

**SAN JOSE STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSE, CA 95192**

**F08-2, Policy Recommendation, Repetition of Courses;
Academic Renewal with Amendment A**

Legislative History:

University Policy F08-2 was approved by President Jon Whitmore on November 20, 2008. On R O er n Â

Academ

F08-2 was signed and approved by President Mary A. 17, 2018. F08-2 replaced University Policies F78-3, S94-10 and amended University Policy S04-2.

Policy Recommendation

Repetition of Courses; Academic Renewal

Whereas, F08-2 prohibits students from registering for a course during Advanced Registration; and

Whereas, this prohibition negatively affects students' progress to degree; and

Whereas, departments have difficulty managing student demand for courses when these students are unable to be tracked in PeopleSoft; and

Whereas Existing University Policies (S94-4, S00-10, F78-3) are inconsistent with CSU Executive Order 1037 (issued 8 September 2008); and

Whereas Existing SJSU terminology "Academic Renewal" (S94-4, S00-10, S04-2) is referred to as "Grade Forgiveness" in EO-1037; and

Whereas Existing SJSU terminology "Disregarding Previous Semesters' Work" (S00-10) is referred to as "Academic Renewal" in EO-1037; therefore be it

Resolved That University Policy S04-2 be amended to replace the words "Academic

IC; but excluding NC). Once the pool of available units is insufficient for the next repeated course, unused units may be applied to a future course of lower unit value or simply left unused in the pool. If a repeated course is dropped prior to the Drop Deadline or a "W" is recorded for a repeated course, then the Grade Forgiveness units return to the pool of available lower division or upper division units, as appropriate.

4. A student may petition to have a repeated course NOT be granted Grade Forgiveness. Such petitions must be submitted prior to the Census Date for the term in which the course is repeated. Undergraduate Studies and the Registrar's Office will administer the petition process.
5. Students may repeat an individual course for Grade Forgiveness only once.
6. Grade Forgiveness shall not be applicable to courses for which the original grade was the result of a finding of academic dishonesty.

C. Course Repeats with "Grades Averaged."

1. Undergraduate and post-baccalaureate students may repeat a maximum of 28 units for graduation credit (including units repeated for Grade Forgiveness; §

6. Undergraduate students may repeat a course §

II. Academic Renewal

- A. Under certain circumstances, the university may disregard up to two semesters of previous undergraduate coursework taken at any institution from all considerations associated with the requirements for a baccalaureate degree. These circumstances are:
- B.
1. The student has formally requested such action and presented evidence that substantiates that the work in question is substandard and not representative of her/his current scholastic ability and/or performance level, and
 2. The previous level of performance was due to extenuating circumstances, and
 3. All degree requirements except the earning of at least a "C" (2.0) grade point average have or will soon have been met. (University policy regarding academic renewal is not intended to permit the improvement of a student's grade point average beyond what is required for graduation.)
 4. Final determination, that one or more terms shall be disregarded, shall be based on careful review of evidence by a committee appointed by the president, which shall include the designee of the chief academic officer and consist of at least three members. At least half the members of the committee shall be faculty.
- C. Such final determination shall be made only when:
1. Five years have elapsed since the most recent work to be disregarded was completed, and
 2. The student has earned in residence at SJSU since the most recent work being considered was completed:
 - a. 15 semester units with at least a 3.0 GPA or
 - b. 30 semester units with at least a 2.5 GPA or
 - c. 45 semester units with at least a 2.0 GPA
 3. When such action is taken, the student's record shall be annotated so that it is readily evident to users of the record, that NO work taken during the disregarded term(s), even if satisfactory, has been applied towards the meeting of degree requirements. However, all work must remain legible on the record.
 4. If another institution has acted to remove coursework from consideration, such action shall be honored in terms of that institution's policy. But, elimination of any coursework's consideration shall reduce by one semester the two semester

