

SAN JOSE STATE UNIVERSITY ACADEMIC SENATE

2018/2019

Agenda

February 11, 2019, 2:00 pm – 5:00 pm

Engineering 285/287

- I. Call to Order and Roll Call:
- II. Approval of Minutes:
Senate Minutes of December 10, 2018
- III. Communications and Questions:
A. From the Chair of the Senate

- D. Organization and Government Committee (O&G):
 - AS 1720, Senate Management Resolution, Amendment to Standing Rule 10 (Motions) (Final Reading)

 - AS 1719, Senate Management Resolution, Charge and Membership of Senate Policy Committees (Final Reading)

 - AS 1722, Policy Recommendation, Charge and Membership of University Committees (Final Reading)

 - AS 1656, Senate Management Resolution, Modification of Bylaw 1.10 (Final Reading)

 - AS 1717, Senate Management Resolution, Amendment of Bylaw 15a; Editorial Changes – Senate Documents (Final Reading)

 - AS 1721, Policy Recommendation, Amendment A to S13-9, Policy for Merging, Dividing, Transferring, and Eliminating Academic Units (Final Reading)

E. University Library Board (ULB):

- VII. Special Committee Reports:
 - University Strategic Planning Update by the Co-Chairs of the Strategic Planning Steering Committee, Senate Chair Stefan Frazier and Dean Walt Jacobs, Time Certain: 2:30 p.m.

- VIII. New Business:

- IX. State of the University Announcements:
 - A. Vice President for Administration and Finance
 - B. Vice President for Student Affairs
 - C. Chief Diversity Officer
 - D. CSU Faculty Trustee (by standing invitation)
 - E. Statewide Academic Senators
 - F. Provost
 - G. Associated Students President

- X. Adjournment

2018/2019 Academic Senate

MINUTES
December 10 2018

I.

The Faculty Trustee for the CSU Board of Trustees is our own Dr. Romey Sabalius. Dr. Sabalius' term is up and he has submitted his paperwork to be considered for the

Q: I appreciate the hard work of the committee. Has the committee considered what the impact of hiring additional lecturers will be and has that discussion been held with relevant chairs in terms of their budgets?

A: The committee did not discuss, but GUP is already planning for the hiring that will be needed.

Q: Would the committee consider a different way of dividing area D up. I'm concerned the subcategories were given precedence or preference?

A: The committee will consider.

Q: My concern is the control of the curriculum and the more we see control from the Chancellor's Office, even if it is a small thing right now, it opens the door for potentially more changes, particularly in general education. Has the committee considered what the impact will be by passing this policy recommendation forward in terms of sending the wrong message to the Chancellor's Office in terms of control of the curriculum?

A: The committee will consider.

Q: Could you explain what the compromise was? I'm not sure I see that compromise. The sequences are under threat at this point.

A: The compromise was to not have the subcommittees broken down.

Q: You made a comment about this being about students being able to transfer between CSU campuses and have consistent GE. Has there been discussion in the committee or in research that there are not a significant number of students making this transition? They are looking at turning the curriculum upside down for a small number of students.

A: You are correct. The transition is a small number.

Q: What are the consequences if this policy is watered down in the Senate?

A: I wanted to end with a straw poll. My interpretation is that if the Senate votes this down, the Chancellor's Office will ask the administration to enforce the change. That would then bypass the Senate.

Q: Has the committee considered that we are really losing five decades of sophisticated thinking? The CSU will be making a statement that looks very bad in the eyes of the world philosophically speaking.

A: The committee will consider.

Q: Would the committee consider the benefit of U.S. institutions embedded in GE areas?

A: The committee will consider.

Q: Can the committee consider including a statement to clarify what this is about? This isn't about student learning. This is about graduation rates. We are sacrific

the real education of our students.

A: The committee will take it under advisement.

Q: Would the committee consider rejecting the comment made earlier about having the area studies

available. Senator Manzo presented an amendment that was friendly to the boc to change line 96 where it reads, “and/or students” to say “and students” The Senate voted and AS 1715 was approved unanimously as amended.

Senator Peter presented AS 1716, Policy Recommendation, Amendment of 296-Direc

Executive Committee Minutes
December 3, 2018
ADM 167, 12:00 p.m. to 1:30 p.m.

Present: Faas, Ficke, Frazier, Lee, Manzo, Marachi, Mathur, Peter, Shifflett, Sullivan-Green, White, Wong(Lau)

Absent: Day, Papazian, Riley

1. The Executive Committee minutes of November 26, 2018 were approved as amended.

2. There was no consent calendar.

3. VPRI Search Committee :

a. Several nominations were suggested but did not make it on the list of potential

smaller to send from process, (004) Total Message will go to [(s)4 (ug)10po0 Td70 Td7j 0.

to the campus community extending the call for nominations until the end of the business day on December 5, 2018. An additional Executive Committee meeting was scheduled for Noon-1pm on December 10, 2018 to finalize selection of search committee members.

b. A question was asked about what positions would report to the Vice President of Research and Innovation (VPRI). The

5. University Updates :

a. VP Student Affairs : Not Present (along with other Cabinet members a meeting with a Provost candidate).

b. Associated Students :

i. AS has hired a student commission to start a search for the Executive Director of Associated Students. Student leaders are also getting approve their bylaws. Next year AS will have graduate student representatives and will also have student representatives from

college as well as the addition of the VP of Admin/Finance or designee on the AS board.

