

**SAN JOSE STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSE, CA 95192**

**F15-13, University Policy, Updating the General Education
Advisory Committee (formerly known as the Board of General
Studies) Membership, Charge, and Responsibilities**

Legislative History: Rescinds S02-7 and S96-9

At its meeting of November 30, 2015, the Academic Senate approved the following policy recommendation presented by Senator Shifflett for the Organization and Government Committee. On December 16, 2015, University Policy F15-13 was approved and signed by Interim President Susan W. Martin.

The language in S02-7 said, "Resolved: that University Policy S96-9 be amended and replaced as follows", however, the record shows S02-7 as having modified rather than rescinded S96-9.

On September 11, 2019, President Mary A. Papazian approved and signed University Policy S19-2. S19-2 is Amendment A to University Policy F15-13. S19-2 corrected the membership of the Board of General Studies (BOGS) to show the AVP of Undergraduate Studies or designee (EXO, Non-Voting) instead of the AVP of Graduate and Undergraduate Programs or designee (EXO, Non-Voting). This change has been incorporated into the policy below.

On May 5, 2020, President Mary A. Papazian approved and signed Amendment B to University Policy F15-13. Amendment B amends the name, charge, and membership of BOGS and is incorporated into the policy below.

University Policy

**Updating the General Education Advisory Committee (previously known as
the Board of General Studies) Membership, Charge, and Responsibilities**

Whereas: A request has been made to review the membership of the BOGS along with who should chair this committee, and

Whereas: Addition of the Director of Assessment to BOGS could facilitate the work of this committee, and

Whereas: Recently substantial changes have been made to our General Education program (see 2014 Guidelines for General Education [GE], American Institutions [AI], and the Graduation Writing Assessment Requirement [GWAR]) in part to (a) respond to Executive Order 1100 (EO-1100) governing GE, and to (b) define categories for double counting in the major to help high-unit degree programs comply with the CSU's 120 unit degree program requirement, and

Whereas: Sections of S02-7 are outdated, therefore be it

Resolved: That S96-9 and S02-7 be rescinded and replaced with the information provided in this policy recommendation.

Rationale: In the process of working on referrals that impact S02-7, it was noted that S96-9 had been superseded by S02-7. In addition, update of S02-7 was needed with respect to duplication of content in the 2014 Guidelines, references to CSU Executive Order 1100, and deletion of sections no longer relevant. Hence, this policy recommendation provides an update of University Policy with respect to the membership, charge, and responsibilities of BOGS and keeps the content of this policy distinct from information in the 2014 Guidelines for GE, AI, and GWAR.

The changes proposed brings policy language up to date to reflect our structure of seven rather than eight colleges and provides support, through addition of the Director of Assessment, for the ongoing work of the Board with respect to the assessment of curricula and courses.

Summary of changes:

- Updates titles.
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Approved: 11/16/15
Vote: 9-0-0
Present: Mathur, Shifflett, El-Miaari, Beyersdorf, Gleixner, Becker, Laker,
Grosvenor, Curry
Absent: Beyersdorf
Financial Impact: None expected
Workload Impact: Additional short-term workload for individuals serving on a General
Education Advisory Panel

- 1 faculty Humanities & the Arts
- 1 faculty Science
- 1 faculty Social Sciences
- 1 to 3 faculty-at-large (GE area representatives)
- 1 AS Board member

1.2.1 Appointment of Members

1.2.1.1 Each non-ex officio faculty member will initially serve a 3-year term renewable for one additional 3-year term. Faculty can return to serve in 731rev5003-11503(t)50 (en261030)

2.0 Responsibilities of the General Education Advisory Committee

2.1 Members are expected to be familiar with the current SJSU Guidelines for GE, AI and GWAR.

2.2 As needed, the GEAC may solicit curricular proposals to satisfy General Education requirements from all colleges and departments of the University. It shall review and, where appropriate, make recommendations to the Provost's designee related to the approval of new curricular proposals. The GEAC will also, following review of the GE portion of materials submitted in the program planning process, provide its recommendations, in writing, to the Program Planning Committee and the relevant department in a timely manner.

2.3 The committee, in consultation with the appropriate college deans and department chairpersons, shall provide for and recommend to the Curriculum and Research Committee modifications to requirements requested by degree programs in accordance with the current GE Guidelines.

2.4 Policy proposals affecting General Education curricula shall be brought to the Academic Senate by the Curriculum and Research Committee (C&R). The Organization and Government Committee shall present policy proposals relating to the charge, membership, and responsibilities of the GEAC.

2.5 Annually, early in Fall Semester, the GEAC chair will provide for the Senate and the Curriculum and Research Committee a written report on its activities for the preceding academic year.

2.6 The GEAC shall liaise with SJSU GE coordinators, college curriculum committees, and the CSU GE Advisory Council to facilitate communication as needed.

2.7 As part of its program planning process, the GEAC shall solicit input from campus stakeholders and take into consideration the feedback from previous institutional accreditation reviews, the GEAC's previous program plan and related reports. Any proposed modifications shall be forwarded to C&R for final review, and consideration by the Senate, before implementation.

2.8 The GEAC will participate in the periodic review of current GE guidelines.

3.0 Procedures

3.1 Meetings of the committee shall be open to the campus community, except in cases where the GEAC elects to conduct votes in closed session.

