

SAN JOSE STATE UNIVERSITY ACADEMIC SENATE

2019/2020

Agenda

October 7, 2019, 2:00 pm – 5:00 pm

Engineering 285/287

- I. Call to Order and Roll Call:
- II. Approval of Minutes:
Senate Minutes of September 16 , 2019
- III. Communications and Questions:
 - A. From the Chair of the Senate
 - B. From the President of the University
- IV. Executive Committee Report:
 - A. Minutes of the Executive Committee –
EC Minutes of September 9, 2019

AS 1743, Policy Recommendation, Amendment B to S16- 8;
Selection and Review of Administrators (Final Reading)

- VI. Policy Committee and University Library Board Action Items (In rotation)
 - A.

Amendment B to S15 -10, Amendment A to University Policy S19-3] (Final Reading)

AS 1749, Policy Recommendation, Amendment B to S13- 9, Merging, Dividing, Transferring, Eliminating Academic Units (Final Reading)

AS 1735, Policy Recommendation, Amendment A to University Policy F15- 13, Updating the Board of General Studies Membership, Charge, and Responsibilities (First Reading)

C. University Library Board (ULB):

D. Curriculum and Research Committee (C&R):

E. Instruction and Student Affairs Committee (I&SA):

VII. Special Committee Reports:

VIII. New Business:

Time Certain: 3:00 p.m., Comprehensive Campaign
Presentation by Interim VP of University Advancement, Peter Smits

IX. State of the University Announcements:

A. Chief Diversity Officer

B. CSU Faculty Trustee (by standing invitation)

C. Statewide Academic Senators

D. Provost

E. Associated Students President

F. Vice President for Administration and Finance

G. Vice President for Student Affairs

X. Adjournment

2019/2020 Academic Senate

MINUTES
September 16 2019

I. The meeting was called to order at 200 p.m. and roll call was taken by the Senate Administrator . Fifty Senators were present.

Ex Officio:

Present: Rodan, Van Selst, Curry
Wong(Lau), Del Caino
Absent: None

CHHS Representatives:
Absent: None

Deans:

Present: Lattimer, d'Alarcao, Stacks
Absent: Ehrman

COB Representatives:
Present: He
Absent: Khavul

Students:

Present: Kaur, Delgadillo, Gallo,
Trang, Birrer, Roque
Absent: None

EDUC Representatives
Present: Marachi

Alumni Representative:
Present: Walters

ENGR Representatives:
Present: Sullivan-Green, Kumar, Okamoto,
Ramasubramanian
Absent: None

Emeritus Representative:
Present: McClory

H&A Representatives:
Present: Khan, Riley, McKee, Kitajima, Coelho

Honorary Representative:
Present: Lessow, Hurley

SCI Representatives:
Present: White, Cargill, French, Kim
Absent: None

General Unit Representatives:
Present: Higgins, Masegian, Monday

SOS Representatives:
Put

Absent: None

II. Approval of Academic Senate Minutes-

The minutes of May 13, 2019 (6th meeting of 2019) were approved as amended by President Papazian (482). The minutes of May 13, 2019 (first meeting of 2020) were approved as written (464).

III. Communications and Questions-

A. From the Chair of the Senate:

Chair Mathur welcomed new Senators for AY 2020. Senators were reminded that they represent the needs of their college as well as the university.

The President gave updates on several searches including the President of University

Associate Vice Chair (AVC) Marachi presented an amendment to remove Katy Kao from the Graduate Studies and Research Committee and replace her with Gokay Saldamji

Senate voted and the motion pas

Q: Regarding the SFC, since you are adding an additional faculty member will that change the student/faculty ratio and should you be adding another student?

A: Each time we add a faculty member to a committee, we do not automatically add a student. If you want to suggest the need for that please do add that into the discussion.

Q: Could you look into the SFC, because I believe that a percentage of the committee may need to be students and that if you add a faculty member it could change that percentage. Could O&G look at particular policies make sure students are represented according to those proportions if any?

A: Yes.

Senator Shifflett presented AS 1749, Amendment B to University Policy 9S13 Merging, Dividing, Transferring, Eliminating Academic Units (First Reading).

Questions:

Q: In line 6872, would O&G consider implications for non-tenure track faculty and also implications for course offerings?

A: Yes.

Q: In 7, and probably 5 as well, I think it might be useful to mention seniority. Would O&G consider this?

A: Yes, we've got that.

Q: Would the committee consider the term "meaningful consultation"?

