

San José State University

Course and Contact Information

Instructor(s):	Janella Tolbert
Office Location:	N/A
Telephone:	Email is the best way to reach me.
Email:	Janella.tolbert@sjsu.edu
Office Hours:	Monday – Thursday (1:30pm to 3:30pm – appointment only via Zoom) Zoom link: https://sjsu.zoom.us/j/5668577084
Class Days/Time:	Monday & Wednesday 12pm – 1:15pm (Zoom)
Classroom:	Online via Canvas & Zoom
Note:	Must achieve a grade of “C” or better to fulfill Justice Studies major requirements.

Please include in the “subject line” the course number, your name, and a specific description of your inquiry or comment

E-mailed assignments will not be accepted. Assignments will only be accepted if submitted in Canvas unless otherwise directed. If you have issues uploading to Canvas, it is your responsibility to contact the IT department and resolve the issue. I will not accept technical issues as an excuse for late or missing assignments.

Merely being present via Zoom is not enough to earn participation points. You must show you are engaged and actively contributing to the class discourse that day. And you must maintain professionalism and respect to the University, the instruction, and your fellow students.

Written Assignments

General formatting requirements for written assignments include a cover page, page numbering, 1” margins, strict double-spacing, and Times New Roman 12pt. font. All assignments must be written in formal English, with college-level writing mechanics, and APA-style formatting, inclusive of in-text citations and references.

Written assignments must be submitted to Canvas unless otherwise noted by the instructor. Students are

When responding to your peers please read what is needed in the response post (i.e., agree/disagree, follow up questions, explanation, etc.).

No one should not have at least two responses under their original discussion post.

Timely completion of Canvas Discussions will count towards course participation. See course schedule and check canvas.

Final Examination or Evaluation

There will be a midterm and final exam in this course to cover all course material and topics discussed and assigned. The final exam will not be cumulative.

Technical Difficulties

Internet connection issues:

- o Canvas autosaves responses a few times per minute as long as there is an internet connection. If your internet connection is lost, Canvas will warn you but allow you to continue working on your exam. A brief loss of internet connection is unlikely to cause you to lose your work. However, a longer loss of connectivity or weak/unstable connection may jeopardize your exam.

Other technical difficulties:

- o Immediately email the instructor a current copy of the state of your exam and explain the problem you are facing. Your instructor may not be able to respond immediately or provide technical support. However, the copy of your exam and email will provide a record of the situation.

Grading Information

Total Points	Grade	Total Points	Grade	Total Points	Grade
98.0 to 100	A plus	84.0 to 87.99	B	71.0 to 73.99	C minus
94.0 to 97.99	A	81.0 to 83.99	B minus	68.0 to 70.99	D plus

General questions (format, deadlines, etc.) can be posted on the course Q&A Board on Canvas or asked during class.

University Policies

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' Syllabus Information web page at <http://www.sjsu.edu/gup/syllabusinfo>

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please inform me immediately by emailing me or by making an app

Course Schedule

This schedule is subject to change with fair notice from the instructor via email and/or canvas announcements.

Date	Topics, Readings, Assignments, Deadlines <i>(If appropriate, add extra column(s) to meet your needs.)</i>
August 19, 2020	<p>Access course via canvas. Read welcome announcement Complete welcome discussion due by 8/24/2020 at 11:59pm</p>
August 24 & 26, 2020	<p>Canvas Discussion for Chapter 1 (Opens – 8/27 at 12am; Closes & Due 8/30 at 11:59pm)</p>
August 31 & Sept. 2, 2020	<p>August 31 – Zoom Session Discuss Chapter 2 of Criminal Justice Policy (CJP)</p> <p>September 2 – Zoom Session Continue Chapter 2 discussion Canvas Discussion for Chapter 2 (Opens – 9/3 at 12am; Closes & Due 9/6 at 11:59pm)</p>
Sept. 7 & Sept. 9, 2020	<p>September 7 – NO Zoom Session Labor Day – no class</p> <p>September 9 – Zoom Session Discuss Chapter 3 of Criminal Justice Policy (CJP)</p>
Sept. 14 & Sept. 16, 2020	<p>Sept. 14 – Zoom Session Continue Chapter 3 discussion Canvas Discussion for Chapter 3 (Open – 9/14 at 6pm; Due 9/15 at 11:59pm)</p> <p>Sept. 16 – Zoom Session Quiz (Chapters 1 – 3) Group project inforf6 178.34 395.59 Qq</p>