- ii. Finals week programming is coming up. AS is having a Winter Wonderland event on December 4, 2018, and many other upcoming events (collecting items/donating to homeless.) There is a larger support network this year for finals week.

c. Statewide Senate :

- i. There has been difficulty getting people to evaluate courses for equivalencies. Some resolutions have been proposed to make process easier (such as colleagues who have retired may be invited back to help with the process).
- ii. There was a resolution for a search process for campus presidents and discussion about whether or not searches should be open or closed. The Chancellor's Office indicated that the stakes are too high for open searches, so the four presidential searches will occur with existing procedures.
- iii. Discussions were held about amendments to the shared governance document. A position was taken and emphasized responsible curriculum development with faculty primarily in charge of the curriculum. There was discussion about a paper that was disseminated regarding approaches to graduation rate improvement and metrics related to the cost of graduating students in four years. One of the heavily referenced models (Georgia State) has been formally critiqued using questionable metrics and analyses (with critiques also made of the critiques). Among several issues raised related to validity of findings, was changing definitions of categories representing underrepresented minority students. Related reports will be forthcoming.

diversity topics with mental health integration. There is a concerted effort to get information that will be meaningful and eventually a report will be put online. The process will include IRB review with the survey to be launched in Fall 2019.

- f. VP Administration and Finance (VPAF):
 - i. Faculty and staff are encouraged to join for

6. Policy Committee updates:
 - a. Instruction & Student Affairs Committee (I&SA):
 - i. I&SA is working on a policy related to Instructor drops and deadlines (replaces University Policy S99-12). Situations were discussed regarding when drops would or would not be allowed and what protections might exist to ensure that students would not be arbitrarily dropped from enrollment (or removed from a course without their knowledge). It was suggested that more detailed specifications would clarify the policy. The number 11 clause in the policy is what would be revised.
 - b. Professional Standards Committee (PS):
 - i. Proposals included a final reading of the Direct Instructional Obligations Policy and the Anti-Bullying Sense of the Senate Resolution.
 - ii. A rewrite of the Anti-Bullying resolution was based on concerns that were raised at the previous Executive Committee meeting. A response was provided to those concerns, but feedback to the response has not yet arrived. Timing may still allow for amendments before the Senate meeting on December 10, 2018. The language was revised to recommend a Presidential T04 T10 (e w)4 (e)JTJ -0

classes will be split. A/B will count for history/government so this would be a barrier to interdisciplinarity. The sunset clause would put us in compliance and still allow us an opportunity to figure out an alternate plan. Changes are significant. We should be as transparent as possible. We are proposing a policy, but not adding courses. C&R will send out an email with updates

Consent Calendar

11-Feb-19

Committee

Last Name/First Name

Zip

Term

Phone

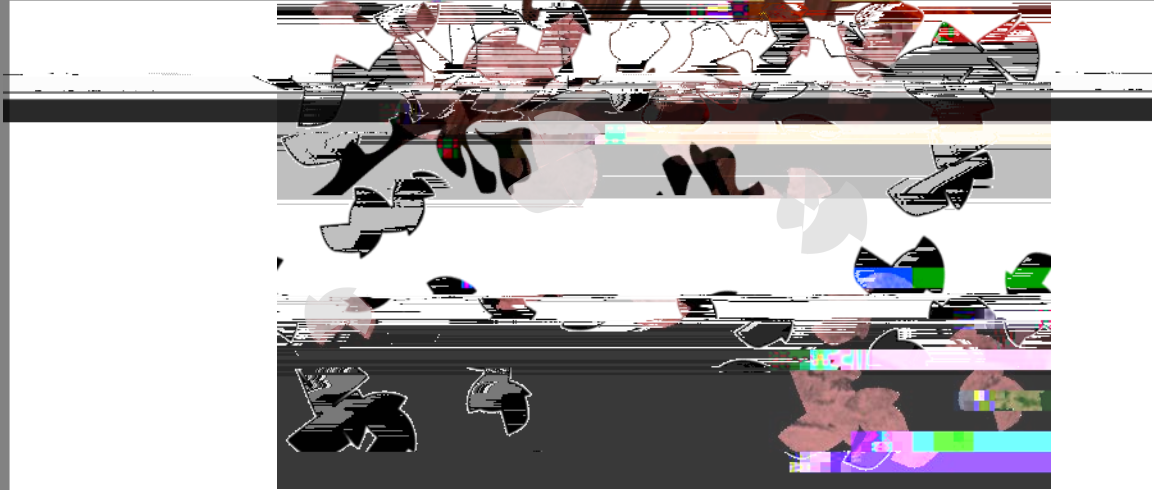
College/Seat

ADD:

	Student Fairness Committee	Skovran, Elizabeth	0100	2020	44846	G/Sci
	O&G	McClory, Susan		2019		
	ULB	Roy, Manta	0028	2021	82039	C/Library Faculty

REMOVE:

	Student Fairness Committee	Wang, Xiao	0101	2020		G/Sci
	Student Success	Kress, Monika	0106	2020	45230	I/FAL
	BOGS	Bremmer, Martina	0103	2019	41396	F/SCI
	ULB	Kendall, Susan	0028	Dec. 2018		C/Library Faculty



Academic Senate
 2019-2020 Calendar of Meetings
 Senate, Executive Committee
 and Policy Committees

Office of the Academic Senate
 Administration Building 176, 0024
 Office: 4-2440 Fax: 4-2451
<http://www.sjsu.edu/sate>
eva.joice@sjsu.edu

Fall 2019		Spring 2020	
Aug. 26	Executive Committee Meeting (1230 p.m.) Policy Committee Meeting (2 p.m.)	Jan. 27	Executive Committee Meeting (1230 p.m.) Policy Committee Meetings (2 p.m.)
Sept. 9	Executive Committee Meeting (1230 p.m.) Policy Committee Meeting (2-4 p.m.)	Feb. 3	Executive Committee Meeting (1230 p.m.) Policy Committee Meetings (2 p.m.)
Sept. 16			
Sept. 23			
Oct. 7			
Oct. 14			
Oct. 21			
Oct. 28			
Nov. 4			

1 SAN JOSE STATE UNIVERSITY

3

4 February 4, 2019

5 Final Reading

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7

8

POLICY RECOMMENDATION

9

Rescind S03- 6 and S93-11, CAMPUS SMOKING POLICIES

10

11 Resolved, that S03-6 and S93-11 be rescinded.

12

13 Rationale. Since the passage of policies S03-6 and S93-11, the campus and California State
14 University System have both been declared smoke-free through Presidential Directive 2014-01
15 and Executive Order 1108, respectively. S03-6 and S93-11 restrict smoking areas and tobacco
16 sales and advertising, which are covered through both the Presidential Directive and Executive
17 Order listed above.