A: The approach the committee took was to make sure things were put in writing so there was time to consider things. We felt putting it in writing and ensuring there was a timeline would ensure meaningful consultation.

Q: When this comes back could we have something a little more specific about the reason for the changes?

A: When you don't have something in writing, one person hears one thing and another person hears something else, so this is why.

Q: Line 57 refers to Academic Semester, so is that meant to exclude Summer and Winter Session?

A: Yes.

Q: Then could we be more specific about it

A: O&G will revisit this.

Q: Could O&G specify what a reasonable amount of time is?

A: What we have here is that voting should not commence until after 10 duty days of review, and voting faculty should have no less than 5 days or more than 15 days to vote.

Senator Shifflett presented AS 1751, Policy Recommendation, Amendment to the Senate Constitution Regarding Administrator Representatives (First Reading).

Questions:

Q: What is the thinking in O&G about placing the AVP of Research on the Senate instead of the VPRI?

A: O&G discussed this at length. O&G feels the level of management the Senate needs is the AVP of Research. That person can best inform the Senate on policy.

Q: Did you also consider the need to balance different levels of management such as a

lists. We are at 37,073 in terms of of our enrollment last year we ended up at 36,087. Our international students are down by about 200 students from 30,092, which is not quite 10%. Our graduate student numbers are just about where they were previously.

Student Affairs is also working on a Strategic Enrollment Plan. SJSU does not have a Strategic Enrollment Plan right now. This will take us a good year. We will be looking at an Academic Plan component, how we want to shape the classes, our graduate enrollment, marketing and brand awareness, and the undergraduate student experience. This will strategically make us ready for what is coming.

Questions:

Q: I have question about the ANADA Report on Advising. Some of the items in the summary are somewhat concerning. Particularly, any recommendations to consider exclusively professional adviser models, when advising is one of the expectations for faculty for retention

also invited to facilitate a day and a half long retreat for all the directors and their staff for the Institute for Teaching and Learning by the Chancellor's Office in Long Beach.

A: They are being selected for their expertise as well as the range of knowledge they bring and representation of different parts and groups on campus, e.g. lecturers, etc. The committee is projecting that the committee will have December 2020.

This week on Wednesday, Thursday, and Friday, the ASCSU will meet and Trustee Sabalius will be there as well.

On Sunday, Trustee Sabalius will address the CSSA Board of Directors in San Marcos. The following week there is a Board of Trustees meeting on Tuesday and Wednesday. On Thursday, Trustee Sabalius will be at the Northridge campus. The following day on Friday, the CSU World Language Council will meet at Northridge and Trustee Sabalius will be attending that meeting as well.

In addition to all of this, in two weeks we begin planning for our 2021 budget. This year's budget is a historic increase for the CSU. We did not get everything we wanted in ongoing funds, however, we received more than we asked for in one-time funds. We are very, very happy. It is a better budget than we have seen in a long, long, time.

Senator Peter made a motion to move the Provost next in rotation before the CSU Statewide Senators. The motion was seconded and approved.

D. Provost—

The Provost has visited a number of the colleges and chair meetings.

Last fall we did a COACHE survey. The results are in and we are working on a follow-up survey. We are also working on a new survey for the Provost's office.

Provost of Academic Affairs, and the Vice Provost of Institutional Effectiveness and Strategic Analytics.

Questions:

Q: The accreditation report makes specific reference to quantitative reasoning. The data from the August 29th meeting made crystal clear that the additional work has had a positive impact on graduation rates. Before the students get here, can your office look into the impact of additional quantitative reasoning work on our graduation rates?

A: Yes. Great idea.

Q: What kind of background do you expect for a Vice Provost of Institutional Effectiveness and Strategic Analytics?

A: It could be a faculty member, or research and assessment folks.

Senator Marachi moved to extend the meeting by ten minutes. The Senate voted and the motion passed (49-0).

E. CSU Statewide Academic Senators –

A meeting has not been held yet but some items have already been discussed, such as AB 1460, 4th year quantitative requirements, and the GE Special Report. There is an outstanding report due from us in November. Expect to hear more next month.

The three things on our plate coming up next week include Ethnic Studies and there will be action before December. This campus has had a strong tradition of responding early and well. The 4th year quantitative reasoning has gotten a lot of discussion statewide. The evidence shows that if you have this fourth year, it is very beneficial, but of course the people most likely to have it are the people most favored by their background to begin with, so there is a lot of tension there. The final thing is that there is some tension around this push for “systemness.”

