

SAN JOSE STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSE, CA 95192

S14-9, University Policy , Guidelines for Concentrations

Legislative History:

At its meeting of May 12, 2014, the Academic Senate approved the following policy recommendation presented by Senator Gleixner for the Curriculum and Research Committee. Title 5 (EO 1071) and procedural instructions from the Chancellor's Office give the campuses authority to develop their own curricular requirements for concentrations and processes for reviewing them.

Approved (C&R): 11-0-0
Vote: April 7, 2014
Present: Buzanski, Cheruzel, Desalvo, Gleixner (Chair), Hart, Jaehne, Kohn, Schultz-Krohn, Sibley, Stacks, Trulio
Absent: Swanson, Sujitparapitaya
Financial Impact: Financial impact is unclear. Additional concentrations may increase enrollment in the major which would increase FTES.
Workload Impact: Additional concentrations typically increase course offerings, which has a substantial impact on faculty, departments, and the Offices of Undergraduate Studies and Graduate Studies and Research.

UNIVERSITY POLICY S14-9

GUIDELINES FOR CONCENTRATIONS

I. Curricula Requirements

A. Undergraduate Degree

1. Options, Concentrations, Special emphases or other similar subprograms represent less than 50 percent of the major requirements within a degree program. Major requirements may include preparation for the major.
2. At least 12 units for the options, concentrations, special emphases or other similar subprograms must be a unique set of requirements for the degree.

B. Graduate Degrees

1. Options, Concentrations, Special emphases or other similar subprograms represent less than 50 percent of the major requirements within a degree program.
2. At least 8 units for the options, concentrations, special emphases or other similar subprograms must be a unique set of requirements for the degree.

II. Procedure for Approval of Concentrations

A. Curriculum proposals for concentrations must include

1. the documentation required by the CSU to justify a new degree
2. an explanation of how the concentration contains material common to the major and material that confers a distinct specialty
3. an explanation of how the common material addresses the degree's program outcomes (concentrations are not assessed separately during program planning so all concentrations in a major must address the major's program outcomes)
4. documentation showing the department has the faculty and resources to support the new concentration
5. a detailed curricular plan complying with Part I of this policy
6. a degree template showing all courses and units in the new program

B. Approval process

1. Concentration proposals will be reviewed by the following committees and administrators in order

