San Jose State University
College of Science Safety Committee
Meeting Minutes
DATE: 11/18/21
TYPE OF MEETING: Zoom Meeting
Current membership:
Miri VanHoven, Michael Kaufman, Laura Miller Conrad, Bree Grillo-Hill, Phil Dirlam, Randy Kirchner, Nada
Attar, Carlie Pietsch, Liam Stanton, Miguel Valero, Jocelyn Douglas, Christopher Smallwood, Victor Maraschin
Call to order: 3:00 pm
Members present: Bree Grillo-Hill, Laura Conrad, Migel Valero, Randy Kirchner, Liam Stanton, Victor Maraschin,
Chris Smallwood, Nada Attar (arrived at 3:30pm), Miri VanHoven (arrived at 3:30pm), Carlie Pietsch (arrived
later)
Members absent: Michael Kaufman, Jocelyn Douglas

b. In biology, the Department chair set aside a conference room reserved everyday from 11-1.
c. We may want to consider advocating to have some spaces set aside for staff to be explicitly
allowed to eat.
3. Chemical Hazard Signage needs to be present on all lab doors - Laura
a. See chemical hygiene plan (p. 22 for signage):
https://www.sjsu.edu/fdo/departments/ehs/lab/Chemical_Hygiene_Plan.pdf
b. https://drive.google.com/drive/folders/1AczZsK29hNkdBqAONWurst50YhpbhTHS
4. Implementation of chemical SOPs for courses - Miri & Randy
a. These are REQUIRED, and they are required before anyone is able to use chemicals in courses in
the spring.
b. Randy's team and all are currency in the process of getting this set up.
i. Biology - in process
ii. Chemistry - in process
iii. Geology and Physics - Randy has reached out to the chairs.
5. Field Safety Program - establish sub-committee
a. The goal of this will be to provide a set of best practices that can be used across the college so tham�䰀rs.