18

19 Approved: February 4, 2019

20 Vote: 15-0-0

21 Present: Gill, Grindstaff, Hill, Hurtado, Kethepalli, Khan, Kim, Kinney, Manzo, Nash,

22 Sen, Simpson, Sullivan-Green, Walters, Wilson, Yao

23 Absent: Bullen, Ng, Pang

24 Financial Impact: None.

25 Workload Impact: None.

26

1 SAN JOSE STATE UNIVERSITY
2 Academic Senate
3 Professional Standards Committee
4 February 11, 2019
5 First Reading
6
7

AS 1726

8 POLICY
9 RECOMMENDATION

10 Amendment C to University Policy F12-6
11 Evaluation in Effectiveness in Teaching for All Faculty
12

13 Resolved: That University Policy F12-6 be amended as shown in the strikeout and
14 underline below.

15 Rationale: F12-6 is

1 San José State University
2 Academic Senate
3 Organization and Government Committee
4 February 11, 2019
5 Final Reading
6

AS 1720

7 **Senate Management Resolution**
8 **Amendment to Standing Rule 10 (Motions)**
9

10 Whereas: Charge and membership information for the Executive Committee and
11 Committee on Committees are contained in Senate bylaws (bylaw 4 and
12 5), and
13

14 Whereas: Greater clarity is needed regarding the use of Senate Management
15 Resolutions to amend the Senate bylaws, and
16

17 Whereas: Standing rule 10 contains the information pertinent to the use of Senate
18 Management Resolutions and motions to change bylaws, therefore be it
19

Resolved That Standing Rule 10a (2) be modified as follows:the bylaws)

22 _____
23 affecting only the rules, procedures, committees or other internal affairs of the Senate.
24

25 i. Senate Management Resolutions (other than those amending bylaws as
26 noted below in section ii) need a simple majority to pass.
27

28 ii. When a Senate Management Resolution seeks to change bylaws, a 2/3
29 majority is required and the Senate Management Resolution must conform
30 to Article III, Section 5 of the Senate's Constitution.
31

32 Rationale: Standing Rule 10.a.2 appears to exclude changes to bylaws through Senate
33 Management Resolution; However, Standing Rule 10.d specifically notes that "The
34 Academic Senate may adopt bylaws consistent with this Constitution" where there is no
35 restriction pertaining to the use of Senate Management Resolutions to amend bylaws.
36 In addition, Standing Rule 10.a.2 clearly identifies Senate Management Resolutions as
37 the appropriate vehicle to address 'rules, procedures, committees or other internal
38 affairs of the Senate' and our bylaws contain, in this case, information related to
39 committees that needs to be updated. Thus, it will be helpful to amend Standing Rule
40 10.a.2 to clarify the use of Senate Management Resolutions in a way that reinforces the
41 connection to the constitution (and section 10.d).
42

43 Approved: 1/28/19

44 Vote: 10-0-0

45 Present: Capizzi, Curry, French, Gallo, Higgins, Grosvenor, Ormsbee,
46 Rodan, Saldamli, Shifflett

47 Absent:

48

49 Financial Impact: None

50 Workload Impact: None

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52

53 Below is reference information for the Senate

54

55 Standing Rule 10

56

57 10. Motions

58

59 a) Substantive motions are of three kinds:

60

61 1) Sense of the Senate Resolutions -- motions which would express the
62 sense or opinion of the Senate, but would not propose new or modified
63 policy or procedure specifically for this University;

64

65 2) Senate Management Resolutions -- motions (other than motions to
66 amend the bylaws) affecting only the rules, procedures, committees or
67 other internal affairs of the Senate;

68

69 3) Policy Resolutions -- motions which, if approved by the Senate and
70 the President of the University, would create or modify university policy
71 or procedure.

72

73 b) Recommendations from standing committees, whether or not they affect any
74 university policy, may be acted upon at the meeting of the Academic Senate at
75 which they are introduced, provided they have been distributed to members of
76 the Senate at least twenty-four (24) hours in advance of the meeting. However,
77 a recommendation which a committee considers of unusual importance or
78 complexity may be designated by the committee as a "first reading" item, for final
79 action at the meeting following that at which it was first reported by the
80 committee.

81

82 c) Motions from the Floor

83

84 Motions not proposed by a policy committee:

85

86 1) Described in a.1) and 2) above may be introduced and acted on at
87 any meeting under the appropriate agenda item.

88

89 2) Described in a.3) above may be acted upon only at a meeting
90 subsequent to the meeting in which it is introduced or in which notice is
91 given to the Senate of intention to introduce such a motion. If only a

1 San José State University
2 Academic Senate
3 Organization and Government Committee
4 February 11, 2019
5 Final Reading
6

AS 1719

7 **Senate Management Resolution**
8 **Charge and Membership of Senate Policy Committees**
9

10 Legislative History: The charge and membership information for the Executive
11 Committee and Committee on Committees reside in Bylaws 4 and 5 respectively. The
12 charge and membership information for the Curriculum and Research Committee is
13 found in SM-S89-3.
14

15
16 Whereas: A comprehensive review of the charge and membership of committees
17 with input from policy committees, operating committees, special
ss 1no1 0 Td 13 >>BDC /TT0 5 (ha)-10 (r)-3 ()-3 ()-o1 M- pinput

Charge and

87 nominees and suggest names of faculty, staff, and students for service on such
88 committees as needed Acts as Election Committee.

