

SAN JOSÉ STATE UNIVERSITY ACADEMIC SENATE

2022/2023

Agenda

February 27, 2023/2:00 to 5:00 pm

In Person

ENGR 285/287

- I. Call to Order and Roll Call:**
- II. Land Acknowledgement:**
- III. Approval of Minutes:**
Senate Minutes of December 5, 2022
- IV. Communications and Questions:**
 - A. From the Chair of the Senate
 - B. From the President of the University
- V. Executive Committee Report:**
 - A.
Executive Committee Minutes of November 21, 2022
Executive Committee Minutes of January 30, 2023
 - B. Consent Calendar –

- D. Curriculum and Research Committee (C&R):
***AS 1846, Amendment B to University Policy S19-3,
University Writing Requirements/Guidelines, University
Writing Committee (Final Reading)***

- E. Organization and Government Committee (O&G):
***AS 1843, Amendment B to University Policy S16-1, Faculty
Athletics Representative (FAR) (First Reading)***

VIII. Special Committee Reports:

IX. New Business:

X. State of the University Announcements:

- A. Chief Diversity Officer
- B. SJSU Faculty Trustee (by standing invitation)
- C. Statewide Academic Senators
- D. Provost
- E. Associated Students President
- F. Vice President for Administration and Finance
- G. Vice President for Student Affairs

XI. Adjournment

**2022-2023 Academic Senate Minutes
February 6, 2023**

- I. The meeting was called to order at 2:00 p.m. and roll call was taken by the Senate Administrator. Forty-four Senators were present.

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| <p>Ex Officio: Present: Rodan, Chuang, McKee Absent: Curry, Van Selst</p> | <p>CHHS Representatives: Present: Sen, Smith, Chang, Baur Absent: None ,12 5a24 36.8 reW 8 0 00.003 JETQq297 526.8 224 8 0 0 8 2 5a24 3</p> |
|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|

There is a medical phenomenon called Post-Sepsis Syndrome. It can last between 6 to 18 months and sometimes much longer. Its symptoms vary from person-to-person. In Chair McKee's case she tires more easily and her balance is affected. Thus you may see her sit for awhile during a 3-hour meeting. Also, when she tires her speech becomes less crisp. You may notice these things. That said, Chair McKee feels well and appreciates the Senate's understanding.

Chair McKee welcomed Senator and President Cynthia Teniente-Matson.

B. From the President:

President Teniente-Matson thanked Chair McKee for sharing her personal story and being a role model for us.

President Teniente-Matson welcomed everyone and said she had now been met by us.

President Teniente-Matson has been meeting people in the community, and recently attended the inauguration of Supervisors Ellenberg and Chavez. She also attended the San José mayoral inauguration. These were all very inclusive events. We need to continue to work with our elected officials as we move forward into the future.

President Teniente-Matson met some of the faculty on her first visit to SJSU where there was a full day training going on and there were some executives there. The President listened to their reflections on the importance of the work being done at SJSU, and the significance of our students. They spoke about the Internship Program and what they are looking for from SJSU which is not only an excellent academic partner, but one that values inclusive leadership and inclusive excellence in the students that we are producing from our institution.

President Teniente-Matson commented that there are a couple of key areas she will be focusing on. One of these areas is enrollment. The CSU BOT will be looking at a new model for both enrollment and allocations. Although this is not the purpose of today's meeting, the President gave the highlights. Enrollment is a critical initiative from the Chancellor directly to President Teniente-Matson. The President and her cabinet will be examining how they look at enrollment both today and in the future.

President Teniente-Matson has been talking to a number of individuals about a recalibration of the Transformation 2030 Strategic Plan. Our Strategic Plan is vitally important for how we look at our future and how we think about the world post-pandemic, and the goal of our great university and what that means going forward. Over the course of the next several months, the President will be asking leadership to look at and recalibrate the Strategic Plan.

President Teniente-Matson is meeting individually with members of the Tower Foundation Board to talk with them about our foundation and our efforts around fundraising. More information will come on that later.

President Teniente-Matson will be sending out some emails about setting up search committees for two very important positions: the Chief Diversity Officer and the Vice President of University Advancement and CEO of the Tower Foundation.

