



**Whereas:** some contents in the “Advanced Placement for Examination” section in [F73-8](#) are no longer relevant and the rest are deemed not necessary to be specified in a university policy; be it therefore

**Resolved:** that [F15-5](#), [F15-11](#), [F73-8](#), and [F83-5](#) are rescinded and the following becomes university policy.

Approved: January 29, 2024

Vote: 9-0-0

Present: Kouros Amirkhani, Marc d’Alarcao, Megan Chang, Stefan Frazier, Marie Haverfield, Heather Lattimer, Scott Shaffer, Cristina Velarde, Hiu-Yung Wong

Absent: Ellen Middaugh, Richard MocarSKI

Workload Impact: University catalog and website will need to be updated. Faculty subject matter expert(s) in each program will need to be appointed. Faculty subject matter expert(s) will need to evaluate the credibility of prior learning. The Academic Disqualification and Reinstatement Review Committee may need to handle additional appeal cases. The Testing Office needs to administer additional assessments.

Financial Impact: Increase in workload in the Testing Office. Faculty who develop the assessment need to be compensated. Students need to pay the assessment fees. Ideally, the cost will be offset by the assessment fees.

## UNIVERSITY POLICY



### 3. Credit for Exams -



been taken for a letter or CR/NC grade. A “W” grade shall not prevent a student from taking a CBE-Challenge exam. A student may not receive credit by examination via Challenge exam to remove a grade of “F,” “WU”, or “NC”. Students shall not be allowed to take a campus generated challenge examination for a particular course more than once. As is current practice, if a challenge exam is passed, then a grade of CR and a notation of CBE shall be recorded on the transcript. Earned units (UE) must be generated and these must be recorded on the SJSU transcript. Units earned through challenge exams will not be counted as part of the SJSU residency requirements. Only matriculated SJSU students are eligible to take CBE-Challenge exams.

- d. Where there are existing AP or CLEP or IB exams that have been determined to earn General Education (GE), American Institutions (AI), and/or course credit (see current SJSU Catalog for list), these external exams should be used rather than campus generated challenge exams. If there is a discrepancy between the units earned according to the CBE website and the units assigned to the articulated course at SJSU, the units found at the CBE website shall be assigned.
- e. Where there are no external AP or CLEP or IB exams equivalent to SJSU courses, the determination of whether “campus-originated challenge examinations” (per EO-1036) are available for a particular course is determined by the department or college curriculum committee, and not by individual faculty who may teach that course. A list of courses allowable for CBE via challenge exams shall be recommended by departments/colleges, approved by their respective Dean’s Offices, and maintained by the Office of Undergraduate Education and College of Graduate Studies. Credit by examination for 100W is not eligible for CBE-Challenge Exams. Courses that are cross-listed will be determined by the home department following consultation with the other department.
- f. The Registrar’s Office shall work with the College of Graduate Studies and Office of Undergraduate Education to develop reporting forms, processes, and transcript notations consistent with this policy.
- g. The Testing Office will oversee registration and reporting results of all campus challenge exams. The Testing Office can oversee

administration of the exam and will coordinate with the department where needed. The Testing Office, in consultation with UE and CGS, will determine the costs of administering the exams and propose a fee to the Course Fee Advisory Committee. The Testing Office shall establish deadlines for the test administration and work with the Accessible Education Office if requested by the student.

**4. Credit for Demonstrated Learning, Knowledge, or Skills Acquired Through Experience (Experiential Credit Recognition)**

A. Conditions:

- a. Students should be matriculated at SJSU at the time of awarding the credit. Before academic credit becomes a part of a student's academic record, undergraduate students shall complete 15 units at SJSU, and graduate students shall complete 3 units in residence at SJSU.
- b. Experiential learning has to be academically creditable and verifiable6.6 (s)-6 ( a par

Course Fee Advisory Committee. The Testing Office shall establish deadlines for the experiential credit recognition administration and work with the Accessible Education Office if requested by the student.

- C. Credit and Academic record:
  - a. Credit shall be awarded for a specific university course or a specific requirement.
  - b. For students who enter with an Associate Degree for Transfer (ADT), full or partial certification in CSU General Education Breadth, and consistent with CSU [policy on transfer](#), transcribed credit awarded for demonstrated learning, knowledge, or skills acquired through experience shall be accepted for articulation and transfer, including credits for CSU-GE breadth, CSU-IGETC, and any future CSU General Education requirements based on current system-wide articulation guidance.
  - c. The student's academic record shall identify the specific course or category of degree requirement for which the student has received credit for demonstrated learning, knowledge, or skills acquired through experience.

## **5. Credit for Prior Learning Acquired Outside of Traditional Higher Education**

- A. Eligibility:
  - a. Students can earn academic credit for the completion of learning acquired outside traditional higher education based on recommendations provided by organizations that conduct evaluations of training offered by employers or the military. Examples of such organizations are the National College Credit Recommendation Service (NCCRS) and the American Council on Education (ACE).
  - b. Students can also earn academic credit for other learning outside of traditional higher education that utilizes learning assessment methods such as portfolio assessment, attempted independently or as part of a course, and industry-recognized credentials. Examples of industry-recognized credentials are listed in [the ACE National Guide](#).





manner does not exempt students from completing health courses required to earn a teacher credential.

- e. When assigning academic credit for the Defense Language Proficiency Test (DLPT), three lower division semester hours for language shall equate to three-semester units (or their quarter equivalent) in CSU GE Breadth sub-area C2 or any future CSU General Education equivalent sub-area. Moreover, [the ACE National Guide](#) should be followed.

#### C. Documentation and Academic Record

- a. Both the completed military courses and the schools at which the work was completed must be documented on Community College of the Air Force (CCAF) transcripts or Joint Services Transcripts (JST).
- b. The objectives, policies, procedures, and bases for the awarding of credit for documented prior learning shall be fully described in the campus catalog and website.
- c. Credit earned for education, training, and service in the U.S. Armed Forces shall be clearly identified in the student's academic record.
- d. Acceptable documentation for awarding DLPT GE or Course Credit includes:
  - i. Official Defense Language Institute Foreign Language (DLIFLC) Transcripts
  - ii. Official Joint Services Transcripts (JST)
  - iii. Defense Manpower Data Center (DMDC) DLPT Examinee Results
  - iv. DA Form 330 Language Proficiency Questionnaire