89

90 Membership

91 1 faculty, College of Business

92 1 faculty, College of Education

93 1 faculty, College of Engineering

94 1 Member, General Unit

95 1 faculty, College of Health and Human Sciences

96 1 faculty, College of Humanities & Arts

97 1 faculty, College of Science

98 1 faculty, College of Social Science

99 1 Student Senator

100

101

102 Curriculum and Research- No update proposed.

103 <http://www.sjsu.edu/senate/docs/SM-SB.pdf>

104

105 Charge: Responsible for all matters relating to curriculum and research and for
106 development of an academic master plan.

107

108 Membership

109 AVP, Research (EXO)

110 AVP, GUP (EXO)

111 AVP, IEA (EXO)

112 Emeritus faculty Rep (EXO)

113 1 faculty, College of Business

114 1 faculty, College of Education

115 1 faculty, College of Engineering

116 1 Member, General Unit

117 1 faculty, College of Health and Human Sciences

118 1 faculty, College of Humanities & Arts

119 1 faculty, College of Science

120 1 faculty, College of Social Science

121 1 Student Senator

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124 <http://www.sjsu.edu/senate/docs/SM-F1.pdf>

125 <http://www.sjsu.edu/senate/docs/SM-F2.pdf>

126 <http://www.sjsu.edu/senate/docs/SM-S2.pdf>

127

128 Charge: Responsible for all matters relating to instruction and student affairs,
129 including recruitment, admission, retention, academic status, educational equity,

130 and responsibilities. The Instruction and Student Affairs Committee establish task
131 forces in consultation with the Executive Committee of the Academic Senate to address
132 specific matters that are beyond its ability or the ability of the Student Success
133 4 Committee to address in a reasonable time period.

173 1 Member, General Unit
174 1 faculty, College of Health and Human Sciences
175 1 faculty, College of Humanities & Arts
176 1 faculty, College of Science
177 1 faculty, College of Social Science
178 1 Student Senator
179
180 Professional Standards –
181 Note: original charge and membership (archived) will be superseded with the passage of
182 this Senate Management Resolution.
183
Charge: Responsible for all areas pertaining to faculty affairs and professional standards. fesbl1.0

1 San José State University
2 Academic Senate
3 Organization and Government Committee
4 February 11, 2019
5 Final Reading
6

AS 1722

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8 **Policy Recommendation**
9 **Charge and Membership of University Committees**

10 Legislative History: The charge and membership information for committees is widely
11 dispersed across Senate Management Resolutions and University Policies. This
12 proposal seeks to update the charge and/or membership of some committees and the
13 Senate's repository which documents the charge and membership of committees.
14 Changes would supersede the charge and membership information in previous Senate
15 Management Resolutions and University Policies.
16

17
18 Whereas: An updated resource regarding the charge and membership of policy
19 committees, operating committees, special agencies, and other university
20 committees is needed, and
21

22 Whereas: The Senate's Committee Descriptions document should continue to
be the repository of all information on the charge and membership of committees.
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Present: Curry, French, Gallo,

Proposed Updates

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Faculty Diversity Committee [reporting to PS] - Addition and updates to membership.

<http://www.sjsu.edu/senate/docs/S10-1.pdf>

<http://www.sjsu.edu/senate/docs/SM-S05-6.pdf>

Membership

Chief Diversity Officer [EXO]

~~AVP Human Resources~~ Senior AVP UP or designee [EXO]

~~AVP Faculty Affairs or designee~~ Deputy Provost [EXO]

1 Faculty, College of Business

1 Faculty, College of Education

1 Faculty, College of Engineering

1 Member, General Unit

1 Faculty, College of Health and Human Sciences

1 Faculty, College of Humanities & Arts

1 Faculty, College of Science

1 Faculty, College of Social Science

AS Director of Faculty Affairs

International Programs and Students Committee [reporting to ISA] - Update to charge.

<http://www.sjsu.edu/senate/docs/SM-F04-4.pdf>

<http://www.sjsu.edu/senate/docs/F90-5.pdf>

<http://www.sjsu.edu/senate/docs/F88-11.pdf>

Charge: Considers issues related to the experiences of international students & scholars and participants in SJSU study abroad programs. Advocates for the success of international and study abroad students through interactions with relevant SJSU offices and administrators. Partners with colleagues in various campus divisions to promote awareness of global opportunities for students, staff, and faculty. Reviews and recommends policies and procedures on SJSU international programs and activities including Faculty Led Programs (FLP).

Program Planning Committee [reporting to CR]- Update to charge.

<http://www.sjsu.edu/senate/docs/S17-11.pdf>

<http://www.sjsu.edu/senate/docs/SM-F08-6.pdf>

<http://www.sjsu.edu/senate/docs/SM-F03-2.pdf>

<http://www.sjsu.edu/senate/docs/SM-S96-4.pdf>

Charge: Implements the academic program planning process, including

197 makes recommendations on policy for awarding honors to undergraduate students;
198 reviews and makes recommendations on proposed departmental honors programs; and
199 members serve as liaisons to their respective units.

