

SAN JOSE STATE

IX. New Business:  
Break for Cake!!!!

X. Adjournment :

**2017/2018 Academic Senate**

**MINUTES  
April 30, 2018**

**I. The meeting was called to order at 2:00 p.m. and roll call was taken by the Senate Administrator. Forty-Seven Senators were present.**

**Ex Officio:**

Present: Frazier, Van Selst, Manzo,  
Lee, J., Rodan

**CASA Representatives:**

Present: Schultz-Krohn, Shifflett, Grosvenor, Chin, Sen  
Absent: None

**Administrative Representatives:**

Present: Willey, Feinstein, Faas,  
Wong(Lau)  
Absent: Papazian

**COB Representatives:**

Present: Bullen, He, Jensen  
Absent: None

**Deans:**

Present: Ehrman, Stacks  
Absent: Elliott, Jacobs

**EDUC Representatives:**

Present: Marachi, Mathur  
Absent: None

**Students:**

Present: Busick, De Guzman,  
Hospidales, Gill, Norman,  
Donahue  
Absent: None

**ENGR Representatives:**

Present: Chung  
Absent: Sullivan-Green, Pyeon

**Alumni Representative:**

Present: Walters

**H&A Representatives:**

Present: Khan, Riley, McKee, Bacich, Ormsbee  
Absent: None

**Emeritus Representative:**

Present: Buzanski

**SCI Representatives:**

Present: Cargill, French, Kim, White  
Absent: None

**Honorary Representative:**

Present: Lessow-Hurley

**SOS Representatives:**

Pre

no past chair).

In a few days, information will go out to Senators about nominations for Senate Officer seats. AVC Riley is working on the Committee Preference Forms and putting Senators in committee seats for next year. These seat assignments will come to the May 14, 2018 first meeting of AY 2018-2019 for approval.

The President is in Armenia and will not be here today.

Chair Frazier and the Academic Senate congratulated Provost Feinstein and wished him well in his new job as President of the University of Northern Colorado.

**B. From the President of the University – No report.**

**IV. Executive Committee Report:**

**A. Minutes of the Executive Committee:**

**Executive Committee Minutes of April 2, 2018 – No questions.**

**Consent Calendar:**

The consent calendar of April 30, 2018 was approved.

**B. Executive Committee Action Items:**

**V. Unfinished Business:**

**VI. Policy Committee and University Library Board Action items (In rotation):**

**A. Professional Standards Committee (PS):**

Senator Peter presented AS 1683, Policy Recommendation, Amendment A to F81-7, Appointment Procedures for Grant-Related Instructiona

---

allow all SSP IIIs and SSP IVs to be eligible for the four faculty awards each year. Senator Peter presented an amendment that was friendly to the body to strike the word “tenured” from line 540. Senator Peter presented another amendment that was friendly to the body to line 307 to add, “(see II.A.2.d.)” after “member.” Senator Shifflett presented an amendment to line 131 to read, “b. For the Outstanding Lecturer Award, a lecturer must have been employed at SJSU for at least six years.” The amendment was seconded. Senator Jensen presented a substitute amendment to change it to read, “employed at SJSU for at least 12 semesters.” The Senate voted and the substitute amendment failed. The Senate voted and the Shifflett amendment was approved with 3 Abstentions. Senator Wilson presented an amendment that was friendly to the body change line 122 to read, “The faculty member will be regarded for this policy as retaining the academic rank held prior to the early retirement and.” **The Senate voted and AS 1690 was approved unanimously.**

---

Senator Peter presented AS 1699, Policy Recommendation, Amendment G to-§15 (RTP Procedures), Clarifying the period of review for Periodic “Annual” Reviews for Probationary Faculty (Final Reading). Senator Peter presented amendments that were friendly to the body to lines 24, 38, and 43. In line 24, change “sometimes call” to “sometimes called,” and change “smaller review” to “smaller reviews.” In line 38 change “an be submitted” to “and be submitted. In line 43, do not capitalize “Academic Year.” Senator Peter presented an amendment to line 70 to change it to read, “The annual summary shall cover achievements since submission of the last review....” The Peter amendment was seconded. The Senate voted and the Peter amendment passed. **The Senate voted and AS 1699 passed unanimously.**

**B. Organization and Government Committee (O&G):**

Senator Shifflett presented AS 1697, Senate Management Resolution, Rescinds SM S95-2, Standing Rule 6 (Final Reading). **The Senate voted and AS 1697 was approdero- az&G):**

---

---

---





discipline of the department to which the faculty member is assigned,” how are we covering that restriction without this policy?

