



1.3 Firearms as used in this policy statement shall include various propellant types of guns which use compressed gas or other propellant types of devices for propelling projectiles upon firing.

1.4 Firearms shall further be defined as any device capable of launching a projectile by means of a propellant, and capable of inflicting injury to persons or damage to physical properties of the College.

2. Types, locations and uses of firearms presently owned by the College.

2.1 "Starting pistols" - Physical Education for Men issue rooms, south and north campuses.

2.2 "Starting pistols" - Physical Education for Women issue rooms.

2.3 "Collection firearms" - rifles and shotguns, Biological Sciences storeroom, Sciences storeroom, Science Building.

2.4 Drama "Prop guns" - Drama Department.

2.5 "Instructional weapons" - Law Enforcement and Administration, Law Enforcement and Administration arms room, MacQuarrie Hall.

3. Types, locations and uses of firearms on campus - not owned by the College.

3.1 Instructional weapons including sidearms, rifles, grenade launchers, etc., - R.O.T.C. weapon room, MacQuarrie Hall. These weapons have been rendered functionally inoperative by removal of components.

3.2 Small bore target rifles - College Rifle Teams - Guns may on occasion be stored adjacent to College range in MacQuarrie Hall.

3.3 Firearms possessed by law enforcement personnel who are on the College premises either in line of duty, as members of the College staff, or as students.

3.4 Firearms owned by students in the L.E.A. Department -used in the gunnery classes held in College range, MacQuarrie Hall.

4. Acquisition and recording of College-owned firearms.

4.1 All purchase orders for firearms as defined in this policy statement will be subject to approval by the Executive Vice President of the College or a person designated by him.

4.2 All College-owned firearms will be recorded by means of the serial number of the firearm and/or the State of California inventory number.

4.3 The records of each College-owned firearm will include in addition to serial numbers and inventory numbers, specific information as to type of firearm, specific description of size, caliber, etc., and any unusual features of the firearm.

4.4 The record entry for each firearm will include the location where firearm is stored at the College, and the record will also list the name of the person or persons primarily responsible for the use and issuance of the firearm.

4.5 At no time shall a College firearm be relocated within the College or disposed of without approval in writing from the person designated as the "College Firearm Supervisor", and that the Chief Security Officer be designated as the College Firearm Supervisor.

4.6 An annual inventory inspection shall be made by the College Firearm Supervisor of firearms at the College at which time all firearms owned by the College shall be accounted for and inspected if necessary.

## 5. Use of College firearms.

5.1 College-owned firearms can be used only for purposes relating to official College functions.

5.2 College-owned firearms must be signed out when individuals remove them from their usual place of storage at the College.

5.3 Only authorized personnel may issue firearms.

## 6. Use of non-College owned firearms at the College.

6.1 Non-College-owned firearms will be permitted to be used only at the College range and athletic events.

6.2 Use of non-College-owned firearms at the College will conform to regulations covering the use of College firearms (excluding law enforcement officers and agents of the United States Government.)

6.3 Use of non-College-owned firearms at the College must be under College-authorized supervision with the exception of use by persons named in 7.2 of this document.

## 7. Possession of firearms on College property.

7.1 Possession of firearms on the College campus shall be restricted according to the Penal Code, Section 12031 and Section 12025.

7.2 Certain students and faculty members of the Law Enforcement and Administration Department may, by nature of their employment, be required to carry concealed or exposed firearms while they conduct or attend classes at the College (sometimes while wearing uniform).

7.3 Law Enforcement and Administration students, whether in uniform or not, shall not be authorized to carry or wear any exposed or unexposed firearms while at the College with the exception of carrying (not wearing) firearms to appropriate L.E.A. classes in an inconspicuous manner and with the exception of L.E.A. students who are employed by law enforcement agencies which require their employees to be armed at all times (7.2 above).

7.4 Firearms possessed by the Military Science Department will be controlled by Department Chairman of that department in such a manner that the firearms will be:

7.4.1 Appropriately inventoried at all times.

7.4.2 Carried without live ammunition at all times while on the College campus, other than when firearms are being used in the firing range in MacQuarrie Hall.