



A campus of The California State University

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## **S01-10**

At its meeting of May 7, 2001 the Academic Senate passed the following Policy Recommendation presented by Jonathan Roth for the Curriculum and Research Committee.



Other matters related to TMI and distance education (e.g., assessment of curriculum quality, ownership of intellectual property, determination of the fair use of copyrighted material, and long-range academic planning and capital budgeting) are governed by university policies under the appropriate labels and by campus and CSU guidelines.

## 7. Distance Education

7.1 Principles -- These principles shall apply to new distance education courses and degree programs, as well as to existing courses and programs in which the method of delivery has changed significantly from that approved in the original curriculum proposal leading to that course, certificate or degree. Any department or faculty group offering distance education programs (those in which more than half of the courses are offered through distance education) is expected to meet Western Association of Schools and Colleges (WASC) requirements and be guided by policy established by the University.

7.1.1 Departments or faculty groups are expected to address, in their self-studies and/or proposals for institutional change, the following expectations, which will be reviewed by the University following established procedure.

7.1.2 While the University prizes academic freedom and wishes to encourage innovation in instruction, the faculty also has a collective responsibility to ensure the academic quality and integrity of the University's courses, programs, and degrees. This responsibility extends to those courses and programs offered through distance education.

7.1.3 Faculty and students have a right to know the modes of delivery and technological requirements of each course, program, and degree offered by the University. Students shall have access to this information before enrolling in a course or program.

7.1.4 Distance education programs and courses shall be consistent with the educational mission of the College and the University.

7.1.5 One-on-one mentoring with a full-time SJSU faculty member associated with the program is required for the research component of DE graduate programs. Tenured or probationary faculty shall direct any culminating experience or capstone of a distance education program, except in circumstances in which unusual expertise is required, but unavailable among tenured or probationary faculty.

7.1.6 Each program shall provide the opportunity for substantial, personal and timely interaction between faculty and students and among students.

7.1.7 The ratio of tenured and probationary faculty to temporary faculty teaching in a distance education program shall approximate that of the campus-based program. If there is no campus-based program, the ratio shall approximate that of other programs in the college.

7.1.8 Prerequisites and all enrollment and admissions criteria should be the same for DE and face-to-face courses and programs.

7.1.9 DE programs and courses shall conform to University guidelines on accessibility, privacy and other student rights and responsibilities.

7.1.10 Students enrolled in DE courses shall have adequate access to library services.



(1) Any baccalaureate or master's degree, any concentration within a baccalaureate or master's degree, any minor or any academic certificate program for which more than half of the specified (i.e. non-elective) required student credit units, other than units in General Education and physical education, are offered in courses that fall within the definition of distance education courses as specified in Section 1.2 of this policy.

(2) Any baccalaureate or master's degree, any concentration within a baccalaureate or master's degree, any minor or any academic certificate program for which more than half of the specified (i.e. non-elective) required student credit units are offered outside the WASC region and/or physical sites more than 25 miles from the SJSU campus, but within the WASC region.

### 7.3 7.4 Limitations on DE Programs

7.4.1 No individual, program, or department shall agree in a contract with any private or public entity to deliver distance education courses or programs on behalf of SJSU without prior university approval.

7.4.2 The University shall not agree in a contract with any private or public entity to deliver distance education courses or programs without the prior approval of the relevant department or program.

7.4.3 Agencies providing funding for special certificates or degree programs or courses shall not acquire any privileges regarding the admission standards, academic continuation standards or degree requirements for students or faculty attached to a university-approved academic program.

**ACTION BY UNIVERSITY PRESIDENT: Approved by President Robert Caret on June 19, 2001.**