

SAN JOSE STATE UNIVERSITY
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S13-9, Policy Recommendation, Merging, Dividing,
Transferring, Eliminating Academic Units

Legislative History:

Rescinds: S06-7

At its meeting of May 6, 2013, the Academic Senate approved the following Senate approved Amendment to University Policy S13-9. University Policy S13-9 was amended by Mary A. Papazian on April 15, 2019. A

Policy Recommendation
Merging, Dividing, Transferring, Eliminating Academic Units
Rescinds S06 -7

- Whereas S06-7 was developed to address a policy vacuum regarding procedures to follow in merging, dividing, transferring or eliminating academic units, and
- Whereas S06-7 was founded on the principle of meaningful consultation with all academic units affected by a proposed merger, department division, transfer, or elimination, and
- Whereas S06-7 provided a general framework to achieve meaningful consultation but failed to provide a clear operational process to ensure that all parties would adhere to this principle, and
- Whereas the campus community would benefit from an operational roadmap to ensure procedural transparency and to facilitate full participation of affected academic units and programs affected by proposed mergers, division, transfer or elimination, and

Whereas clear guidelines will minimize the likelihood of the need for conflict resolution by the Organization and Government committee as defined in S06-7, now, therefore, be it

RESOLVED:

1. When a proposal is made by an academic unit, college dean or the Provost (or other university authority) to divide or eliminate an academic unit, to merge it with another academic unit or to transfer it to another college, the basic principle established by this policy is that there should be opportunity for meaningful consultation with all affected academic departments, *staff, and students* before any such proposal is approved or implemented. Any associated termination of degree programs shall comply with UP 99-4.

2. Implementation of this principle requires that all affected academic units be informed of the proposed change and allowed a reasonable time to evaluate it. *In the spirit of meaningful consultation such proposals should be announced at a point in an academic semester that provides sufficient time for affected faculty, staff, and students to consider the proposal and, in the case of faculty, to express their opinions by vote according to the policy on voting rights.*

3. A proposal to divide, eliminate, or merge an academic unit has multiple and significant implications for the campus community. The process should be governed by consultation among all affected academic units. The consultation should consider some or all of the following depending on the proposal.

A. A rationale for the proposed organizational changeonayR10 (l)2 (i g)10 (ov)13aTc 0 Tw 23ay

