

**SAN JOSÉ STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSÉ, CA 95192**

**S78-7, University Policy, Student Evaluation Review Board
(SERB)**

Amended by: University policies F78-2 (Amendment A), S79-6 (Amendment B), F80-7 (Amendment C), F82-2 (Amendment D), F87-2 (Amendment E), S87-9 (Amendment F), F87-6 (Amendment G), SM-S94-1 (Amendment H), SM-S99-4 (Amendment I), F10-2 (Amendment J), S19-2 (Amendment K), (Amendment L) to University Policy S78-7 and (Amendment M) to University Policy S78-7

Legislative History:

The Academic Senate at its meeting of April 17, 1978 passed the following resolution. Mr. J. Mori presented the resolution on behalf of the Instruction and Research Committee.

This policy was originally approved in 1978, throughout the years that followed multiple amendments were made and have been incorporated into the policy below. Amendment L was approved and signed by President Mary A. Papazian on May 4, 2020 and is incorporated into the policy as well. Amendment L updates the membership of SERB.

On September 21, 2020, President Mary A. Papazian approved Amendment M to S78-7 which updates the charge of SERB. Amendment M is incorporated into the policy below.

STUDENT EVALUATION REVIEW BOARD

MEMBERSHIP:

Director, Center for Faculty Development or designee [EXO]
Director of Institutional Research or designee [EXO]
1 Faculty, College of Business
1 Faculty, College of Education
1 Faculty, College of Engineering
1 Member, General Unit
1 Faculty, College of Health and Human Sciences

- 1 Faculty, College of Humanities & Arts
- 1 Faculty, College of Science
- 1 Faculty, College of Social Science
- 1 Student

To the extent possible, the Committee on Committees shall recruit faculty who are familiar with assessment, survey research and/or statistical analysis. **(As modified by Amendment L).**

APPOINTMENT PROCEDURE:

The board is an operating committee of the Academic Senate and reports to the Professional Standards Committee.

CHARGE: (updated by Amendment M to S78-7 and incorporated below)

In consultation with the appropriate disciplines, designs evaluation instruments to be used by all departments and colleges, *counselors, and librarians*. In collaboration with Institutional Research, establishes norm groups and norm ranges. Develops and makes available to the University community, information and guidelines for the effective interpretation of the rating instruments. Develops guidelines for the participation of students in the evaluation of faculty. Reviews proposals for matters concerned with rating instruments, norm grouping, or any other variance to established policy.

PROCEDURES FOR REVIEW OF FACULTY BY STUDENTS:

1. A minimum number of evaluation instruments shall be used throughout the university.

