

SAN JOSÉ STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSÉ, CA 95192

Amendment B to F17 -4, University Policy, Priority
Registration

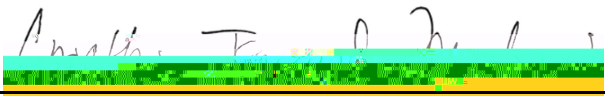
Legislative History:

On March 18, 2024, the Academic Senate approved Amendment B to University Policy F17-4, Priority Registration, presented by Senator Sullivan-Green for the Instruction and Student Affairs Committee.

ACTION BY UNIVERSITY PRESIDENT:

Action by University President:

Date: _____

Signed and approved by: 
Cynthia Teniente -Matson, President,
San José State University

University Policy

Amendment B to F17 -4, University Policy, Priority Registration

Amends: F17 -4

Whereas, California Education Code §66025.9 was updated to include Homeless and Former Homeless Youth as a population to be granted priority registration; and

Whereas, The previous policy was unclear that all members or former members of the US armed forces and state reserves, not just those affiliated with the Veterans Resource Center, are to be granted priority registration (Cal. Educ. Code §66025.8); and

Whereas, Further clarification of the criteria used by Undergraduate Education to approve eligible student groups/organizations is needed; be it therefore

Resolved: That F17-4 be amended to accommodate homeless/former homeless youth within the priority registration structure; and be it further

Resolved: That the process by which registered student organizations or other university-recognized sponsoring organizations apply for and receive approval for priority registration be clarified as noted below.

Approved: March 4, 2024

Vote: 12-0-0

Present: Ravisha Mathur, Kelly Masegian, Romey Sabalius, Gilles Muller, Soma Sen, Lisa Giampaolo, Julian Vogel, Estevan Guzman, Diya Doshi, Sarab Multani, Melinda

University Policy

Priority Registration

1.0 Scheduling of Registration Groups

Students shall be allowed to register in the following order:

Group 1: Specific Priority Students (see 2.0 below). Students with priority registration on the first day(s) of registration will be organized by class level.

Group 2: Graduating students (Undergraduate- and graduate-level students who have a graduation application on file with an anticipated graduation date for the current or next term)

Group 2a: Graduating group 2 students in the California Promise program

Group 2b: Graduating group 2 students identified as student parents

Group 2c: Remaining graduating students

Group 3: Graduate students

Group 3a: Graduate students identified as student parents

Group 3b: Remaining graduate students

Group 4: Seniors

Group 4a: Seniors in the California Promise program

Group 4b: Seniors identified as student parents

Group 4c: Remaining seniors

Group 5: Second baccalaureate students

Group 6: Juniors

Group 6a: Juniors in the California Promise program

Group 6b: Juniors identified as student parents

Group 6c: Remaining juniors

Group 7: Sophomores and continuing first-year

Group 7a: Sophomores and continuing first-year in the California Promise program

Group 7b: Sophomores and continuing first-year identified as student parents

Group 7c: Remaining sophomores and continuing first-year

Note: First year students' registration is based on orientation. Incoming transfer students have a registration date dependent on when they matriculate and/or attend orientation.

2.0 Categories of Group 1: Specific Priority Students

Students in Group 1 are those whose participation in an activity or their designation within a special group poses significant restrictions on their ability to register for courses.

2.1 Category A includes:

Students who are required by external agencies such as the National Collegiate Athletic Association (NCAA), or by law, to receive priority.

This category excludes students covered by the California Promise program or who are identified as student parents unless they fall under another group with required priority registration. Priority registration for students in the California Promise program or who are identified as student parents is addressed in the registration scheduling as outlined in Section 1.0.

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