



San José State
UNIVERSITY

A campus of The California State University

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S07-2

At its meeting of April 16, 2007, the Academic Senate passed the following Policy Recommendation presented by Senator Meldal for the Instruction and Student Affairs Committee.

**POLICY RECOMMENDATION
ACADEMIC INTEGRITY**

Rescinds F06-1

Whereas: The processes and procedures applicable to student misconduct regarding Academic Dishonesty are guided by Executive Order 969; and

Whereas: The university policies need to be in compliance with EO 969; and

Whereas: The processes and procedures with respect to student misconduct should be separated from the processes and procedures with respect to fairness issues; and

Whereas: The rights and responsibilities of instructional faculty members in the face of student misconduct should be clearly defined;

Therefore be it

Resolved: That the attached policy be implemented, rescinding F06-1.

Rationale: The handling of student conduct code violations should be separated from the processes handling student disputes with other members of the university community. Specifically, grades resulting from *cheating* are not a matter of student fairness. Therefore the Office of the Ombudsman and the Student Fairness Committee should be removed from the student conduct processes regarding academic misconduct.
There is also a need to make clear that faculty members are obligated to report all instances of academic misconduct, and to provide a complete record of the students' academic performance.

Approved: April 2, 2007

Present: Bridgeman, Campsey, Dorosz, Guttierrez, Leddy, Meldal, Reyes, Rowen, Rudy, Sofish

Absent: Dresher, Evans, Fee, Hansen, Kelley, Thompson

Vote: 10/0/0

Financial Impact: None

Workload Impact: Slight reduction

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4. Ensure dissemination of the policy to the campus community when changes are made to the policy or procedures.

1.0

Recommended sanctions include:

- 4.1.1 Oral reprimand.
- 4.1.2 Failure on the evaluation instrument.
- 4.1.3 Reduction in course grade.
- 4.1.4 Failure in the course.
- 4.1.5 Referral for additional administrative sanctions.

Faculty discretion

Incidents involving the careless or inept handling of quoted material that fall short of the definitions of cheating or plagiarism as defined in Items 1.1 and 1.2 of this policy may be dealt with at the discretion of the faculty member concerned.

The faculty member also has the discretion and obligation to determine whether specific acts by a student fall under the description in 1.1.7.

4.2 ADMINISTRATIVE SANCTIONS

As stipulated in the California Administrative Code, Section 41301, cheating or plagiarism in connection with an academic program may warrant expulsion, suspension, probation or a lesser sanction. Administrative action involving academic dishonesty at San José State University is the responsibility of the Office of Student Conduct & Ethical Development.

The Office of Student Conduct & Ethical Development will respond to:

- € Referrals from the faculty;
- € Violations of the Academic Integrity Policy;
- € Repeat violations as brought to attention by the faculty or through the centralized reports filed in the Office of Student Conduct & Ethical Development.

The Office of Student Conduct & Ethical Development will notify faculty members when action has been taken. The Office of Student Conduct & Ethical Development shall maintain a record of students who have been reported for violating the Academic Integrity Policy.

5.0 PROTECTION OF RIGHTS

Nothing in this policy is intended to deny students appropriate due process, including the right to be informed of the charges, the nature of the evidence supporting the charges, and to have a meeting with the faculty member, the Office of Student Conduct & Ethical Development or other decision-makers. At any such meeting statements and evidence on behalf of the student may be submitted. This policy is not intended to deny the right to appeal any decision through appropriate university channels,

When an administrative sanction is being considered, Executive Order 970, Student Disciplinary Procedures for the California State University, stipulates that a student is entitled to a hearing to determine whether violations of conduct or conduct-related regulations have occurred.

6.0 THREATS

Threats against any member of the faculty as a consequence of implementing this policy on academic integrity will be cause for disciplinary action under Section 41301, Title 5, California Code of Regulations, and may also result in civil and criminal action.

7.0 DISSEMINATION OF INFORMATION

- 7.1 The Academic Integrity policy shall be published in the Schedule of Classes each semester and in the University Catalog. Copies of this policy shall also be held in every department office and in the Office of Student Conduct & Ethical Development.
- 7.2 Dissemination of this information shall be the responsibility of the Office of Student Conduct & Ethical Development. Information is available at http://sa.sjsu.edu/student_conduct/
- 7.3 The Office of Student Conduct & Ethical Development shall submit a statistical report on the number and type of infractions and their eventual disposition to the Academic Senate annually.
- 7.4 Colleges and Departments are encouraged to periodically discuss this policy at faculty meetings, including discussion of strategies for ensuring academic integrity among students.
- 7.5 Department chairs and Program directors should ensure that new faculty members receive a copy of this policy and a verbal explanation at the time they are given their first class assignment.

**ACTION BY UNIVERSITY PRESIDENT: APPROVED BY PRESIDENT DON KASSING
ON APRIL 19, 2007**