

# S73-9 CONTINUING EDUCATION-COURSE STANDARDS

Legislative History:

Document dated March 29, 1973.

At its meeting of March 12, 1973, the Academic Council passed the following policy as presented by Dr. Theodore Norton, Chairman of the Curriculum Committee.

Copies Sent to AVP and all Deans.

**ACTION BY UNIVERSITY PRESIDENT:**

"Approved." Signed: John H. Bunzel, March 29, 1973.

## CONTINUING EDUCATION-COURSE STANDARDS

### S 73-9

#### I. General

It is the policy of this University to apply to continuing education courses for which degree credit is given the same standards as are applicable to regular course offerings for matriculated students, in the Curriculum Guide. Departments, deans of schools and (as may be appropriate) the Dean of Graduate or of Undergraduate Studies are responsible for supervision of course content and for evaluation procedures, as for regular offerings. Supervision of course standards is coordinated with the Dean of Continuing Education, who is administratively responsible for the extension and other continuing education programs.

#### II. 400 Series Courses

Continuing education courses numbered 400 - 499 are especially designed for professional in-service growth or for subjects of special interest. Unit credit may be given for such courses, but such unit credit is not applicable to degree programs. The basic time requirement for these courses is a minimum of fifteen hours contact time for each unit of credit assigned. Meetings will normally be held on at least

three calendar days for each unit. Exceptions are two-day programs which require at least six hours of pre- or post-session projects, reports, reading, research or other activities. Other reductions in the time requirement will be made only with the approval of the school dean based on appropriate justification. The Dean of Continuing Education is administratively responsible for these courses.