



**San José State**  
UNIVERSITY

*A campus of The California State University*

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## **S04-1**

At its meeting of February 2, 2004, the Executive Committee passed the following Policy Recommendation presented by Annette Nellen for the Budget Advisory Committee.

### **POLICY RECOMMENDATION BUDGET PROCESS CHANGES/CREATION OF A RESOURCE PLANNING BOARD**

WHEREAS, The budget process at SJSU has continued to become more open and faculty have become more knowledgeable about various parts of SJSU finances;

WHEREAS, Budget allocations have traditionally only been discussed among the President and his staff, with limited input from the Senate's Budget Advisory Committee (BAC) regarding budget priority requests and lottery dollars, which represent less than 5% of the total budget;

WHEREAS, F96-4, as amended by S02-1 and S03-10, provides that if budget cuts are necessary, the president shall consult with the BAC regarding how such cuts shall be allocated between the various divisions (section 11.5);

WHEREAS, For the past few years, the BAC has strived to learn more about SJSU finances and at its September 2003 retreat began looking at budget processes used at other universities with the agreement to work with university administrators to have the BAC evolve into a group that has a role in the budget process that is more proactive and less reactive;

WHEREAS, Interim President Crowley has suggested that the SJSU budget process be more transparent with more people involved and has studied the process at CSULB at the suggestion of the BAC and would like to have a resource planning group (similar to that used at CSULB) constituted immediately to provide input to him on the budget cuts that we must deal with this semester; therefore be it

RESOLVED, That a Resource Planning Board be established for the 2004/2005 budget cycle to begin serving immediately to advise the President on budget cuts and other matters pertaining to resource allocations across the university;

RESOLVED, That the membership of the Resource Planning Board consist of 14 individuals as follows:

The Provost, serving as a non-voting co-chair

The VP of Administration & Finance, serving as a non-voting co-chair

A representative from each of the four divisions: Academic Affairs,  
Administration & Finance, Advancement, and Student Affairs

A representative of the deans chosen by the deans

The President of Associated Students

The Chair of the Academic Senate

The Vice-Chair of the Academic Senate

The Chair of the Curriculum & Research Committee

The Chair of the Professional Standards Committee

One additional faculty member from the Budget Advisory Committee,  
selected by that body

A staff member selected by the Executive Committee from nominations  
including self-nominations (such nominations are to be accompanied by a  
brief statement of the person's experience with the SJSU budget and  
interest in serving)

A representative of SJSU unions selected by the labor council to serve as an  
observer only.

The Chair of the UCCD or designee to serve as an observer only

RESOLVED, That the charge of the Resource Planning Board be to study the budget situation, review university and CSU policies involving resource allocation and budget cutting, to communicate budgetary information to the campus, and to provide advice to the President on dealing with future budget cuts and how the Board can best advise the President in the future on resource allocations;

RESOLVED, That in Spring 2004 only, the Resource Planning Board will review division budget priorities and allocation of lottery dollars with any review of individual lottery proposals made by the Budget Advisory Committee.

RESOLVED, That the BAC bring a policy resolution before the Senate in spring 2004 to replace F96-4 (as amended) with such new policy addressing (a) the role of the Resource Planning Board (RPB) in relation to how it will work with strategic planning activities and (b) a revised structure and role for BAC so it does not duplicate the RPB activities and can keep the Senate informed on financial and planning matters.

Approved: February 2, 2004

Vote: 10-0-0

Financial Impact: None

**ACTION BY UNIVERSITY PRESIDENT: Approved by Interim President Joe Crowley  
on February 2, 2004.**