There are two technology related committees at the CSU statewide level. We already had some issues with systems being taken offline during finals.

F. Associated Students President –

The AS Child Development Center has received the highest ranking in the Quality Rating Improvement System (QRIS) and has been reaccredited for next year. They have also received an award for an inclusive room for children with disabilities.

AS has a new Interim Director of Transportation Solutions, Tiffany Rodriguez.

Executive Committee Minutes

September 9
Marachi, Peter, Wong(Lau), Day, White

Absent: Papazian, Faas

Guest: Smits

1. The Executive Committee approved the minutes by Senators Shifflett and Peter (13-0-0).
2. Update sent from Dean Elliott: Our advocacy through the passage of SS-S19-1 In Support of Increased Funding for the California State University System
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We should be showcasing what we have done and opportunities we have created for our students.

10. From the Vice President of Student Affairs (VPSA):

Our enrollment is at 36,084 students. Our first-year student enrollment is down a little bit, but our transfer student enrollment is up by 500 students. Our International Student enrollment is down about 100 students. We are at .2% of our enrollment target, which is an incredibly wonderful place to be.

11. From the Associated Students President:

The A.S. Operating Agreement has not yet been signed. They have been waiting for the president's signature for 9 months. The VPSA noted that the agreement will be reviewed by himself and the VPAF soon to provide guidance for the president.

12. The meeting adjourned at 1:30 p.m.

These minutes were taken by the Senate Administrator on September 9, 2019. The minutes were transcribed by the Senate Administrator, Eva Joice, on September 13, 2019. The minutes were reviewed by Chair Mathur on September 20, 2019. The minutes were approved by the Executive Committee on September 23, 2019.

Consent Calendar for SJSU Academic Senate Meeting October 7th, 20

ADD:

Committee

Last Name/First

16/49192 507.1

2022

Seat O (Faculty At Large)

42

43 Unfortunately, the Spring 2019 amendment raised new issues with the CBA having to
44 do with special session courses and the need to assure that evaluations of faculty
45 teaching never rely solely on SOTEs. The Spring 2019 draft was therefore returned to
46 Professional Standards unsigned by the President with instructions to consult with the
47 Senior Associate Vice President, University Personnel, and the Senior Vice Provost
48 Academic Affairs. Professional Standards has consulted with these officers, and has
49 revised the amendment accordingly. PS has inserted language in several additional
50 places in the policy making it an explicit requirement that any evaluation of faculty
51 teaching must be “holistic,” which requires not only SOTEs but also direct observations
52 and other teaching materials such as syllabi and input from the faculty member such as
53 via an “Annual Summary of Achievements” form (ASA) pursuant to University Policy
54 S10-7. We have further clarified that this requirement applies to both regular and

55 special sessions. (55)Tj ()Tj EMC /P.9642.96 50C4cc016 Tc016 Tc

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Policy Recommendation
Evaluation in Effectiveness in Teaching
For all Faculty

Effectiveness in teaching is the primary consideration in evaluating most faculty members' performance. (In the case of faculty who do not teach, or who teach rarely, some or all of the provisions of this policy

- 132 1 faculty Social Sciences
- 133 1 to 3 faculty-at-large (GE area representatives)
- 134 1 Student

135 1.2.1 ~~Election and~~ Appointment of Members

136 1.2.1.1 ~~The faculty members of the Board shall be elected by the faculty~~
137 ~~electorate in each college in an election administered by the Dean's office. Each~~
138 ~~department in a college shall be informed of a pending election and shall~~
139 ~~nominate one tenured faculty member.~~

140 Each non-ex officio faculty member will initially serve a 3-year term renewable
141 for one additional 3-year term. Faculty can return to serve in future years (after a
142 break in service) when a seat becomes available. Student members serve a
143 one-year term and can be re-appointed. Recruitment of applicants to serve on

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259 related reports. Any proposed modifications shall be forwarded to C&R for final review,
260 and consideration by the Senate, before implementation.

261
262 2.9 The GEAC will participate in the periodic review of current GE guidelines.

263
264
265 3.0 1.4 Procedures

266
267 3.1 1.4.1 Meetings of the Board committee shall be open to the campus community,
268 except in cases where the GEAC BOGS elects to conduct votes in closed session.