President Teniente-Matson acknowledged the importance of the work that the Academic Senate does and said she values the opportunity to serve alongside Senators. We as a governing body cannot move our organization forward without a strong solid commitment to shared governance.

Questions:

Senator Hart presented ***AS 1832, Senate Management Resolution, Update to the Standing Rules (Final Reading)***. **Senator Frazier presented an amendment to strike Sections 1 (Full Academic Senate) and 2 (Executive Committee of the Senate)**

college dean and provost” and to strike “for compelling reasons as determined in consultation with the department.” The Senate voted and the French/Del Casino Amendment passed (20-7-7). Senator Mathur called the question on debate. The Senate voted and the question was called (35-0-0). The Senate voted on AS 1840 and it passed as amended (33-2-0).

VIII. Policy Committee and University Library Board Action Items (In rotation)

- A. Curriculum and Research Committee (C&R):** No report.
- B. University Library Board (ULB):** No report.
- C. Organization and Government Committee (O&G):** No report.
- D. Instruction and Student Affairs Committee (I&SA):** No report.
- E. Professional Standards Committee (PS):** No report.

IX. New Business: None

X. State of the University (t.7 (A)32.7 (f)-6.L12 Tw .7 p60 Tw ()TjEMC T9nemo)0/P AMCID

Executive Committee Minutes
November 21, 2022
12 - 1:30 p.m. via Zoom

Present: Alison McKee (Chair), Karthika Sasikumar, Steve Perez, Vincent Del Casino, Charlie Faas, Patrick Day, Reiko Kataoka, Priya Raman, Julia Curry, Tabitha Hart

Absent: Kathy Wong(Lau), Nina Chuang, Marie Haverfield, Laura Sullivan-Green, Rachael French

Recorder: Reiko Kataoka (AVC)

1. Approval of the Agenda

The committee approved the consent agenda: Executive Committee Agenda of November 21, 2022, Executive Committee Minutes of October 31, 2022, (as amended), Consent Calendar of November 21, 2022. (8-0-2)

2. Update from the Interim President

An article in _____ points out that community college enrollment is at its

[Interim President Perez]: Thank you; it really means a lot. This is a great university with great history and great people. Cynthia will do a fantastic job, and I have confidence in everybody here.

3. CSU Faculty Trustee Nominations

On behalf of AVC Kataoka, Chair McKee informed Senate Exec of the following: the CSU policy and the SJSU policy call for Senate Exec to be informed and to confirm that all required components are included in the eligible application packets, The only application material received was from Romey Sabalius and the completeness of his application materials was confirmed. His nomination will be announced at the next Senate meeting on December 5, after which there will be a two-week period as required by policy when additional nominations can be submitted. The nomination(s) will be forwarded to ASCSU by January 9.

Q&A

[Q]: What are the action items for Senate Exec to take?

[Chair McKee] It is to confirm that all components are present and the applicant is eligible. This application was verified by the Chair, the AVC, and the Senate Administrator.

[Q]: Is his application confidential?

[Chair McKee] No, but I want to make sure we follow policy procedures carefully and in order. I will announce it at the Senate on December 5, and it will become public.

4. Policy Committee Updates:

- a. From Instruction and Student Affairs (I&SA):
[Senator Laura Sullivan-Green] No report, not present
- b. From Professional Standards (PS):
[Senator Rachael French] No report, not present
- c.

5. University Updates

[VP Day]: We need to be flexible. We need to move strategically. Where do students line up to enroll ? They are the classes that are hybrid or virtual. We need to create flexible pathways for students; we need to think about what makes sense for us.

[C]: Things are not the same anymore, though our mission remains the same – to educate our students. We do have choices, but these choices will have impacts. Where and whether we fit in will be up to us.

[C]: Traditional learners are in the minority now. The majority is different. A 15-week program doesn't attract adult learners. If we don't have a strong marketing communication plan, we will lose. We have to be public and engaging. We need to organize ourselves to sell our best assets and our brand. To do that, we need to make a few radical decisions so that we can position ourselves for the long term.

c. Update from Provost and Senior Vice President

[Provost Del Casino]: Dean searches are ongoing, including for CoSS and the College of Business.

