

**San José State University**  
**Master of Public Administration**  
**PADM 281: Public Administration Internship, Section 01, Fall 2017**

**Course and Contact Information**

<b>Instructor:</b>	Dr. Mary Currin-Percival
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<b>Office Hours:</b>	Tuesdays and Thursdays 1:00pm-

plans. Students will perform mutually agreed professional tasks in the field placement. They also will accomplish specified written work, participate in seminars, and consult with the instructor.

The Public Administration Internship is intended for new professionals and those making a career

CLO2: Learn to think critically about the role of city, county, and state government institutions and organizations in the policy process.

PLO 1, 2, Internship hours, research  
3



**5. Internship hours (325 points)**

**Late research papers will only be accepted in accordance with the make-up policy.** If your research paper



### *Recording of Lectures*

THERE IS NO AUDIO OR VIDEO RECORDING OF LECTURES OR OTHER CLASS ACTIVITIES ALLOWED WITHOUT INSTRUCTOR PERMISSION IN ADVANCE. It is common courtesy to obtain permission from people before you record them; therefore, out of respect to your colleagues and to me, do not make audio or video recordings of this class without my explicit permission. The syllabus, and prompts are available on Canvas; therefore, please do not take photographs of these materials in class.

### *Intellectual Property*

All instructor-provided materials (e.g., paper prompts, syllabus) remain my intellectual property. They are to be used for private, study purposes only, and cannot be shared publicly or uploaded without my explicit written approval, in advance.

### **University Policies**

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>



## Public Administration 281/Public Admin Internship, Fall 2017 Course Schedule

*This schedule is subject to change with fair notice via class or Canvas announcement.*

Week	Date	Topics, Readings, Assignments, Deadlines
0	Thurs, 8/24	No class meeting
1	Tues, 8/29- Thurs, 8/31	<p><b>Thursday, 8/31: Class Meeting #1:</b> Introduction to course  <b>Read:</b> Course Syllabus</p> <p><b>Assignment:</b> online plagiarism tutorial and quiz at:  <a href="http://library.sjsu.edu/video/plagiarism-graduate-level">http://library.sjsu.edu/video/plagiarism-graduate-level</a></p> <p><b>Assignment:</b> Syllabus quiz on Canvas.</p> <p>*Follow the link to read the SJSU Academic Integrity Policy when completing both of these assignments. *</p>
2	Tues, 9/5- Thurs, 9/7	<p>Internship Fieldwork</p> <p><b>Read:</b> “Research Questions and Participant Observation” (on Canvas)  Mary A. Hepburn, Richard Neimi, and Chris Chapman. “Service Learning in College Political Science: Queries and Commentary” (on Canvas)</p> <p><b>Assignment:</b> PLAGIARISM QUIZ RESULTS DUE BY EMAIL NO LATER THAN 12PM TODAY. LATE QUIZZES WILL PENALIZED 1 POINT PER DAY BEGINNING AT 12:01PM TODAY.</p> <p><b>Assignment:</b> SYLLABUS QUIZ (ON CANVAS) ALSO DUE NO LATER THAN 12PM TODAY. LATE QUIZZES WILL PENALIZED 1 POINT PER DAY BEGINNING AT 12:01PM TODAY.</p>
3	Tues, 9/12-	

<b>Week</b>	<b>Date</b>	<b>Topics, Readings, Assignments, Deadlines</b>
4	Tues, 9/19- Thurs, 9/21	<i>Thurs</i>

Week	Date	Topics, Readings, Assignments, Deadlines
15	Tues, 12/5- Thurs, 12/7	<p><i>Thursday, 12/7: Class Meeting #5: Networking</i></p> <p><b>Assignment:</b> Business Card Paper due Tues, 12/5</p> <p><b>Assignment:</b> Summary of Internship Activity (November) due Thurs, 12/7 (<b>submit on Canvas</b>)</p>
16	Tues, 12/12	"Dead Day" no classes

Final  
Eval. December 13<sup>th</sup>

**Research Paper Due in person (hard copies only) by 5pm on Wednesday, December 13<sup>th</sup>.**

**Submit your research paper in person to me in Clark Hall 406L.**

You must sign the research paper submission sheet