

F66-4 MINIMUM FREQUENCY OF COURSE OFFERINGS; ENROLLMENT-STAFFING STANDARDS

Legislative History:

Document dated October 31, 1966,

At its meeting of October 24, 1966, the Academic Council adopted a statement of Enrollment-Staffing Standards for Courses. Said statement, submitted by the Curriculum and Instruction Committee, was adopted in two sections, A (#F-66-3) and B (#F-66-4).

ACTION BY COLLEGE PRESIDENT:

"Approved." Signed: Robert D. Clark, November 4, 1966.

ENROLLMENT-STAFFING STANDARDS

F 66-4

Section B:

- 1. To be listed in the Catalog regular session courses must be offered at least once a year except that certain specialized courses may be offered as infrequently as once every other year (alternate year courses).**
- 2. After its first offering, when a course fails twice consecutively to meet minimum staffing**

4. Departmental curriculum committees are encouraged to review and delete courses which are not offered over prolonged periods of time or which do not sustain minimum enrollments. The All-College Curriculum Committee will adjudicate departmental appeals.