



Course Learning Outcomes (CLOs) and Student Learning Outcomes (SLOs) Combined

Learning Objectives

Learning objectives may fall under a number of categories. LOs may be academic, competency-oriented, skill-oriented, career-exploratory, self-assessing, or workplace oriented in nature. Upon completion of this course students will be able to demonstrate the following student learning outcomes (SLOs) based on the course learning outcomes (CLOs) listed below.

- CLO 1: Participants will learn personal and professional assessment techniques.
 - SLO 1.1: Participants will demonstrate their ability to prepare and write persuasive résumés0

Other technology requirements / equipment / material

Including our first Zoom meeting, as well as other meetings, please be prepared to contribute to our conversations. WE are ALL learning from one another. I love to hear your stories, as do others in our course.

Reminder: During the course of the semester you will be expected to compose and create documents during every class meeting; most times they are reworkings of the same document. We are readying ourselves for the needs of employers looking to hire, as well as developing our career acumen.

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Lecture Schedule for ME100-01, Fall, 2021

Additional reading will include handouts and use case studies; these documents will be posted on our Canvas platform.

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Due to FERPA regulations, **I do not discuss grades via email or online.**

NOTE that University policy F69-24 at <http://www.sjsu.edu/senate/docs/F69>

Consent for Recording of Class and Public Sharing of Instructor Material

[University Policy S12-7](http://www.sjsu.edu/senate/docs/S12-7.pdf), <http://www.sjsu.edu/senate/docs/S12-7.pdf>, requires students to obtain instructor's permission to record the course and any guests that may attend:

Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must