

San José State University
Department of Justice Studies
JS100W-01, Writing Workshop Spring 2023

Course and Contact Information

Instructor:	Susie M. Rivera, J.D., M.S., CPCC, CFRM
Office Location:	https://sjsu.zoom.us/j/4772571194 (MQH508-when in person)
Telephone:	408-206-3556 (text only if it is urgent or emergency needs)
Email:	Susie.Rivera@sjsu.edu (canvas messaging is preferred method of communications)
Office Hours:	Mondays and Wednesdays 6-7PM and by appointment
Class Days/Time:	Monday and Wednesday 4:30 -5:45pm
Classroom:	MQH523
Prerequisites:	passage of Writing Skills Test; and completion of core GE requirements
GE/SJSU Studies Category:	This course satisfies Area Z, Written Communication II, a University Studies requirement. Students should note that courses to meet Areas R, S, and V of SJSU Studies must be taken from three different departments.

Faculty Web Page and MYSJSU Messaging

Course materials such as syllabus, handouts, notes, assignment instructions, etc. can be found on my faculty web page at <http://www.sjsu.edu/people/Susie.Rivera> and/or on [Canvas Learning Management System course login website](#) at <http://sjsu.instructure.com>. Reliable Internet connectivity or technology requirements, such as computer, and software apps are required to participate in the classroom activities and/or submit assignments. You are r

Other learning objectives

LO1 Students shall be able to refine the competencies established in Written Communication 1A and 1B as summarized below. Satisfaction of this objective will be measured through the evaluation of outlining exercises, a research paper draft, and a research paper final draft.

1A Student learning:

1. Students should be able to effectively perform the essential steps in the writing process (pre-writing, organizing, composing, revising, and editing).
2. Students should be able to express (explain, analyze, develop, and criticize) ideas effectively.
3. Students should be able to use correct grammar (syntax, mechanics, and citation of sources) at a college level of sophistication.
4. Students should be able to write for different audiences (both specialized and general).

1B Student learning:

1. Students should be able to use (locate, analyze, and evaluate) supporting materials, including independent library research.
2. Students should be able to synthesize ideas encountered in multiple readings
3. Students should be able to construct effective arguments

LO2 Students shall be able to express (explain, analyze, develop, and criticize) ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse. Satisfaction of this objective will be measured through the evaluation of article critiques of scholarly research, a critique of student work, and an oral debate.

LO3 Students shall be able to organize and develop essays and documents for both professional and general audiences, including appropriate editorial standards for citing primary and secondary sources. Satisfaction of this objective will be measured through the evaluation periodic diagnostics (in-class written examinations) and various organizational exercises, both in and outside of class.

LO4 Express issues related to diversity (equity/social justice) in written and/or oral form(s).

Required Texts/Readings

Textbook (Available at Spartan Bookstore; ISBN: 978 sources. Satisfaction Required Texts/Re

Other Materials

Students will need to purchase (3) blue books for Diagnostics (in-class written examinations), which are available at the Spartan Bookstore.

Recommended Materials

1. Merriam-Webster Online Dictionary

Assignments and Grading Policy

Summary of Assignments

Assignment	Due Date	Percentage of Final Grade
Diagnostic I	January 27 th	2.5%
APA Reference List	February 13 th	5%
Topic and Thesis (Oral & Written)	February 20 th	5%
Article Critique I Outline	February 27 th	2.5%
Article Critique I	March 1 st	5%
Diagnostic II	March 10 th	7.5%
Article Critique II Outline	March 8 th	2.5%
Article Critique II	March 15 th	5%
Diagnostic III	March 22 nd	7.5%
Research Paper Outline	March 20 th	2.5%
Research Paper Outline Critique	March 22 nd	2.5%
Research Paper (Rough Draft)	April 10 th	5%
In-class Debate (Written)	April 12 th	5%
Peer Review of Research Paper	April 17 th	2.5%
In-class Debate (Oral)	April 17 th	5%
Research Paper (Final Draft)	April 26 th	25%
Paper Presentation (Oral)	See course schedule	2.5%
In-class Final Exam	May 17 th	7.5%
		100%

General Course Grade Determination

Total Percentage	Grade
98.0-100	A plus
93.0-97.99	A
90.0-92.99	A minus
88.0-89.99	B plus
83.0-87.99	B
80.0-82.99	B minus
78.0-79.99	C plus
73.0-77.99	C
70.0-72.99	C-
68.00-69.99	D plus
63.0-67.99	D
00.0-62.99	F

“This course must be passed with a C or better as a CSU graduation requirement.”

DIAGNOSTICS and FINAL EXAM	POSSIBLE	%
Diagnostic I	5	2.5%
Diagnostic II	15	7.5%
Diagnostic III	15	7.5%
Final Exam	15	7.5%
	50	

ARTICLE CRITIQUES	POSSIBLE	%
Article Critique #1	10	5.0%
Article Critique #2	10	5.0%
	20	

RESEARCH PAPER	POSSIBLE	%
APA Reference List	10	5.0%
Research Paper Rough Draft	10	5.0%
Peer Review	5	2.5%
Research Paper	50	25.0%
	75	

All handouts and assignments (except for the diagnostics and Final Exam) are or will be available on Canvas. It is the class includes checking the schedule well before each class and bringing the appropriate assignment or handout to class. In some cases, a scoring guide is attached to the assignment. Download and read the scoring guide before doing the assignment, and attach a copy of the scoring guide to each assignment you submit if required (you will be advised).

Apply properly to Virtual class and in person class.

Out of Class Assignments

Out of class assignments will include an online search for scholarly sources/preparation of an APA reference list, preparation for oral presentations, development of a research paper outline and rough draft, the composition of article critiques, critiques of fellow student work, and the final draft of a research paper.

