

SM-S95-1

At its meeting of February 13, 1995, the Academic Senate approved the following Senate Management Resolution presented by Chris Jochim for the Organization and Government Committee.

COMMITTEE MEETING PROCEDURES

Whereas, There are currently inadequate Senate rules governing committee meeting procedures,

Resolved, Add to Senate Standing Rules a new Rule 18, as follows:

18. Committee Meetings and Minutes

a) Regular meetings of the Executive Committee shall be held during the semester on Mondays that the Senate does not meet. Meetings at other times may be called by the Senate Chair or the President.

Normally, meetings of the Executive Committee are closed to all but committee members. In its discretion, the committee may open a meeting in whole or in part, or invite particular persons to attend all or part of a meeting. Minutes of Executive Committee meetings shall be reported to the Senate. Minutes shall consist of a statement of subjects covered and conclusions (if any) reached. There shall be no information included that would identify the vote or remarks of any individual member or group of members, unless agreed to by the member or