# San José State University Department of Justice Studies

#### **Participation**

Students are expected to be punctual and prepared to participate during in-class activities in an informed, professional and respectful manner. Participation credit will be rewarded in response to student preparedness and politeness in class. (CLO 1, 2, 3, 4, 5 & 6)

## **Grading Policy**

Final grades will be evaluated as follows:

Weekly Assignments (12) 30% Situation Analyses (2) 30% Final Project 30% Participation 10%

## **Grading Scale**

A = 90-100

B = 80-89

C = 70-79

D = 60-69

F = 59 and below.

Please Note: Extra credit will not be awarded, <u>late assignments will not be accepted</u>, and <u>no assignment may be submitted via email</u>.

Students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades. <u>Students are encouraged to review their progress in person no later than Week Eight (Wednesday, March 18th)</u> and periodically throughout the semester during office hours, and by appointment.

#### **Classroom Protocol**

#### Attendance/Punctuality

Regular attendance and punctuality are encouraged. Students who are routinely inattentive, discourteous or who choose not to contribute to in-class discussion and activities, will be noted and may result with up to 10% (one letter grade) deducted from the final grade.

#### **Late Assignments**

Late assignments will not be accepted and no assignment may be submitted via email.

### **Cell Phones/Texting**

All cell phones and other electronic devices should be turned off and put away during class sessions. Routine

4 February 17 & 19

Assign Final Project (PRESENTATIONS DUE WEEKS 14-16 & PROJECTS DUE NO LATER THAN 5/19); Return and review Assignment #3; In the Narrative: First Person, Past Tense, Active Voice & Chronological Order; Writing Basics: Supporting your Assertion with Reliable and Verifiable Information; Prepare, Submit and be ready to discuss Weekly Assignment #4; Assign