/asc/) <http://www.sjsu.edu/at/asc/> located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the

Martin Luther King Library. A wide variety of audiovisual equipment is available for student checkout from Media Services located in IRC12. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphone projection screens and monitors.

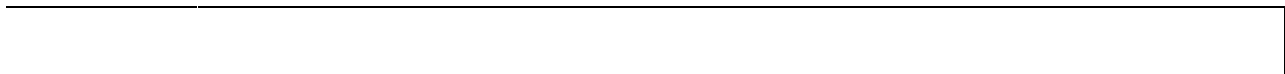
SJSU Peer Connections

Peer Connections, a campuswide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of services which include content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals.

In addition to offering small group, individual, and drop-in tutoring for a number of undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space are also available for student use in Room 600 of Student Services Center (SSC).

Peer Connections is located in three locations: SSC, Room 600 (10th Street Garage on the corner of 10 San Fernando Street), at the 1st floor entrance of Clark Hall, and in the Living Learning Center (LLC) in

Week	Date	Topics, Readings, Assignments, Deadlines
5	9/16 & 9/18	<p>Agenda/Topics Return and discuss APA reference lists; collect Topic and Thesis Write-ups 9/16; Topic and Thesis Presentations begin 9/16 and will finish 9/18; review of article critique assignment; explanation of format for outlining and submitting Article Critiques; assignment of article for AC#1/Diagnostic II</p> <p>Handouts: Article Critique Handout (download and review as print or on laptop)</p> <p>Homework/Assignments Download and read article for AC#1/Diagnostic II; Complete AC#1; prepare for Diagnostic II; download, review/print Part IV: Research Paper Outline # /TT1 1 Tf (cu)-4 (s)-5 ticlec -candor o 5-6 (u)-4 (r)-1 (n)-4 () [/</p>



Week	Date	Topics, Readings, Assignments, Deadlines
15	11/25 & 11/27	Agenda/Topic: Paper Presentations 11/25 Thanksgiving Break 11/27-11/29—NO CLASS 11/27!
16	12/2 & 12/4	Agenda/Topic: Discuss Final Exam; assignment of article for the final exam Paper Presentations ALL week
Last Class	12/9	Agenda/Topic: Paper Presentations
Final Exam	12/17	Final exam is schedule in our classroom Tuesday, Dec 17th 12:15-2:30pm—please note different time and different day than normal class session. (S064 Requires this meeting)* The final exam calendar (including for online classes) can be located here: http://www.sjsu.edu/calendars/