



**San José State**  
UNIVERSITY

A campus of The California State University

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F07-3

At its meeting of December 10, 2007, the Academic Senate passed the following Policy Recommendation presented by Senator Sivertsen for the Instruction and Student Affairs Committee.

### POLICY RECOMMENDATION

#### Access to Instructional Materials:

#### Timely Identification of Textbooks, Course Readers and Library Reserves

- Whereas: Vision 2010 asserts that San José State University will be known for providing a welcoming, inclusive environment; and
- Whereas: The shared values of San José State University include diversity, and therefore San José State University values and respects diversity, inclusion, civility and individual uniqueness; and
- Whereas: The choice of instructional material should be a faculty prerogative; and
- Whereas: CSU Executive Order No. 926 and Coded Memo AA 2006-41 require that by June 2007, following consultation with local senates, all CSU campuses create plans to support faculty and staff practices that will ensure timely access to instructional materials; and
- Whereas: San José State University and the CSU have ongoing commitments to provide equal access to information resources to individuals with disabilities (per SJSU AS SS-S07-1, CSU AS-2700-05 and Executive Order 926); and
- Whereas: All students benefit when textbooks, course readers and library reserves are identified in a timely manner; and
- Whereas: Textbooks and course-packs are often required courseware and must be available to all students at the same time; and
- Whereas: Textbook publishers are in many cases required by California Statue AB 422 to provide textbooks in digital form; and
- Whereas: San José State University and the CSU are in a continual process of converting textbooks and other instructional material into alternative forms; and



AA-2006-41 is available online at <http://www.calstate.edu/acadaff/codedmemos/AA-2006-41.pdf>

Approved: December 3, 2007

Present: Brown, David, Fee, Han, Henderson, McDaniel, Reyes, Sivertsen, Willey,

Absent: Campsey, Gao, Hansen, Kelly, Langdon

Vote: 9-0-0

Financial Impype: The fiscal impype of the pdicy recommendation will reduce the growing cost to produce alternative media for students with disabilities.

Workload Impype: Increased workload for chairs, deans, and some faculty.

ACTION BY UNIVERSITY PRESIDENT: Appr oved by President Don Kassing on  
December 13, 2007