269
270 3.2 1.4.2 Review of New GE Course Proposals. Departmental representatives
271 (normally the faculty who developed/teach the course ~~co~~ordinators and chairs/directors)
272 shall be invited in a timely manner by the GEAC BOGS to attend, as needed, during the
273 committee's review of new curricular proposals, Board meetings at which their course(s)
274 will be discussed. No vote to recommend rejection of a proposal shall be taken until
275 departmental representatives have been invited to a discussion of their proposal.

276
277 3.2.1 1.4.5 If the GEAC Board plans to proposes to reject ~~denies certification of~~
278 a new course proposal, it shall provide the department chair ~~course coordinator~~
279 and C&R with written feedback, explaining the ~~reasons for a recommendation~~
280 decision recommendation not to approve and an opportunity to meet with the
GEAC to discuss the recommendation r

305 requirement or set of requirements that is under the purview of the GEAC ~~Board~~. The
306 creation of GRPs shall be at the discretion of the committee ~~Board~~, except for the
307 American Institutions GRP which is required. A GRP may be an ~~ad-hoc group~~
308 constituted for the short duration needed to review and subsequently advise the GEAC
309 ~~Board~~ on specific proposals. ~~pertaining to certification or continuing certification.~~

310
311 3.5.1 ~~4.4.4.1~~ Purpose. A GRP shall provide the GEAC ~~Board~~ with advice drawn
312 from disciplinary expertise and may assist the committee ~~Board~~ with the
313 workload associated with reviewing ~~and assessing~~ new courses associated with
314 a particular curricular requirement.

315
316 3.5.2 ~~4.4.4.2~~ Membership. The membership of Review ~~Advisory~~ Panels shall be
317 determined by the ~~Board~~ GEAC but shall be no less than three persons, and
318 shall consist of individuals with subject-matter expertise and teaching experience
319 relevant to the particular curricular requirement. The GEAC chair will work with
320 the Associate Vice Chair of the Senate to organize outreach to constitute a
321 GRP.

322
323 3.5.2.1 ~~4.4.4.3~~ American Institutions. The American Institutions GRP shall
include, at a minimum, a representative with a doctorate in Politicalin5.

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4 October 7, 2019
5 Final Reading
6

AS 1743

7 Policy Recommendation
8 Amendment B to University Policy S16-8
Selection and Review of Admiaffairs,

Additional changes have resulted in the establishment of director
previously titled Associate/Assistant

19 _____ Vice President, and
20

Whereas:

46 Affairs Division, inclusive of the Director, Center for Faculty Development, a majority on
47 search committees for the Senior Director, Faculty Affairs and the Associate Vice
48 President of the Office of Research; and at least one third of other committees. If
49 appropriate, alumni and community representatives may serve on search committees.

50
51 and be it further,

52
53 Resolved: That section 2.2 of S16-8 be amended as follows

54
55 For all offices covered by this policy, a review committee shall be appointed and
56 constituted in accordance with the procedures specified in Part 1, Sections 1.3 and 1.4
57 of this policy. The ~~Provost~~ Vice Presidents shall not be eligible to serve on committees
58 to review ~~academic~~ administrators in their division.

59
60
61 Rationale: -With position titles and location of positions within the university recently
62 changed it was necessary to review the policy on selection and review of administrators.
63 The changes proposed here allow for search and review committees to have a majority
64 of faculty in cases where, regardless of division, the position has responsibilities that
impact faculty teaching, research, service, RTP/evaluations, or

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AS 1747

7 **Senate Management Resolution**
8 **Rescind and Replace SM-F09-2**
9 **Charge and Membership of the Academic Disqualification**
10 **and Reinstatement Review Committee**
11

12

13 Legislative History: The charge and membership information for the Academic
14 Disqualification and Reinstatement Review Committee (ADRRC) resides in S19-2
15 (which modified SM-F09-2). This proposal would rescind that Senate Management
16 resolution and update the committee's membership with a new Senate Management
17 Resolution.

18

19 Whereas: An update to the charge and membership of committees has recently
20 been approved (S19-2), and

21

22 Whereas: The ADRRC has requested changes consistent with organizational
23 restructuring that created a college of graduate studies, therefore be it

24

25 Resolved: That SM-F09-2 be rescinded and that the charge and membership for the
26 ADDRC would be as follows.

27

- 46 Associate Dean Science [EXO]
- 47 Associate Dean Social Sciences [EXO]
College of Professional

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AS 1748

7 Policy Recommendation

8 Adding General Unit Seats to the Student Evaluation Review
9 Board, Student Fairness Committee, University Library
10 Board, and University Writing Committee
11 [Amendment B to University Policy F10-2,
12 Amendment B to University Policy S14-3,
13 Amendment B to S15-10,
14 Amendment A to University Policy S19-3]
15