I've been in a systemwide conversation on PaCE.

I put out a call for a new position: the Vice Provost of Academic Innovation and Institutional Effectiveness. Junelyn Peebles left, and I moved Marco Antonio Cruz to report directly to the provost. Academic Innovation and Institutional Effectiveness were merged, which means that one MPP was dropped from the Provost's Office.

d. Update from AS President

[AS President Chuang]: No report, not present

e. Update from Chief Diversity Officer

[CDO Wong(Lau)]: No report, not present

f. Update from Statewide Senate

[Senator Curry]: Women's Leadership Workshop took place on 11/29 at CSUDH, hosted by Senator Laura Talamante. It included the Interim Chancellor and the President of the Board of Trustees.

Before the January meeting, there will be an interim meeting of the policy committees of the ASCSU on 12/4, for which we need feedback on the policies before they go to second reading, maybe especially on modality and long-term permission for emergency situations on changes.

Q&A

[Q]: There are a lot of resolutions coming from the Statewide Senate, including the recent Sense of Senate resolution on faculty participation. Can you give me some context or motivations for them?

[Senator Curry]: Background: True, not every CSU campus has a Faculty Senate. So the policy will read "senate" This issue has to do with Cal State LA's President who refused to allow the Senators to participate in the decision-

Executive Committee Minutes
January 30, 2023
Noon - 1:30 p.m. via Zoom

Present: Alison McKee (Chair), Karthika Sasikumar, Cynthia Teniente-Matson, Vincent Del Casino, Charlie Faas, Patrick Day, Patience Bryant, Reiko Kataoka, Julia Curry, Nina Chuang, Priya Raman, Hiu Yung Wong, Laura Sullivan-Green, Tabitha Hart, Rachael French

Absent: None

Recorder: Reiko Kataoka, Associate Vice Chair

1. The Meeting Agenda:

A motion was made to move the order of agenda items, bringing “Policy Committee Updates” before the “University Updates” item. It was seconded and approved by the Committee (12-0-0)

2. Consent Agenda:

The committee approved consent agenda items (Consent Calendar of January 30, 2023 and Executive Committee Minutes of November 14, 2022 (12-0-0).

3. Welcome and Introductions:

Chair McKee welcomed President Cynthia Teniente-Matson and Interim Deputy Diversity Officer Patience Bryant to the Executive Committee. Each member’s self-introduction followed.

4. Chair’s Announcement:

Chair McKee announced that Senate meetings will go back to in-person modality this Spring semester. The first meeting will be on Monday, February the 6th, and the Meeting Pac] 2IT[(P)-711.3 (i)-0 (6t)-28 (h,)-11n -Attended meetings including the University Leadership Comm Student Association (CSSA) hosted by SJSU, and Board of Trustees meeting. Met community leaders, including Mayor Matt Mahan, Council person Omar Torres, who is a SJSU alumnus, and Supervisor Cindy Chavez. Met Associated Students (AS), took interviews from student reporters and editorial board. Will have monthly meetings with the student newspaper and digital media to have transparent and engaging communication. Will also have a media day on 1/31 with local press.

b.

Q: Are there any specific reasons for that particular grouping?

A: No. It's just separating the resolutions would help robust deliberation.

C: [Chair McKee] Reminder: the original final reading of O&G's SMR resolution will come back to the Senate as a final reading on February 6, 2023.

7. Cozen O'Connor

Chair McKee's updates:

I was approached by Cozen O'Connor to facilitate the discussions at the SJSU. I don't think the Senate is the place for debate, but I told them that I'll be happy to keep talking with them.

There are concerns about possible conflict of interest, relating to the relationship between Cozen O'Conner, CSU, and SJSU, and who's paying whom.

Discussions:

C: From the beginning, I've only heard of Cozen O'Conner from CSSA. If there is any future information, I'd like to be in the loop. Also, I heard about the feedback survey coming up and that the information is already out on some other campuses. Is there any plan for outreach to students and community for feedback before mid-February, when it closes?

A: [Chair McKee] I will forward the email from the Cozen with the link to the survey. I share the concerns of outreach, because the Academic Senate was not informed of their last year's visit.