**A:** I don't think there is a policy dictating, but that is the purview of the departments and there is also a statement about exceptions may occur where disciplines have overlap. The question is do we need a policy talking about that if the practice is determined in the recruitment process?

**Q:** Did the committee consider there are sometimes conflicts between departments where a department wants to teach a course, but another department feels it falls within its discipline and this policy might protect a departments expertise in teaching a course?

**A:** This policy didn't seem to speak to that or to provide those protections, because it is really talking about faculty appointments and discipline of the faculty and not how one department might claim it was their discipline or area. If the question is does this protect the discipline within a department, the committee did not see in this policy that that was being protected.

**Q:** Has the committee considered or looked at other policies that address what is in item two of S67-31?

**A:** We have not found a policy that specifically addressed that or talked about a discipline having to be within a specific department. The items under number one and some of the appointment issues were handled under F10-7 and F15-6, but there was discussion that with the course falling within the discipline that we didn't have things that said this discipline had to be exclusively within one department.

**Q:** I think there could be problems that arise with the removal of item number two. My department has actually used this policy in the last decade. Would the committee consider looking at item two more closely before they rescind the policy?

**A:** The committee will consider it.

**Q:** Has the committee considered that when F67-31 was written San José State University was San José State College?

**A:** Yes, we did.

**Q:** What this policy really says is that they must be an officially appointed member of the university faculty.

**A:** Right. When we were looking at this, we were looking at the college as any faculty member hired by the university.

**C:** But they would have to be appointed under our appointments policy before credit could be awarded.

**Q:** Just to clarify, am I correct in that all of the discussion we have had so far might not be pertinent, because the heart of the resolved is about a permanent record card which does not exist? I'm questioning what we will do away with.

**A:** Correct. What is underneath that is criteria for having something reported on the student's permanent record card. The permanent record card does not exist, so we are recording something on something that no longer exists.

**Q:** Isn't the permanent record card now called the student's transcript?





anything specific you'd like me to take back to the committee?

**C:** The Provost will speak with the committee chair offline.

**Q:** Can the committee cleanup some of the language in 1.A.1? While it does allow students repeating a course to register during advance registration, it isn't clear until the end when they can register

The Pmmittee4iti s,ttey d (t)0.6 (t)17.J EMC /Span <</MCI

There will be a Strategic Planning event also in the Student Union Ballroom from 10 to 11 a.m. on Monday, May 7, 2018.

The Provost is conducting RTP Dossier reviews.

The campus received an email regarding the The College of Applied Sciences and the Arts name change. Provost Feinstein thanked those that participated in that process.

**Questions:**

**Q:** You worked really hard to ensure the departments were properly funded and recently we learned that the budget model that you rolled out is being rolled back up. Now departments are being asked to provide budgets that relay expenses outside of salary dollars, and salary dollars are going to be centralized. Can you help me understand why?

**A:** If you look at the way budgets are done at universities, there are dozens of ways to manage resources. Some others work best when resources are growing, some work best when resources are flat, and work better when there are concerns about declining resources. Also, budget models shouldn't remain flat, they should always reevaluate those models and make changes, and that is what they are doing right now. The Provost is still hoping that before he leaves we have a plan to implement that discusses the teaching reduction for faculty members and allows faculty to expand their research. However, the costs of these budget models could impact the campus up to \$9 million a year. This is a significant resource need. The largest costs at this university are for personnel benefits and salaries. This is 3/4<sup>th</sup> of our budget. We are in a different environment from when we created this budget model five years ago. With salaries, we have a number of lines that remain unfilled each year, and the way the colleges and divisions utilize those resources is to backfill other priorities in the budget. However, at the end of the year there isn't a lot of clarity in how we strategically utilize those resources at the end of the year. The model we are talking about will have a lot more clarity. Departments will need to clarify where their needs are instead of just spending that money.

**Q:** In my department we have been growing 5% to 10% each year. We've had two hires that were based on need. Both were turned down because there wasn't enough overhead in our budget. What can we do as a department or program to highlight that need?

**A:** That is a good question. What has happened over the last five years is that when we received a large infusion of base funding back to the division, those funds went back into the colleges and were used to hire faculty. One of the challenges was that we had so much resources infused that it took us four years of hiring faculty with those resources. Now we are seeing a plateau on those carry forward monies that tethered to a particular faculty member, so the question is how do we move forward beyond this. We need to grow faculty lines and reduce our FSR. The President has made it clear that instruction and having faculty to teach our students is a priority. Let's say the College of Business has four or five

faculty lines that remain unfunded this year, are they ways they can prioritize other faculty lines on campus. This will be much more clear once we finish this exercise.