16 Legislative History: The membership information for the Student Evaluation Review Board resides in ~~re~~ ~~els~~ in S19-3.of

Sciences have taken place, and

information and faculty in Applied Data Science, their

28 affiliation with the College of Professional and Global Education (CPGE)
29 means their faculty are now part of the General Unit, therefore be it

30
31 Resolved: That F10-2, S14-3, S15-10, and S19-3 be amended by adding a general
32 unit seat to the Student Evaluation Review Board, Student Fairness
33 Committee, University Library Board, and University Writing Committee as
34 noted on the following pages.
35

Rationale: Since the School of Information ~~and~~ Applied Data Science are ~~was~~ conducted and
40 from the CPGE, through their membership in the gener
41 serve on the Student Evaluation Review Board, Studen
42 Library Board, and University Writing Committee.

43

44 Approved: 9/30/19

45 Vote: 9-0-0
46 Present: Altura, French, Grosvenor, Higgins, Jackson, Lemon,
47 Millora, Okamoto, Shifflett
48 Absent: Korani, Gallo, McClory
49
50 Financial Impact: None
51 Workload Impact: None

52
53

54 Proposed changes

55

56 For F10-2; Amendment B; update information on SERB membership to read:

57

58 Membership:

59 Director, Center for Faculty Development or designee [EXO]

60 ~~Associate Vice President~~ Director, office of Institutional Research or designee [EXO]

61 1 Faculty, College of Business

62 1 Faculty, College of Education

63 1 Faculty, ~~Office of Legal Affairs~~ Office of Engineering 013 Tw 0. 0 Td ()Tj 0.0097124w 0 0 Td ()Tj0 Tw 3.478 0 9

94
95 For S19-3; Amendment A; Update information for the University Writing Committee to
96 read:

97
98 The University Writing Committee shall be a ~~special agency~~ university committee reporting to
99 the Curriculum & Research Committee and be composed of the following ~~19~~ members:

100 College dean (EXO; UWC Chair; Appointed by the

- 144 1 faculty, Health and Human Sciences
- 145 1 faculty, Humanities and the Arts
- 146 1 faculty, Science
- 147 1 faculty, Social Science
- 148 1 faculty member from the School of Library and Information Science
- 149 AS President or designee [EXO]
- 150 1 undergraduate student
- 151 1 graduate student

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AS 1749

7 Policy Recommendation
8 Amendment B to University Policy S13-9
9 Merging, Dividing, Transferring, Eliminating Academic Units
10
11

12 Legislative History: Amendment A to S13-9 rescinded S06-7 (Merging, Dividing,
13 Transferring, Eliminating Academic Units). This proposal would further amend S13-9.

nd

facilitate the effective implementation of

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43 Merging, Dividing, Transferring, Eliminating Academic Units

44

45 1. When a proposal is made by an academic unit, college dean or the Provost (or other
46 university authority) to divide or eliminate an academic unit, to merge it with another
47 academic unit or to transfer it to another college, the basic principle established by this
48 policy is that there should be opportunity for meaningful consultation with all affected
49 academic departments, including faculty, staff, and students, before any such proposal
50 is approved or implemented. Any associated termination of degree programs shall
comply with UP

89 separately, and the vote of the faculty shall be advisory only. The results of the voting
90 should be made public within 7 calendar days. Voting shall be conducted consistent
91 with the voting rights afforded by the CBA and consistent with SS-S11-3.

92
93 ~~7-~~If any parties involved in the process believe that policy was not followed, they may
94 request a hearing before the Organization and Government Committee (O&G) of the
95 Academic Senate within 20 faculty duty days after the results of the vote are
96 announced. For O&G to proceed with a hearing, the request must make a clear case
97 that meaningful consultation among affected faculty did not occur ~~in order for O&G to~~
98 ~~proceed with a hearing~~. O&G will not evaluate the merits of the proposed
99 reorganization, only whether the principle of meaningful consultation was followed. At
100 the hearing, all such academic units and authorities may be heard, as well as all faculty
101 of affected academic units. After the hearing, the Organization and Government
102 Committee shall make a written report to the Provost, the President, and the Academic
103 Senate with its determination of whether meaningful consultation among all affected
104 parties was achieved.

105
106 ~~8-~~A copy of all approved successful proposals, as well as an account of the
consultation process, will be archived by the Academic Senate to serve as a resource Senate