

2021-2022 Year-End Committee Report Form

Committee: Budget Advisory Committee

(Please include phone/zip/email if available)

Chair

Number of Meetings held: 6

Items of Business Completed 2021/2022

1. Members shared concerns, both personal and related to their professional responsibilities at SJSU, that they wanted the committee to address.
2. Reviewed a draft of the budget presentation by the CFO to the university senate, and shared suggestions for inclusion of items in the presentation—specifically related to the disbursement of COVID-related funds
3. Discussed the Capital Campaign (currently in the initial stages) and ways to involve the campus community—in particular faculty members in fundraising
4. Discussed the conclusion of HEERF and the impact on accounting and funding of university projects
5. CFO explained the processes related to the state budget, the May revise, and earmark funding requests
6. Funding for measures to ensure accessibility in curriculum was discussed in detail
7. Discussed the long-term sustainability of funding of SJSU Online and HonorsX
8. Discussed progress on the Alquist building
9. Discussed the importance of revitalizing San Jose’s downtown and the ‘virtuous cycle’ where students are consumers and employees in downtown businesses

Unfinished Business Items from 2021/2022

None

New Business Items for 2022/2023

1. Implications for revenue of AB 927

1. Approval of Agenda - approved with one change, AS President to AS Comptroller, without objection
2. Approval of May 13, 2021 minutes - approved
3. Introductions and committee members' concerns in the new academic year
 - Students: mental health disruptions due to the spread of the new delta variant
 - Dean: expressed concern about the uncertainty about his budget, and ineffectiveness in communicating budget priorities and outcomes to lower levels of administration in a virtual environment
 - Faculty: Safety, particularly concerns about unlocked doors, equity in housing, transportation (can't take public transit), new sources of revenue, delta variant, medical information overload;
 - Housing: the potential of new lockdowns, unvaccinated students in housing, Not enough quarantine spaces.
 - Provost's office: ensuring communication down to department level; not enough information gets to staff, not everything gets distributed, removing silos between divisions.
 - Staff: worries about other employers poaching our staff, maintaining equity between those who work from home and on-campus staff
4. Associated Students Update: AS Comptroller Maritza Molina (designated by AS President-- Senate will shortly take up a motion to replace the AS President with the Comptroller on the BAC)
 - AS Child care: 57 enrolled - space for 27 more, more staff are being recruited
 - Financial audit will close end of this month
 - Many welcome events planned
 - Sept 23rd: grand opening of the AS house
 - New AS Garden on San Salvador will be open in October
5. Administration & Finance: VP and CFO Charlie Faas
 - Presentation - Budget 101 [\[link to slides\]](#)
 - Comments/answers to question
 - The proportion of the campus budget for instruction has changed very little over time @ ~42%. 75% of our expenditure is on salaries, operating expenses are 14% and that is too small.
 - Budget is incremental (never zero-based). In addition, planning is difficult for two reasons: final budget approval from the legislature comes in July, many months after classes have already been scheduled in March. Secondly, the budget is negotiated annually. SJSU tries to plan on a 3-year time horizon. We get a quarter of the higher education budget, community colleges get 38%. The UC system gets the same amount as us but has half the students. In SJSU we have steadily increasing student numbers and the contribution of tuition to our revenues is rising, but the percentage contributed by the state is falling more rapidly at SJSU than at the other campuses.
 - Tuition is set by the Board of Trustees and is the same for all majors, and all campuses. Fees are set by the chancellor or president. Campus budget decisions are taken by the President
 - Reporting on recent developments, the CFO said that students wanting on-line classes may be related to lack of jobs in the Bay Area (can't afford SJ rent or travel). 40

percent of our students use VTA to access the campus. Disruptions have hurt their access. Speaking of online education, he said that our classrooms are not set up for hybrid modes of instruction. He also pointed out that the economy of downtown San Jose is significantly supported by staff and students. He ended with the happy news of the urban vibrancy return celebration on Fridays.

The meeting adjourned at 2 PM.

Budget Advisory Committee
(Special Agency of the Academic Senate)
AGENDA

Thursday, September 16 2021: 12:00 p.m.-2:00 p.m.
Via Zoom

Today's Minutes: Billie Jo Grosvenor

1. Approval of Agenda
2. Approval of August 26, 2021 minutes
3. Associated Students Update: AS Comptroller (Maritza Molina) designee of AS President
4. Administration & Finance: VP and CFO Charlie Faas
5. Questions for budget presentation to Senate on October 26, 2021
6. Assigning members to record minutes (October 21, December 9)
7. Adjourn

[Budget Advisory Committee Minutes](#)

Housing: the potential of new lockdowns, unvaccinated students in housing, Not enough quarantine spaces.

Provost's office: ensuring communication down to department level; not enough information gets to staff, not everything gets distributed, removing silos between divisions.

