

SAN JOSÉ STATE UNIVERSITY  
ONE WASHINGTON SQUARE  
SAN JOSÉ, CA 95192

S17-4, University Policy , Change in Membership, Charge, and  
Category for the Student Success Committee

Legislative History:

Resolved: That the current student success operating committee be dissolved and in its place constitute a special agency focused on student success that will report to the Instruction and Student Affairs Policy Committee, and be it further

Resolved: That the membership and charge of the newly constituted Student Success Committee be as proposed in this policy recommendation.

Rationale: SJSU needs a university-level committee focused on student success that is populated in a way that puts key representatives together who can help move initiatives forward, provide objective input on what's working and what's not, and can review and recommend changes to academic policies, practices, and procedures. With clear expectations about providing as well as receiving input, this group can be instrumental in offering advice and nurturing connections that enable all groups engaged in various aspects of student success to more effectively reach common goals. Constituting this group as a special agency with reporting responsibilities to the Instruction and Student Affairs policy committee would work quite well and fits within the guidelines for special agencies as provided for in our bylaws: "Special agencies are bodies created by policies recommended by the Academic Senate which, because of functions or membership, are not designated Senate committees."

Approved: 2/20/17

Vote: 9-0-1

Present: Grosvenor, Laker, Shifflett, Rajkovic, Ormsbee, Boekema, ed bi7

to the group's ability to formulate sound recommendations that can shape and coordinate efforts to improve student success.

The group will report to the Instruction and Student Affairs Policy Committee; any policy proposal shall be forwarded to ISA. In addition, the Student Success Committee chair, at the conclusion of each academic year, will submit a report summarizing activities and accomplishments, as all special agencies do, to the Academic Senate.

#### Membership:

AVP Transition & Retention Services (Exo)

Senior AVP Enrollment Management (Exo)

1 Representative from Academic Affairs - appointed by VP Academic Affairs (Exo)

1 Representative from Student Affairs - appointed by VP Student Affairs (Exo)

1 Graduate/undergraduate student

2 Undergraduate students

5 faculty

The student success committee will be co-chaired by the Senior AVP Enrollment Management and a faculty member selected by the committee members.

If any member cannot complete their term for any reason, or is absent from three regularly scheduled committee meetings, or repeatedly does not perform assigned committee duties, the committee chair may request a replacement from the Chair of the Committee on Committees.

#### Recruitment and Appointment of Members

Faculty members serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Chair of the Committee on Committees will stagger the terms of non ex-officio seats. The student members serve a 1-year term and can be re-appointed. Solicitation of applications to serve on the Student Success Committee will be made through the normal Committee on Committees process for the seats designated for faculty members. Faculty interested in serving on this committee will submit a brief letter of interest that includes information regarding their experience and engagement in student success initiatives. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person's expertise in areas related to student success, direct engagement with student success initiatives, and the need for broad representation.

The student success committee will be co-chaired by the AVP Student and Faculty Success and a faculty member selected by the committee members.