200

201 Accreditation Review Committee - Update to charge.

202 <http://www.sjsu.edu/senate/docs/S16-5.pdf>

203

204 Charge: The Accreditation Review Committee (ARC) is charged with leading the
205 campus in preparation for its accreditation review in accordance with the most current

206 WASC Senior College and University Commission (WSCUC) Handbook of

207 Accreditation.

208

Athletics Board - Update

- 289 AVP, Facilities Development and Operations [EXO]
- 290 Chief of Staff [EXO]
- 291 Director Planning, Design & Construction [EXO] (non-voting)
- 292 1 faculty, College of Business
- 293 1 faculty, College of Education
- 294 1 faculty, College of Engineering
- 295 1 member, General Unit
- 296 1 faculty, College of Health and Human Sciences
- 297 1 faculty, College of Humanities & Arts
- 298 1 faculty, College of Science
- 1 faculty, College of Social

- 334 1 faculty, Engineering
- 335 1 faculty, Health and Human Sciences
- 336 1 faculty, Humanities and the Arts
- 337 ~~2~~ faculty, Science, ~~including one from Biology~~
- 338 1 faculty, Social Science
- 339 1 faculty, General Unit (excluding library)
- 340 1 member of staff
- 341 1 student
- 342
- 343
- 344

University Library Board - ence,

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380 Charge: Enforces and reviews academic regulations governing disqualification and reinstatement to the University. Serves as the review

- 426 Faculty - University Library
- 427 1 Faculty, College of Business
- 428 1 Faculty, College of Education
- 429 1 Faculty, College of Engineering
- 430 1 Member, General Unit
- 431 1 Faculty, College of Health and Human Sciences
- 432 1 Faculty, College of Humanities & Arts
- 433 1 Faculty, College of Humanities & Arts; LLD
- 434 1 Faculty, College of Science
- 435 1 Faculty, College of Social Science
- 436 1 Student - UG or Grad; (has satisfied WC II requirement)
- 437 1 Student - UG or Grad (satisfied WC II requirement and preferably has experience with
- 438 ESL Learning)

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Appendix A
Charge & Membership of Committees

Policy Committees: In general, these committees study policy issues and investigate policy problems in their areas at the request of the Academic Senate and prepare policy recommendations for official action.

Executive Committee - Note: Update to charge proposed in AS 1719.
See bylaw 4: <http://www.sjsu.edu/senate/docs/handbook/bylaws.pdf>

Charge: Acts as an Ad Hoc Advisory Committee to the President

478 Committee on Committees - Note: Update to charge proposed in AS 1719.
479 <http://www.sjsu.edu/senate/docs/F05-1.pdf>
480 <http://www.sjsu.edu/senate/docs/S98-3.pdf>
481 See bylaw 4: <http://www.sjsu.edu/senate/docs/handbook/bylaws.pdf>
482
483 Charge: Charge: Prepares nominations for policy committees, operating committees,
484 special agencies, and other committees as needed. In cooperation with the
485 Organization and Government Committee, makes recommendations for the
486 improvement of the Senate's committee operations and structure. Maintains a record of
487 faculty, staff, students, and administrators currently serving on University-level
488 ~~administrative~~ committees, and at the request of the President or other administrator,
489 ~~making the appointments~~ may recruit nominees and suggest names of faculty, staff, and
490 students for service on ~~such~~ committees as needed. Acts as Election Committee.
491
492 Membership
493 1 Faculty, College of Business
494 1 Faculty, College of Education
495 1 Faculty, College of Engineering
496 1 Member, General Unit
497 1 Faculty, College of Health and Human Sciences
498 1 Faculty, College of Humanities & Arts
499 1 Faculty, College of Science
500 1 Faculty, College of Social Science
501 Student Senator
502
503
504 Curriculum and Research - No updates.
505 <http://www.sjsu.edu/senate/docs/SM-S89-3.pdf>
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507 Charge: Responsible for all matters relating to curriculum and research and for
development of an s matciS s43fatei6 (g)4 (e)]TJ 0 Tc 0 Tw 104 Tc

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570 Membership
571 President's Designee [EXO]
572 1 Faculty, College of Business
573 1 Faculty, College of Education
574 1 Faculty, College of Engineering
575 1 Member, General Unit
576 1 Faculty, College of Health and Human Sciences
577 1 Faculty, College of Humanities & Arts
578 1 Faculty, College of Science
579 1 Faculty, College of Social Science
580 1 Student Senator
581
582
583 Professional Standards - No update.
584 Note: original charge and membership (archived) will be superseded with the passage
585 of AS 1719.
586
587 Charge: Responsible for all areas pertaining to faculty affairs and professional
588 standards.
589
590 Membership
591 Deputy Provost [EXO]
592 1 Faculty, College of Business
593 1 Faculty, College of Education
594 1 Faculty, College of Engineering
595 1 Member, General Unit
596 1 Faculty, College of Health and Human Sciences
597 1 Faculty, College of Humanities & Arts
598 1 Faculty, College of Science
599 1 Faculty, College of Social Science
600 1 Student Senator

601 Operating Committees: In the context of their charge, operating committees serve a
602 range of functions including the preparation of reports and making recommendations for
603 changes in policy to their designated policy committees.

604

605

606 Faculty Diversity Committee [reporting to PS] - Addition and updates to membership.

[\(http://www.seneca.edu/beat4/jw/0384-0421/d-13-003-fac-\(a-0\)-2-\(w\)-2-27-07-\(036\)7D-\(a\)4-\(1a\)2-\(b\)\)](http://www.seneca.edu/beat4/jw/0384-0421/d-13-003-fac-(a-0)-2-(w)-2-27-07-(036)7D-(a)4-(1a)2-(b))