C: It was surprising that the survey was already sent out but I didn't receive any communication.

C: There have been concerns regarding the relationship with Cozen O'Conor and the Title IX Office and its Tc 0 Tw 2Cse 06.7 (s)-6 (T3 (l)-0.7[(T)-28.3 (i)-0.7 (t)-11.3 (l)-IXo)-16.7 (dd.66 (h

Laura Massa was appointed to serve as Interim Associate Vice Chancellor, while there is a national search to replace Dr. Alison Wrynn.
ASCSU Chair Steffel provided highlights at the Board of Trustee meeting on Jan. 24th. These updates were shared with all of the Senate colleagues.

c. VP Student Affairs

On the enrollment theme, there are some emerging challenges. We are at 99% of our FTES target now. We won't be 100 plus % but better than some other campuses. We see challenges in continuing students; we are losing juniors and seniors. Other areas – new students, returning students – are up. Our target number, FTES, are both individual students and Average Unit Load. We see a decline in AUL. If AUL is at a pre-pandemic level, we are at target now. So, in addition to enrollment, we need to keep students and keep them enrolled to allow them to graduate in an appropriate time frame.

We had a wonderful CSSA meeting here. I appreciate Nina's leadership.

Weeks of Welcome - It's a great way to start the spring semester.

Housing has a 92% occupancy, which is good for spring.

Lunar New Year campus celebration will be J0.006 ()0.-6 a5-11.uorl

1 **San Jose State University**
2 **Academic Senate**
3 **Professional Standards Committee**
4 **February 27, 2023**
5 **Final Reading**
6

AS 1842

7 **Sense of the Senate Resolution**

8 **In Opposition to the Exclusion of Faculty Early Retirement**
9 **Program Faculty From Pandemic Compensation**

10 **Whereas:** The Chancellor's Office of the California State University ("CSU"), in conjunction with
11 the California Faculty Association, negotiated, and their constituents ratified, a new Collective
12 Bargain Agreement ("CBA") on March 22, 2022, which in part provides for faculty of the CSU to
13 receive additional pay for having to spend time, transforming face-to-face classes into online
14 courses during the 2020 pandemic period, and

15 **Whereas:** the CBA specifically calls out in section 31.7 that faculty shall receive a one-time
16 \$3500 payment per fulltime faculty, and a proportionate share of that amount pro rata for part
17 time faculty, based on the hours worked during the period in question, and

Whereas:

San Jose State University
Academic Senate
Professional Standards Committee
February 27, 2023
First Reading

AS 1844

Policy Recommendation
Amendment I to University Policy S15-8
Retention, Tenure and Promotion for Regular Faculty
Employees: Criteria and Standards

Legislative History: This is the second of two policy proposals intended to add information about administrative recusal of RTP committee members to S15-7 and S15-8.

Rationale: S15-8 includes a recommendation on self-recusal in the case of bias (or appearance of bias), but the availability of administrative recusal is not described in policy (nor widely known among faculty). This proposal would amend S15-8 to include information that such a procedure ~~exists~~ exists

- 1 **San José State University**
- 2 **Academic Senate**

AS 1846

matriculation at San José State University

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standards have not been maintained or the course has otherwise become deficient.

144 members in their home colleges and departments, keeping them informed
145 of the activities of the UWC; act as conduits between their colleges and
146 departments and the UWC, helping the committee understand the various
147 (and varied) needs of departments and programs on campus; and help
148 develop policies and programs to address these needs.

149
150 The UWC may sponsor workshops and training programs for instructors of
151 approved courses and shall use these and other appropriate means to
152 provide guidance on the uniformity of composition standards throughout
153 the University.

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155 The UWC will be consulted as necessary for the following:

- 156 • assessment of the writing core competency
- 157 • placement of students in writing classes ~~as part of the Directed Self-~~

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Faculty Athletics Representative (FAR)

10 RATIONALE

11 This policy recommendation concerns the term limits for SJSU's Faculty Athletic
12 Representative, or FAR.

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14 Prior to 2016, the Academic Senate's policy on the FAR role allowed them to serve a term of
15 three years,

16 , stipulating that, "Additional years of service may be added if service on
17 national committees result in a significant benefit to the University."