Today's Minutes: Michael Kaufman

1. Approval of Agenda
2. Approval of September 16, 2021 minutes
3. Time certain 12.05 PM, visit by Professor Brandon White, Chair of the Senate Curriculum and Research Committee (topic: funding for accessibility in curriculum to be included in a policy recommendation that will shortly be presented to the Senate)
4. Associated Students Update: AS Controller (Maritza Molina) designee of AS President
5. Administration & Finance: VP and CFO Charlie Faas
6. Questions for budget presentation to Senate on October 25, 2021
7. Assigning members to record minutes (December 9)
8. Adjourn

Budget Advisory Committee
(Special Agency of the Academic Senate)
AGENDA

Thursday, October 16 2021: 12:00 p.m.-2:00 p.m.
Via Zoom

Today's Minutes: Michael Kaufman

Attendees Sasikumar, Rodan, Prunty, Faas, Nathan, Semerjian, Rollerson, Jaynes, Monsur, Onita, Molina. Guest: Brandon White, Chair of Curriculum & Research

1. Approval of Agenda
Approved, one abstention
2. Approval of September 16, 2021 minutes
Unanimous approval
3. Time certain 12.05 PM, visit by Professor Brandon White, Chair of the Senate Curriculum and Research Committee (topic: funding for accessibility in curriculum to be included in a policy recommendation that will shortly be presented to the Senate)

Prof. White bringing Accessibility Policy update to Senate, including many requirements, many of which have a cost. Trying to ascertain if there are existing funding lines, internal or from the

CSU, for accessibility. Significant discussion about the types of materials that need to be

1. Approval of Agenda
Approved
2. Approval of minutes of the meeting of October 21, 2021 (December meeting was canceled for lack of agenda items)
Approved
3. Associated Students Update: Maritza Molina

A.S. Elections 2022 applications are open for 22-23 Board of Directors and will close on Friday, February 25th at 5 PM. March 14 - April 11 you meet the candidates. April 11 - 15 students can cast their vote.

César Chávez Community Action Center Update: 45 applicants to Garden Fellowship Program, 13 accepted into the program · Green House completion done by Doctor Cydzik, and a cohort of students in a senior thesis project. The greenhouse is more than double the size.

event. Per the assessment of SJSU representatives in attendance, it is good for SJSU to be seen as an active participant in all things downtown.

5. Possible financial implications of

a. Lower enrollments from transfer students

UG first time freshman applications up by 13% for SJSU.

The whole systems is down 13.5% - SJSU is 10% down 12,407 transfer applications still coming in.

All the CSU's have 2 types of enrollments – state directed with X # of students 'allowed' on the campus. SJSU then receives tuition and funding. If a campus goes over the designated cap, SJSU would then only get tuition dollars but no additional funding.

Additional context from Kathleen Prunty (BAC Committee member) from LAO - Whereas the Governor proposes enrollment growth funding on top of the base increases in 2022 23, the universities would be required to accommodate 1 percent annual enrollment growth within their base increases over the remainder of the compact period (2023 24 through 2026 27).

b. Potentially reduced utilization of Event Center and Student Union

SU, SRAC, Event Center, Wellness Building – all are not major funding sources for the university. Chartwells (F&B) are up to 80-85% of their normal revenue as opposed to pre-pandemic. The SU and SRAC are experiencing increase in numbers of users. They are approaching close to pre-pandemic.

SU & Event Center are not hosting meetings. No concerts yet scheduled in the SJSU Event Center. Potentially in the fall a couple of concerts may be scheduled.

c.

The Capital Campaign has been in the planning process

- f. A few vacancies for AS positions
 - g. Working on finalizing budget for this academic year
 - h. Faas identified the lack of people running for positions on the AS Board, the small number of people running opposed, and positions that remain vacant. Faas discussed lack of engagement in AS. Molina mentioned that this may be a result of having been in virtual spaces. With a return to in person meetings and more engagement on campus this could change. Faas recognizes that the pandemic had an impact, but given the number of students, it seems that there should be more student engagement. There was a discussion of why there may be lower student engagement on campus at this point across campus. Rodan brought up ways that faculty could highlight the importance and benefit of student government.
4. Administration & Finance: VP and CFO Charlie Faas
- a. In the lull period between the January budget notice from the governor and the May revise. the earmark season. The governor has a significant amount of one-time dollars. This governor has relied on one-time allocations, rather than increasing base money.
 - b. One-time money for deferred maintenance could be helpful. We are working on 3 earmarks:
 - i. Moss Landing Marine Laboratories \$3-6 million to improve and permit a new dock. Working with Representative Mark Stone to advocate for this earmark. Improvements to MLML were 'recommended' by the WASC review.

- c. After May revise we will have a better sense of the budget. We do not anticipate more money for the CSU. There is no reflection of the salary increases in the current budget. The CFA negotiated and got increases, assuming there would be money from the state, which total 10+% increases. CSUEU is also negotiating this year. Other unions and MPPs are also looking to negotiate increases commensurate with the faculty raises. The trustees are also looking at faculty and staff salary levels to determine if faculty and staff are underpaid. Because of faculty salary increases, there are limited funds to increase salary for staff. With the massive outflow of faculty, and being low on the salary scale, it is challenging to see how the salary increases will be supported.

5. Possible financial implications of:

- a. Class action lawsuit in sexual abuse of athletes' case (reported in *SJMN* March 22). A short update was provided.
- b. HonorsX sponsorship by Adobe. The first 2 years of the pilot will be funded by Adobe. It is unclear how ongoing funding would be supported. This allows us 2 years to develop a high-quality Honors program. If at that point it is sustainable it will continue, and revenue

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May 5, 2022: 12:00 p.m.-2:00 p.m.

Clark 540

Today's Minutes: Karthika Sasikumar

1.

Simon Rodan posed a question about why are we fixated on growth. Are there economies of scale associated with higher education? His second question related to the evolving scientific understanding of COVID transmission. He asked whether the ventilation and filtration systems in classrooms and meeting spaces were up to code on our campus. Charlie Faas said that we are as much in