

Kinesiology

San José State University; Kinesiology Department  
Off-Campus KIN 180 Independent Study Enrollment Forms

Please print clearly or type information:

# Units Planned? \_\_\_\_\_ GPA at least 2.0?    Yes    No

KIN faculty independent study supervisor's name: \_\_\_\_\_

Students, please see instructions on the previous page then check all that apply to your site. You **MUST** either have a UOA or be in the process of getting your UOA. Otherwise, you cannot do your independent study at that site.

- A. This is a 'self placement'. The KIN department did not assign me to this site.
- B. A UOA already exists between my site and SJSU: <http://www.sjsu.edu/kinesiology/internships/>
- C. My internship/fieldwork site is in the process of securing a UOA: <https://app.calstates4.com/sjsu/sites>

Brief description of independent study: \_\_\_\_\_

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How independent study will be evaluated: \_\_\_\_\_

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\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
KIN Internship Manager Signature

\_\_\_\_\_

ClassCode: \_\_\_\_\_ PermissionCode: \_\_\_\_\_ Date: \_\_\_\_\_

Off Campus Site Specifications

Students: Complete this form in consultation with your off campus site supervisor. Provide your site supervisor and KIN independent study supervisor with a copy.

StartDate: \_\_\_\_\_ EndDate: \_\_\_\_\_ # Hours: \_\_\_\_\_

Identify 3 learning outcomes expected:

- 1.
- 2.
- 3.

Summary of planned activities: (List up to 8)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

\_\_\_\_\_  
Site Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Site Supervisor's Name

\_\_\_\_\_  
Site Supervisor's Title

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Kinesiology Faculty Independent Study Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
KIN Undergraduate Program Coordinator Signature

\_\_\_\_\_  
Date

## INTERNSHIP/FIELDWORK PARTICIPATION GUIDELINES

1. I will devote \_\_\_\_\_ hours per week towards completion of the service and learning objectives listed in my learning plan (internship/fieldwork specifications form) for a total of \_\_\_\_\_ service hours, effective from \_\_\_\_\_ to \_\_\_\_\_. I agree to complete all paperwork required by my department or site supervisor as part of this learning (internship/fieldwork) experience.
2. I understand and acknowledge that there are potential risks associated with this learning (internship/fieldwork) experience, some of which may arise from (a) my assigned tasks and responsibilities (b) the location of the learning site, (c) the physical characteristics of the learning site, (d) the amount and type of criminal activity or hazardous materials at or near the location of the learning site, (e) any travel associated with the learning site, (f) the time of day when I will be present at the learning site, (g) the criminal, mental and social backgrounds of the individuals I will be working with or serving, and (h) the amount of supervision I will receive. I further understand and acknowledge that my safety and wellbeing are primarily dependent upon my acting responsibly to protect myself from personal injury, bodily injury or property damage.
3. Being aware of the risks inherent in this learning experience (internship/fieldwork), I nonetheless voluntarily choose to participate in this learning experience understanding that I may stop participating if I believe the risks become too great.
4. While participating in this learning experience (internship/fieldwork), I will (a) exhibit professional, ethical and appropriate behavior; (b) abide by the learning site's rules and standards of conduct, including wearing any required personal protective equipment; (c) participate in all required training; (d) complete all assigned tasks and responsibilities in a timely and efficient manner; (e) request assistance if I am unsure how to respond to a difficult or uncomfortable situation; (f) be punctual and notify the learning site if I believe I will be late or absent; and (g) respect the privacy of the learning site's clients.
5. While participating in this learning experience (internship/fieldwork), I will not (a) report to the learning site under the influence of drugs or alcohol; (b) give or loan money or other personal belongings to a client; (c) make promises to a client I cannot keep; (d) give a client or representative a ride in my personal vehicle; (e) engage in behavior that might be perceived as inappropriate.