647

648 Membership

649 Coordinator, Library Collection [EXO]

650 Associate Dean Graduate Studies [EXO]

651 Associate Dean Research [EXO]

652 Director Sponsored Programs or designee [EXO]

653 1 Faculty, College of Business

654 1 Faculty, College of Education

655 1 Faculty, College of Engineering

656 1 Member, General Unit

657 1 Faculty, College of Health and Human Sciences

658 1 Faculty, College of Humanities & Arts

659 1 Faculty, College of Science

660 1 Faculty, College of Social Science

661 2 Graduate Students

662

663

664 Institutional Review Board - Human Subjects [reporting to CR] - No update.

665 <http://www.sjsu.edu/senate/docs/F18-3.pdf>

666 <http://www.sjsu.edu/senate/docs/F17-1.pdf>

667 <http://www.sjsu.edu/senate/docs/SM-F05-2.pdf>

668 <http://www.sjsu.edu/senate/docs/SM-S05-3.pdf>

669 <http://www.sjsu.edu/senate/docs/SM-S00-1.pdf>

670 <http://www.sjsu.edu/senate/docs/F90-4.pdf>

671

672 Charge: Facilitates the responsible conduct of inquiry by reviewing all proposals for

673 human subject research to be conducted under the direction of University personnel,

674 including University students; ensures that, before data collection is begun, all

675 appropriate measures have been taken to protect the safety, personal rights and dignity

676 of all individuals and social groups involved as participants in the project. The Board

677 may also provide information to the campus community on IRB-HS procedures and

678 compliance with applicable rules and regulations.

679

680 Membership

681 IRB Coordinator [EXO]

682 1 Faculty, College of Business

683 2 Faculty, College of Education

684 1 Faculty, College of Engineering

685 1 Member, General Unit

686 2 Faculty, College of Health and Human Sciences

687 1 Faculty, College of Humanities & Arts

688 1 Faculty, College of Science

689 2 Faculty, College of Social Science

690 1 student

691 Community-at-large

692 Physician or licensed health professional

693 Physician (Kinesiological Consultant) - as needed

694 Prisoner Advocate - as needed

695

696 International Programs and Students Committee [reporting to ISA] - Update to
697 charge.

698 <http://www.sjsu.edu/senate/docs/SM-F04-4.pdf>

699 <http://www.sjsu.edu/senate/docs/F90-5.pdf>

700 <http://www.sjsu.edu/senate/docs/F88-11.pdf>

701

Charge: Considers issues related to the experiences of international students (d) (7)(f) (b) (4) (c) (1) (2) (D) (4) (7)

784 Director, Center for Faculty Development & Support or designee [EXO]
785 1 Faculty, College of Business
786 1 Faculty, College of Education
787 1 Faculty, College of Engineering
788 1 Member, General Unit
789 1 Faculty, College of Health and Human Sciences
790 1 Faculty, College of Humanities & Arts
791 1 Faculty, College of Science
792 1 Faculty, College of Social Science
793 1 Student
794
795 Student Fairness Committee [reporting to ISA]- Update to charge; membership
796 clarifies one faculty from each college.
797 <http://www.sjsu.edu/studentconduct/docs/S14-3.pdf>
798
799 Charge: In accordance with S14-3, the student fairness committee adjudicates grade
800 disputes and advises professors and departments on practices that will limit future
801 problems. The committee also suggests ways to bring teaching practices and
802 departmental practices in alignment with university policy. Based on the nature of the
803 grievance, the student fairness committee also guides students to other institutional
804 resources that are available to address various types of grievances.
805
806 Membership
807 Ombudsperson [EXO]
808 2 University administrators (management)
809 1 Faculty, College of Business
810 1 Faculty, College of Education
811 1 Faculty, College of Engineering
812 1 Faculty, College of Health and Human Sciences
813 1 Faculty, College of Humanities & Arts
814 1 Faculty, College of Science
815 1 Faculty, College of Social Science
816 2 Staff (non-management)
817 7 Students
818
819 Undergraduate Studies Committee [reporting to CR] - Update to charge.
820 <http://www.sjsu.edu/senate/docs/SM-F16-1.pdf>
821 <http://www.sjsu.edu/senate/docs/SM-F15-2.pdf>
822 <http://www.sjsu.edu/senate/docs/SM-S98-2.pdf>

830
831 Membership
832 AVP, GUP or designee
833 1 Faculty, College of Business
834 1 Faculty, College of Education
835 1 Faculty, College of Engineering
836 1 Member, General Unit
837 1 Faculty, College of Health and Human Sciences
838 1 Faculty, College of Humanities & Arts
839 1 Faculty, College of Science
840 1 Faculty, College of Social Science
841 2 Students
842
843

844 Special Agencies: Special agencies are created as needed. All special agencies report
845 to the Academic Senate unless otherwise specified at the time of their establishment.
846
847 Accreditation Review Committee - Update to charge.
848 <http://www.sjsu.edu/senate/docs/S16-5.pdf>
849
850 Charge: The Accreditation Review Committee (ARC) is charged with leading the
851 campus in preparation for its accreditation review in accordance with the most current
852 WASC Senior College and University Commission (WSCUC) Handbook of
853 Accreditation.
854
855 Membership:
856 A faculty member serving as chair of the review committee
857 5 faculty-at-Large
858 1 Department Chair
859 Chair of the Academic Senate (or designee) [EXO]
860 Faculty Director of Assessment [EXO]
861 Program Planning Committee Chair [EXO]
862 Provost (or designee) [EXO]
863 2 members of the President's cabinet
864 1 staff member from Academic Affairs
865 1 staff member from Student Affairs
866 1 dean from one of the seven academic colleges
867 AVP, Graduate and Undergraduate Programs (WSCUC Accreditation Liaison
868 Officer) [EXO]
869 Director, Office of Institutional Effectiveness and Analytics [EXO]
The President of 867

888 ADAPC will collaborate with various departments, organizations, and divisions at SJSU
889 to utilize the expertise available around the topics of alcohol and drug abuse,
890 intervention and prevention.