**D.**

The CDO recently completed diversity training for Student Orientation leaders. They anticipate training 9,000 students this summer.

The Title IX Coordinator search is almost completed and the CDO hopes to be able to make an offer soon.

The CDO thanked Scott Heil on aggregating for Native Americans. Due to the way SJSU aggregates ethnicity if a student reports they are Hispanic and or Latinx and Native American, they count as Latinx. When events are held for Native Americans and the CDO goes to get a list of students to invite, she only gets those that have declared 100% Native American. What the CDO has found is 780 students that are half Latinx and half Native American. If you look at more than two races there are about 1,100 students that are part Native American.

Asian Americans is the opposite. It is disaggregating the information. Among Southeast Asian Students the graduation rate is lowest among all groups on campus by 7%. If you look at four-year graduation rates from first-time frosh, Filipinos are second from the bottom. The groups that are doing well are Japanese, Asian-Indian, and Chinese.

**G. CSU Faculty Trustee (by standing invitation): Updates distributed electronically.**

A motion was made and seconded to extend the meeting for five minutes to hear the CSU Faculty Trustee updates. The Senate voted and the motion was approved.

The Faculty Trustee recently visited CSU Los Angeles. They have a Re-entry Faculty Program at Lancaster Prison for inmates. Trustee Sabalius will be teaching for one day at the prison.

Last Sunday, Monday, and Tuesday, the Faculty Trustee attended the National Conference on Trusteeship.

Most states have no student and faculty trustees. Most trustees don't like stake holders on the Board of Trustees. Our Board of Trustees doesn't think that way.

The Chancellor of the University of Maryland will be at the CSU Statewide meeting next week.

**VIII. Special Committee Reports:**

**Report on Exceptional Admissions by Interim VP for Student Affairs, Sharon Willey, Director of UG and Graduate Outreach, Deanna Gonzales, and Interim Associate VP for Enrollment Services, Coleeta McElroy. Time Certain: 3:30 p.m.**

Director Gonzales distributed a printed Report on Exceptional Admissions going back











A new taskforce called the Administrative Barriers Taskforce has been created to review fee payment structure for CSU students.

3. Updates from the Policy Committees:

a. Curriculum and Research Committee (C&R):

C&R is working on policies pertaining to the TA Fee Waiver, and 4+1.

The committee discussed the Department Name Change policy and changes the President would like implemented. It was decided that authority would rest with the Provost Office.

b. Instruction and Student Affairs (I&SA):

I&SA is working on the Honors Policy and Academic Renewal, F08-2.

c. Professional Standards Committee (PS):

PS is working on a new draft of the GRIF policy. PS is taking suggestions for changes to the Awards policy. PS is conducting research into bullying and ethics.

d.

Executive Committee Minutes  
April 23, 2018  
Noon – 1:30 p.m., ADM 167

Present: Shifflett, Mathur, Sullivan-Green, Riley, Peter, Frazier, Schultz-Krohn, Willey, Lee, Wong(Lau), Feinstein

Absent: Faas, Papazian, Van Selst, Manzo

Guest: Lanning

1. There was no dissent to the consent calendar of April 23, 2018.
2. The minutes of April 2, 2018 were approved as amended.
3. Fundraising report by the VP of University Advancement (Paul Lanning):  
Last year \$4.3 million was distributed to the campus from endowments. This year investments did so well that 4% or \$5 million was distributed to the campus. Endowments grew from \$109 million to \$156 million. University Advancement (UA) raised \$22 million in new gifts/pledges this year.

The comprehensive campaign's goal is to raise \$350 million over the seven-year campaign.

UA is hoping to estab .6 (l)6iere ird4 (e )0.7b4 (i)-0.7 (v)-22.hou (er)-6.45.4 (hopi)-16(ew gi)-0.7o

Ted on iianceed hopiehet cico Ae2t 201s yLasnvt ilgn.

Future plans for outreach include bus wraps, new signage for campus buildings, etc. as well as new signage at the airport. Increasing public awareness of the campus is the main goal.

con

Questions:

Q: What is the return on investment (ROI) on your office?

A: VP Lanning will email this [(Q)-5.33 (:)]TJ EMC /Span <</MCID 3 >>BDC g6.05 -1.39533 (

O&G will be bringing the policy recommendation on the Alcohol and Drug Abuse Prevention Committee (ADAPC) back to the Senate at the April 30, 2018 meeting. O&G considered adding “(or designee)” to those seats requested at the last Senate meeting. However, there is a problem with almost all positions being allowed to be designees.

