

- WHEREAS: SERB completed pilot testing of online SOTEs for onsite classes in AY2009-2010, including creating an online system for collecting SOTEs from onsite classes, and the current online SOTEs system was designed and implemented in CMS to accommodate the requirements of existing SOTE policy; and
- WHEREAS: Analysis of data from the pilot testing and from online classes shows negligible differences from paper SOTEs in item ratings; and
- WHEREAS: The results of the SJSU data are in agreement with the large body of similar assessments of online student evaluations at other Universities; and
- WHEREAS: Online administration of SOTEs is sustainable, less expensive than paper alternatives, saves classroom instruction time, is prone to fewer errors, is easier to adapt and update, is more secure, provides faster feedback, and may provide a platform adaptable for other evaluations beyond the SOTEs; and
- WHEREAS: San Diego State University (SDSU) has fully implemented online SOTES since Spring 2008 and has achieved response rates of 80% by requiring students to complete SOTES in order to obtain early access to their grades; and
- WHEREAS: The new CFA-CSU Collective Bargaining Agreement removes any perceived barrier to electronic evaluations, and it makes possible that all classes be evaluated--which would significantly increase the number of paper SOTES if no further action is taken; and
- WHEREAS: The online SOTEs aligns with the Talloires Declaration, signed on behalf of SJSU

Approved: 9/17/12

Vote: 12-2-1

Present: Aggarwal, Branz, Baker, Culatta, Du, Frazier, Goyal, Hagie, Holsey, Jeffrey, Kelley, Kress, Sofish, Vanniarajan, Walters, Wilson

Absent: King, Postovoit, Worsnup

Financial Impact: In a typical semester, about 80,000¹ SOTE/SOLATE forms are printed, distributed and processed by OIR. OIR estimated that annual savings from elimination of paper forms, decrease in needed support, and distribution costs is over \$50,000. Further savings could be seen in the future by reducing storage, office space needed for handling paper evaluations, and other staff time. At the department level, there will be reductions in costs associated with staff time handling paper SOTEs and photocopying written evaluations (2 pages for each student) for dossiers and other purposes.

Workload Impact: A reduction in workload is expected for faculty members, office administrators, department chairs, and OIR personnel. The reductions result from reducing paper handling from the current delivery of packets to departments, putting of packets in faculty boxes, collecting of packets, scanning of quantitative evaluations, photocopying of forms for reporting, delivering of reports to departments, photocopying of written evaluations when SOTEs are used for preparation of dossiers and other purposes.

¹ This number may be significantly increased if the new CFA-CSU Collective Bargaining Agreement (may require that all classes be evaluated) is approved.