General formatting requirements for out of class, type-written assignments include a cover page, page -spacing, and Times New Roman font. All assignments must be written in formal English, with college-level writing mechanics and APA-style formatting, inclusive of in-text citations and references. Several written assignments must be submitted electronically on canvas which also is linked to turnitin.com. There may be Written assignments that will be submitted in hard copy format to the instructor at the start of class on the due date. Instructions will be given for each assignment.

In Class Assignments

Always be prepared to write in class! In class assignments (individually or in groups) will include expository responses to the critical analysis of scholarly research (Diagnostics), various APA exercises, group outlining exercises, general writing exercises as needed, critical analysis, and the final examination. Please note, Diagnostics I – III and the final exam will require the use of a blue book

Article Critiques I & II

The process of writing an article critique is designed to improve and test your ability to critically analyze an empirical research study. Clearly, the better written an article is, the more likely it is to be accepted by the intended audience; however, research has varying degrees of quality. This assignment will enhance your overall outlining skills. It will increase your ability to read professional writing, recognize valid research and understand the results, and it will aid you in identifying weaknesses in research and writing. Learning to recognize flaws in grammar and logic will improve your ability to recognize those flaws in your own writing. In addition, the assignment requires you to utilize your skills in using the Internet to locate a scholarly article. [LO2]

Diagnostics I – III and the Final Exam

Diagnostics I – III and the final exam will be in-class written examinations designed to assess your ability to respond to examination items requiring the extrapolation of pertinent information, and critical analysis of the utility and validity of that information. [LO3]

Topic and Thesis Write-up and Oral Presentation

This assignment will require you to develop and refine a research paper topic and thesis statement related to the chosen semester theme. A short write-up of your topic and thesis will be required, as well as an oral presentation of that material to the class. [LO1]

APA Reference List

This assignment will require you to compile a reference list that will consist of (10) scholarly peer reviewed journal articles (no books, web sites, newspapers, or magazines) related to your topic, which you may and should use for your research paper. At least half of the journal articles listed need to be empirical/quantitative research studies. [LO1]

Research Paper Outline

submitting them. Late assignment submissions will not be accepted without a valid excuse which can be documented and substantiated in a timely manner.

Completion of all assignments is required to successfully pass this course, regardless of whether the assignment is for credit (i.e., points), or as a result of a late submission, the assignment is ineligible to receive points. While some assignments may not be worth credit (i.e., points), they are nonetheless still required. Your grade will be based on the points accrued throughout the semester. Grades will be determined based upon adherence to the specific criteria for each assignment. All assignments completed outside of class must follow the previously specified general formatting requirements stat

grade-

Classroom Protocol—APPLY properly to online courses

1. Students are expected to: attend all class meetings, arrive on time, stay for the duration of the class period, complete all readings and assignments in accordance with the dates on the course schedule. Frequently showing up late to class and/or leaving early is a disruption, and a violation of the student code of conduct.
2. Students are responsible for all missed notes, materials and announcements due to absence (i.e., do not e-mail the instructor asking about what you missed). You are encouraged to exchange contact information with someone in class just in case.
3. Students are responsible to bring all course materials relevant to the course.
4. Be prepared to participate in discussions and take careful notes. Note: participation does not include simply contributed. Substantive contributions that foster an atmosphere of open discussion conducive to learning constitutes participation.
5. Students may not record lectures without permission from the instructor.
- 6.

Add/drop deadlines can be found on the current academic year calendars document on the [Academic Calendars webpage](http://www.sjsu.edu/provost/services/academic_calendars/) at http://www.sjsu.edu/provost/services/academic_calendars/. The [Late Drop Policy](#) is available at

Student Technology Resources

Computer labs for student use are available in the [Academic Success Center](http://www.sjsu.edu/at/asc/) at <http://www.sjsu.edu/at/asc/> located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

SJSU Peer Connections

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. <http://www.sjsu.edu/peerconnections/>

JS100W-01 / Writing Workshop, SPRING 2023, Course Schedule

The following course schedule is subject to change; advance notice of any changes will be provided via email as early as possible.

Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1	1/25	<p>Agenda/Topics: Introduction; overview of syllabus; discussion of Research Paper Assignment (RPA) and potential topics; introduction of <i>APA Manual 7th edition</i> and other textbooks</p> <p>Homework/Assignments: Review the syllabus and RPA; download/print or bring laptop to view the Topic and Thesis, and References handout; go online and begin selection of a topic for RPA. Be sure to note there is a quiz next week, review syllabus and RPA sheet.</p> <p>Exam: Diagnostic I</p>
2	1/30 & 2/1	<p>Agenda/Topics: Return and discuss Diagnostic I; discuss Topic and Thesis Write-up, Oral Presentation, and APA Reference List</p> <p>Handouts: RPA handout, and Topic/Thesis, Reference List handout (bring both to clas</p>

Week

Date

Topics, Readings / Presentations

Week	Date	Topics, Readings, Assignments, Deadlines
		presentations
15	5/1 & 5/3	Agenda/Topic: assignment of article for the final exam & Paper Presentations
16	5/8 & 5/10	Agenda/Topic: Paper Presentations
Last Class	5/15	Agenda/Topic: Paper Presentations
Final Exam	5/17	Final exam is schedule, Wednesday, May 17th 245Pm-5pm—if you can't take the final exam on this day due to a final exam conflict in another class, notify me a month in advanced and you will be able to take the final exam anytime on May 24, 2023. Final exam is scheduled to be in person but could be done on canvas due to covid issues. The make up final may be on canvas for this in person class. You can only take make up final exam date if you have a proven conflict for another final exam in another class.