- b. From the Curriculum and Research Committee (C&R):  
C&R will be bringing a resolution on TA Fee Waivers and 4+1 BS/MS blended degrees to the April 30, 2018 Senate meeting. C&R will also be reviewing old policies such as S67-31 on Standards for Awarding Academic Credit, and S75-5, Undeclared Undergraduate Category.
  - c. Instruction and Student Affairs Committee (I&SA):  
I&SA will be bringing the Honors Policy amendment to the Senate at the April 30, 2018 meeting. ISA also hopes to bring amendments to F08-2 and S79-4 for first readings at the April 30, 2018 Senate meeting.
  - d. Professional Standards Committee (PS):  
PS will be bringing the awards policy, the Appointment Procedures for Grant-Related Instructional Faculty of Exceptional Merit (GRIF), and Amendment G to the RTP policy for final readings at the April 30, 2018 Senate meeting.
5. Updates from administrators, AS President, and CSU statewide senators: enat-16.3 (i)-0.e tR



Q: We have an interdisciplinary program in Humanities that offers GE classes that no one else does but us. Given the differences between campuses, will transfer students meet the requirements regardless?

A: Yes.

c. From the Provost:

Provost Feinstein will be out Thursday and Friday after the Academic Council.

Questions:

Q: Many nC /TT2 1 E06 Tw -er saf 9emadrbatnd-16.7 (y )11.3 77 (o6.4 (enc)-Tw 2.20.3

1 SAN JOSE STATE UNIVERSITY  
2 Academic Senate  
3 Instruction and Student Affairs Committee  
4 May 14, 2018  
5 Final Reading  
6

AS 1700

7  
8 **POLICY RECOMMENDATION**  
9 **Amendment A to University Policy F08-2**  
10 **Repetition of Courses; Academic Renewal**

11 Whereas, F08-2 prohibits students from registering for a course during Advanced  
12 Registration; and  
13  
14 Whereas, this prohibition negatively affects students' progress to degree; and  
15  
16 Whereas, departments have difficulty managing student demand for courses when these  
17 students are unable to be tracked in PeopleSoft; therefore be it  
18  
19 Resolved, that F08-2, Section I.A. and I.A.1, be amended to say:  
20  
21 I.A. Undergraduate and post-baccalaureate students (regular enrollment and  
22 Open University) may repeat courses only if they earned grades lower  
23 than a C (including WU, IC, and NC). Special programs, such as  
24 credential programs, that are governed by external standards may  
25 require grades higher than a C. In courses specific to those  
26 programs, a course repeat may be permitted when the grade does  
27 not meet the necessary standard. Graduate students may repeat  
28 courses only if they earned grades lower than a B (including WU, IC, and  
29 NC). Repeating a course with an Incomplete ("I") grade is not allowed; a  
30 grade must be assigned or the "I" must revert to an "IC" prior to repeating  
31 the course.  
32  
33 I.A.1. Any matriculated student who is repeating a course for the first time  
34 shall be allowed to register for the course during the Advance  
35 Registration period bi earlier than the conclusion of al l registration  
36 appointments, which conclude by the third week of Advance  
37 Registration . Students who have received a grade of "W" will be  
38 treated as a first -time registrant for a course. Students who are  
39 repeating a class for two or more times shall submit a completed  
40 petition to the Registrar's Office (the petition form is available  
41 through the Registrar's Office).  
42  
43 Approved: April 30, 2018  
44 Vote: 13-0-0  
45 Present: Busick, Hospidales, Gill, Grindstaff (Non-voting), Khan, Kim, Kinney,  
46 Nash, Ng (Non-voting), Sen, Simpson, Sullivan-Green, Trousdale,  
47 Walters, Wilson  
48 Financial impact: None  
49 Workload impact: TBD



1 San José State University  
2 Academic Senate  
3 Organization and Government Committee  
4 May 14, 2018  
5 Final Reading  
6

AS 1693

7  
8 **Policy Recommendation**  
9 **Alcohol and Drug Abuse Prevention Committee**

10 Legislative History: This proposal would supersede previous policies related to the  
11 current special agency: Alcohol and Drug Abuse Prevention (ADAP) Committee. The  
12 originating policy related to this committee (S89-9, Substance Abuse Committee) was  
13 amended by S92-11 (Alcohol and Drug Abuse Prevention Committee) and  
14 subsequently rescinded by S96-12 (Alcohol and Drug Abuse Prevention Committee).  
15 S01-2 (Alcohol and Drug Abuse Prevention Committee) rescinded S96-12 and was  
16 modified by F01-1 (Alcohol and Drug Abuse Prevention Committee Composition).  
17

18 Whereas: The Alcohol and Drug Abuse Prevention Committee has proposed  
19 changes to its charge and membership, and  
20

21 Whereas:  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

46 achieve the work outlined in its charge is to have members include those directly  
47 involved in health/wellness programs, initiatives, education, and services.