891

892 Membership

893 Associate Director, Wellness and Health Promotion or designee [EXO]

894 Director, Student Conduct & Ethical Development or designee [EXO]

895 Director, Counseling & Psychological Services or designee [EXO]

896 Chief of Police or designee [EXO]

897 Executive Director for Associated Students or staff designee [EXO]

898 Associate Director for Residence Life [EXO]

899 Student Engagement Coordinator (Greek Life) from Student Involvement [EXO]

900 Senior Associate for Academics and Student Services (athletics) [EXO]

901 Assistant Director, International Student & Scholar Advising (CIES) [EXO]

902 2 faculty-at-large (1 preferably from a health-related discipline)

903 1 staff-at-large (non MPP from academic affairs division)

904 AS Board of Directors student designee

905 Residential Advisor designated by RHA

Greek Life Student Representative 1901 Tc 0 Tw 2.16 0 T1 ()Tj -0.002 Tc 0.002 Tw 0.28 0 Td (RHA)[(H())]

1901

1901 Td ()Tj 0.0042 Tc 8

934 President, Spartan Foundation ~~Foundation~~ Athletic Fund, or designee [EXO]

979 review of the Campus Master Plan. For this purpose, the Board ~~is~~ serves as the
980 Campus Planning Committee as described in ~~provided for by~~ Executive Order 672.

981

982 The board advises the President (subject to applicable CSU regulations and University
983 policies) ~~in regard to~~ about the planning, location, construction and operation of lesser
984 physical structures, facilities and equipment on or near the campus. The board ~~to~~
985 reviews plans for installation of art in external areas and common internal areas; ~~to~~
recommends plans to enhance and maintain the plant ~~plans~~

1025 connections with and serve as a conduit for information into the SPSC throughout a
1026 strategic planning cycle.

1027
1028 Membership

1029 Provost, Co-chair of SPSC [EXO]

1030 Senate Chair, Co-chair of SPSC [EXO]

1031 2 members of the President's Cabinet [EXO]

1032 AS President or designee [EXO]

1033 1 graduate Student

1034 1 dean

1035 1 department chair

1036 2 faculty-at-large

1037 2 members of staff

1038 1 alumnus/a

1039 1 community member

1040

1041 Student Success Committee [reports to ISA] - No update.

1042 <http://www.sjsu.edu/senate/docs/S17-4.pdf>

1043 <http://www.sjsu.edu/senate/docs/F14-1.pdf>

1044

1045 Charge: Reviews and recommends changes to academic policies, practices, and
1046 procedures as they relate to all aspects of student success. This would include, but is
1047 not limited to, student enrollment, financial aid, retention, engagement, academic skills
1048 and competencies, and time to degree. The committee will assist in identifying

1049 challenges, serve as a central information resource to gather recommendations, and
1050 disseminate information on student success policies and goals and provide advice

1051 regarding the planning, development, and implementation of initiatives designed to
facilitate student development, and

1070 sustainability across academic and non-academic divisions; and benchmarking SJSU
1071 sustainability efforts relative to state and national leaders in university sustainability. The
1072 board serves as an advisory resource to academic departments on sustainability-related
curriculum. The

academic success, and thoughtful reading. The board widely consults representatives

1147 Other Committees: The following are committees authorized by the Senate with their
1148 work specified in the policy that established them.

1149 Academic Disqualification and Reinstatement Review Committee - Update to
1150 charge and membership.

1151 <http://www.sjsu.edu/senate/docs/S16-16.pdf>

1152 <http://www.sjsu.edu/senate/docs/S10-6.pdf>

1153

1154 Charge: Enforces and reviews academic regulations governing disqualification and
1155 reinstatement to the University. Serves as the review committee for students whose
1156 petitions have been denied for Change of Major/Adding a second major/or minor for
1157 students with more than 90 units, per PD 2009-05.

1158

1159 Membership:

1160 ~~AVP Graduate and Undergraduate Programs or designee~~

1161 Associate Dean of Undergraduate Studies [EXO]

1162 Associate Dean of Graduate Studies [EXO]

1163 ~~AVP Enrollment Services or designee~~

~~AVP Research or designee~~

1192 Responsibility policy and holding workshops and forums as necessary; remains
1193 available to consult confidentially with members of the University on issues related to
1194 academic freedom and professional responsibility; addresses complaints of
1195 infringements of academic freedom brought by members of the University, issuing
1196 findings as appropriate; advises and assists the Office of Faculty Affairs on the handling
1197 of all complaints of breaches of faculty responsibility, including complaints of scientific
1198 misconduct.

1199
1200 Membership

- 1201
- 1202 1 Faculty, College of Business
- 1203 1 Faculty, College of Education
- 1204 1 Faculty, College of Engineering
- 1205 1 Member, General Unit y13.33
- 1206 1 Faculty, College of Health and Human Sciences
- 1207 1 Faculty, College of Humanities & Arts
- 1 Faculty, College of Science

of
GE()T

- 1284 Community Member
- 1285
- 1286 Outstanding lecturer award selection committee Membership:
- 1287 Administrator (Committee Chair)
- 1288 3 Prior Faculty Award Recipients
- 1289 1 Student
- 1290
- 1291 Outstanding professor award selection committee Membership:
- 1292 Administrator (Committee Chair)
- 1293 3 Prior Faculty Award Recipients
- 1294 1 Student
- 1295 President's scholar award selection committee Membership:
- 1296 Administrator (Committee Chair)
- 1297 4 Prior Faculty Award Recipients
- 1298
- 1299
- 1300 Writing Requirements Committee - No update to charge; clarification in membership.
- 1301 <http://www.sjsu.edu/senate/docs/F15-6.pdf>
- 1302 <http://www.sjsu.edu/senate/docs/S95-5.pdf>
- 1303
- 1304 Charge: The University Writing Requirements Committee shall set standards to be met by instructors of approved courses,

