



San José State
UNIVERSITY

A campus of The California State University

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S05-7

At its meeting of April 25, 2005, the Academic Senate passed the following Policy Recommendation presented by Senator Veregge for the Organization and Government Committee.

**POLICY RECOMMENDATION
MODIFICATION TO SENATE BY-LAWS, CLARIFICATION OF THE GENERAL UNIT**

- Whereas, the definition of the General Unit in the Senate by-laws is confusing due to unclear wording or use of positions or titles that are no longer used on campus,
- Resolved, that the wording below be made to the Senate by-laws to clarify the membership of the General Unit, and
- Resolved, that the changes in the numbering of the by-laws below and other changes be made to adjust for the changes in wording below:

Approved: March 7, 2005
Vote: 6-0-0
Present: Wilson, Fee, Easter, Choo, Parsons, Veregge
Not-present: Lam, Hilliard, Selter, Hebert
Financial Impact: None
Consulted: Chair of Senate, Terri Thames - Senator from the General Unit

Colleges and the General Unit is the number of senators holding office under these sections minus the number of senators holding office under sections 4 and 5, and also minus one more as provided in By-Law 1.1 b). The resulting difference is the factor to be used in part b) to apportion faculty representatives among the several Colleges and the General Unit.

- a) Before each spring election, using the FTE/F of the preceding fall semester, the Election Committee shall determine the number of representatives allotted to each representative unit (as defined in By-Law 1.1). That number shall be determined by dividing the total FTE teaching faculty of the college units plus the FTE faculty and staff in the General Unit by the factor as determined in a) and then dividing this quotient into the FTE faculty of each of the college units and the FTE faculty and staff in the General Unit. If the allotment of any representative unit is thus determined to be less than one, it shall be increased to one. If the total number of faculty representatives thus determined exceeds the factor as determined in a), the factor as determined in a) shall be increased until the total number of representatives allotted is equal to the factor as determined in a) or less. If the total number allotted is less than the factor as determined in a), one additional representative shall be allotted in turn to each of the units in order of greatest fractional representation until the total number of representatives equals the factor as determined in a).

1.4 If it is determined by the above procedure that the number of representatives allotted to any college will be changed from the previous year, the Election Committee shall so report to the Academic Senate prior to the announcement of elections.

1.4.1 If a representative uni

- 3) repeated failure to attend Senate meetings as determined by the Executive Committee,
 - 4) leave, with or without pay, which covers more than one semester, or
 - 5) appointment to a full-time administrative (Management Personnel Plan) position.
- c) Faculty representatives, who accept one semester leaves with or without pay, may resign from the Senate or request the selection of a replacement for the one semester, following the procedures listed in (a) above.

1.7 Members of the faculty assigned to more than one representative unit may vote in only one.

1.8 No write-in votes are permitted.

1.9 Procedures and forms for faculty elections shall be determined by the Election Committee, with the approval of the Executive Committee of the Academic Senate.

1.10 The phrase "academic deans" as used in Article II, Section 2 of the Constitution means deans, the University Librarian, and associate vice presidents reporting directly to the Provost. Elections of representative deans shall be conducted and reported by the Provost, and vacancies shall be filled by special elections for the balance of unexpired terms.

1.11 It is the responsibility of each member of the Academic Senate to assess the attitudes and viewpoints of the constituency with elected him/her. However, it is a policy that no member shall come instruct and that, in voting, each member represents the entire University

1.12

- a) Whenever the phrase "faculty electorate" is used in the Constitution, By-Laws, or Standing Rules of the Academic Senate, it refers to those faculty members eligible to vote for representatives to the Senate (including members of the General Unit), with