48

49

50

51 Approved: 5/7/18

52 Vote: 9-0-0

53 Present: Bailey, French, Grosvenor, Hart, Norman, Higgins, Shifflett, Curry,  
54 Rajkovic

55 Absent: Ramasubramanian, Ormsbee

56

57 Financial Impact: None

58 Workload Impact: None

59

60

61

62

63

64 Alcohol and Drug Abuse Prevention Committee

65

66 The Alcohol and Drug Abuse Prevention Committee (ADAP) will be a special agency  
67 able to assist with identifying challenges, serve as an advisory resource to the campus  
68 community, and communicate information across the campus related to alcohol and  
69 substance drug abuse prevention and intervention activities, programs, and policies. In  
70 addition, this committee will serve as a resource to enhance the campus community's  
71 understanding of issues pertaining to alcohol and ~~substance~~ drug abuse; develop a  
72 broad and deep understanding of these issues at all levels in order to identify and  
73 analyze problem areas and propose solutions; and provide advice to the President and  
74 campus programs as needed.

75

76 1. Charge

77

78 ADAP serves as a campus resource and advisory group to the University President.  
79 The committee will help in facilitating educational awareness and communication on the  
80 topics of alcohol and ~~substance~~ drug abuse, intervention and prevention through  
81 various engagement and outreach activities and events across SJSU departments,  
82 organizations, and divisions

83

84 ADAP will identify and assist in promoting current and relevant university policies,  
85 Presidential Directives, best practices, and research-informed practices in its  
86 committee, coordination, and collaboration efforts.

87

88 ADAP will collaborate with various departments, organizations, and divisions at SJSU to  
89 utilize the expertise available around the topics of alcohol and ~~substance~~ drug abuse,  
90 intervention and prevention.

91

92 2. Membership 9, \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136  
137

## 2.1 Recruitment and Appointment of Members

Members (other than ex-officio) serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Associate Vice Chair of the Senate will stagger the terms of non ex-officio seats. Student members serve a 1-year term and can be re-appointed. Solicitation of applications to serve on the Alcohol and Drug Abuse Prevention Committee (ADAP) will be made through the normal Committee on Committees process for the seats designated for faculty, staff, and student members and will include a brief statement from each applicant regarding their interest and experience in the areas of ADAP's work. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person's expertise/ experience in areas related to the committee's work.

For administrative designee appointments, representatives with expertise/experience in areas related to the committee's work should be designated.

The co-chairs (1 faculty; 1 administrator) shall be appointed by the President in consultation with the Senate's executive committee.

## 2.2 Interim Appointments.

When a seat will be vacant for no more than 1 semester (e.g., sabbatical/leave) an interim appointment can be made following normal Committee on Committee processes. Any seat that will be vacant for a year or more will require a replacement for

1 SAN JOSE STATE UNIVERSITY  
2 Academic Senate  
3 Curriculum and Research Committee  
4 May 14, 2018  
5 Final Reading  
6

AS 1701

7 Amendment A to S89-2 GRADUATE CREDIT COURSEWORK FOR  
8 UNDERGRADUATES

9 Legislative History:

10 On February 27, 1989, the Academic Senate approved a Policy Recommendation on  
11 Graduating Senior Graduate Credit presented by Sandra Kajiwara for the Curriculum  
12 Committee. On March 3, 1989, President Gail Fullerton approved the policy

15

---

20

---

---

---

25

30

35

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

72 Approved: May 7, 2018  
73  
74 Vote: 12-0-0  
75  
76 Present: Anagnos, Bacich, Cargill, Chung, De Guzman, Heil, Jensen,  
77 Matoush, Rodan, Schultz-Krohn, Stacks, Trulio  
78 Absent: Buzanski  
79  
80 Workload Impact: Potential increased workload for departments offering blended or  
81 4+1 programs to provide advisement to students enrolled in this  
82 option.  
83  
84 Financial Impact: None anticipated  
85