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- 1330 1 Member, General Unit
- 1331 1 Faculty, College of Health and Human Sciences
- 1332 1 Faculty, College of Humanities & Arts
- 1333 1 Faculty, College of Humanities & Arts; LLD
- 1334 1 Faculty, College of Science
- 1335 1 Faculty, College of Social Science
- 1336 1 Student - UG or Grad; (has satisfied WC II requirement)
- 1337 1 Student - UG or Grad (satisfied WC II requirement and preferably has experience with
- 1338 ESL Learning)
- 1339
- 1340
- 1341 Forum of Senate Chairs and Officers - No update.
- 1342 <http://www.sjsu.edu/senate/docs/SM-F00-1.pdf>
- 1343
- 1344 Charge: (Per SM-F00-1) The Council of Senate Chairs and Officers will meet at least
- 1345 once per semester to discuss issues pertaining to the operation of the Senate and its
- 1346 committees, to allow for an exchange of ideas, to discuss any issues before the Senate
- 1347 that affect a number of the committees, and to work on improvement of communications
- 1348 among the committee chairs. The Forum will be chaired by the Senate Chair or his or
- 1349 her designee. The Forum members will be invited to all Senate retreats; members will
- 1350 be invited to other events as deemed appropriate by the Executive Committee.
- 1351
- 1352 Membership: The Forum will consist of the chairs of all Senate policy, operating and
- 1353 special committees and boards, and the remaining Senate Officers.

1 San José State University
2 Academic Senate
3 Organization and Government Committee
4 February 11, 2019
5 Final Reading

AS 1656

6
7 **Senate Management Resolution**
8 **Modification of Bylaw 1.10**
9

10 Legislative History: This proposal would Modify bylaw 1.10 so as to update it to reflect
11 structural administrative changes.

12
13 Whereas: Administrative changes and reporting lines have changed in the academic
14 affairs division with the appointment of a deputy provost, and
15

16 Whereas: The language in bylaw 1.10 presently conveys that AVPs report directly to
17 the provost, which is no longer the case, therefore be it
18

19 Resolved That bylaw 1.10 be modified as follows:
20

21 1.10 The phrase "academic deans" as used in Article II, Section 2 of the
22 constitution means deans, and associate vice presidents in the academic affairs
23 division ~~reporting directly to the Provost~~. Elections of representative deans shall
24 be conducted and reported by the Provost, and vacancies shall be filled by
25 special elections for the balance of unexpired terms.

26
27
28 Rationale: When the position of Deputy Provost was established changes were made to
29 the reporting structure. This update eliminates the specific reporting line as it has
30 changed. Identifying the reporting line is not necessary to implement this bylaw.
31

32 Approved: 11/26/18

33 Vote: 9-0-0

34 Present: Bailey, French, Gallo, Higgins, Ormsbee, Rodan, Shifflett, Curry,
35 Grosvenor

36 Absent: Capizzi, Saldamli
37

38 Financial Impact: None

39 Workload Impact: None
40
41
42

1 San José State University
2 Academic Senate
3 Organization and Government CTw 0.3a3nt
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37 recorded in the meeting minutes.

38
39
40 Rationale: Designations change or evolve. This proposal emerged as the result of
41 references in some policies to “200-level courses” (e.g. F08-2) which at
42 the time meant “graduate courses.” But with SJSU’s new doctoral
43 programs, the university now has 500-level courses. Providing the Senate
44 Office with the flexibility to make changes without needing to refer such
45 changes to policy committee and then to involve the Senate will help keep

46 information up to date, reduce service workload for faculty members
47 serving on committees, and enable the Senate to attend to weightier
48 matters.

49
50
51

52 Approved: 11/26/18

53 Vote: 10-0-0

54 Present: Bailey, Capizzi, Curry, Gallo, Higgins, Rodan, Shifflett

55 Ormsbee, French, Grosvenor

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1 San José State University
2 Academic Senate
3 Organization and Government Committee
4 February 11, 2019
5 Final Reading
6

AS 1721

7 Policy Recommendation
8 Amendment A to S13-9
9 Policy for Merging, Dividing, Transferring, Eliminating
10 Academic Units
11

12 Legislative History: At its meeting of May 8, 2006 the Academic Senate passed S06-7,
13 a policy recommendation from the Organization and Government Committee to address
14 the need for a university policy prescribing procedures to merge, divide, transfer or
15 eliminate academic departments. Approved and signed by President Don Kassing on
16 May 15, 2006.
17

18 Subsequently, on March 14, 2011, the Academic Senate approved the Sense of the
19 Senate Resolution SS-S11-3 to provide voting guidelines to be used when
20 implementing S06-7. Endorsed by the Executive Committee on March 7, 2011.
21

22 And finally, at its meeting of May 6, 2013, the Academic Senate approved S13-9 to
23 amend S06-7 which provided an operational roadmap to ensure transparency and to
24 facilitate full participation of affected academic units and programs subject to proposed
25 mergers, division, transfer or elimination. Approved and signed by President
26 Mohammad Qayoumi on June 11, 2013.
27
28

29 Whereas: S13-9 preserves operational roadmap including steps to limit the
30 potential need for conflict resolution, which was not part of S06-7, and
31 ~~and~~(r)-3 eaps
32
33

39 That S13-9 be amended to rescind S06-07 by adding this resolved
40 statement:
41

42 Resolved that this proposal replace S06-7 and S06-7 be rescinded.
43
44

45 Rationale: S13-06 amended S06-7, but in fact, should have rescinded the older policy.
46 S13-9 can and should replace S06-07 since it contained the key provisions of the
47 original policy while adding a clear operational process to (a) ensure that all parties
adhered to the principle of meaningful consultation with all academic units affected (b) ensure that all parties