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19 In Spring 2016, an update to the FAR policy, [S16-1](#), was approved by the Senate and signed by
20 then-Interim President Martin. In the interest of encouraging more regular turnover, the updated
21 policy limited SJSU's FAR to a maximum five year term, a term limit that has now been in
22 practice for approximately seven years.

23
24 The downsides of this term limit, communicated to O&G by the current FAR and the Chair of the
25 Athletics Board, include the following:

- 26
- 27 1. SJSU's term limit makes it difficult for SJSU's FAR to serve on a national committee, as
28 those committees typically require that candidates have at least five years' experience in
29 the role.
 - 30 2. The three-year term limit hinders the FAR's ability to fully learn the job, or to serve at
31 their fullest capacity as an advocate for student athlete well-being and institutional
32 control. Within the first three years the FAR is typically just beginning to understand the
33 complexities of the role and to develop the perspectives they need to best serve the
34 university.
 - 35 3. The term limit seems not to accord with term limits for other roles at SJSU. For example,
36 Departmental chairs have a term of 4 years, which is renewable without a term limit.
 - 37 4. Prior to 2016, the review process required for a FAR's reappointment was not sufficiently
38 outlined. However, S16-1 successfully implemented detailed guidance to provide a much
39 more robust review of the FAR prior to reappointment.
 - 40 5. The 2016 term limits for the FAR were implemented to address concerns about
41 potentially lengthy terms. However, the improved guidance on review and reappointment
42 that S16-1 provides allay these concerns.

43 6. In 2013 the NCAA published the FAR Study Report: Roles, Responsibilities and
44 Perspectives of NCAA Faculty Athletics Representatives. The report stated that the
45 typical FAR had been in their role for seven years. Further, most FARs reported that
46 their term had no specific limit, and sixty-five percent of Division I FARs reported having
47 no fixed term. Within the Mountain West Conference, of which SJSU is a member
48 institution, there are no term limits among the FARs.
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With this input in mind, O&G therefore recommend that S16-1 be amended as described herein.

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3.1 The Senate Chair, Chair of the Athletics Board and the President are responsible for establishing, regularly reviewing, and updating as needed, the position description for the FAR.

~~3.2 The FAR will serve a 3-year term. The FAR could be re-appointed for up to 2 years by the President. An example of a situation when an extension might be appropriate would be where an NCAA investigation begins during the FAR's last semester but extends into the following year.~~ **The term of a FAR's appointment shall be three years, renewable for additional three-year terms at the President's discretion, with input from the Chair of the Academic Senate and the Chair of the Athletics Board.** Recruitment of applicants to serve as the Faculty Athletics Representative will be done through the President's Office. All full time tenured faculty interested in the FAR position will be required to submit a 1-page application detailing their experiences and qualifications to

3.1.3 Election of RTP members

3.1.3.1 At all levels, faculty shall be elected to serve on RTP committees by secret ballot.

3.1.3.2 Faculty elected to serve on RTP committees should consider that their participation affects the careers of colleagues as well as the well-being of students and the health of the University more generally. This service shall be their highest professional priority.

3.1.3.3 Candidates should verify their ability to serve during the scheduled meeting times. If necessary and feasible, Deans and Chairs should adjust members' teaching schedules to accommodate their ability to attend the scheduled meetings. If an elected member has unresolvable conflict with the meeting schedule, that member should promptly notify the Dean and Chair who should arrange to replace the member via a special election prior to the beginning of committee deliberations.

3.1.3.4 No one may serve during the same review cycle on more than one level of committee; membership on the University committee, a college committee, or a department committee precludes membership on the other two.

3.1.3.5 All departments with four or more active Professors are expected to provide members/nominees to higher level committees. The same (el)-0.67 (i)-0.6 (p)0.6 (c) colode members/nominees () 22.95 0 Td(ar)-6.3 (e)06 (m)-

3.1.4 Recusals: A procedure to request the administrative recusal of committee members in cases of bias or conflict of interest will be

3.1.

Financial Impact: None

Workload Impact: A small amount of work by UP/FS and PS to develop the procedure described here.