she also "sees many opportunities in the future such as how we can be more efficient in our processes/reduce paperwork across campus, and how we can better use technology. We canator Bsave also have an opportunity to ask ourselves what we want for the next decade as we think about getting a new President. And, the WASC accreditation process will cause us to look at how we get things done and if we can make improvements. This will also be a year where we will continue to look at the Academic Senate structure, and whether all campus voices are here. We will also be getting ready for the 2005 review of the GE guidelines, and perhaps the updating of the RTP process, and the creation of a student code of conduct," Chair Nellen stated.

Three of Chair Nellen's top priorities for the upcoming year will be first, to continue to improve communications to and from the Senate. Chair Nellen said that Senator Brent had improved communications with the faculty both before and after meetings. Chair Nellen said she will expand on that to others on campus. "We need to have more of the campus know what we do and how they can get input into us," Chair Nellen stated. Second, Chair Nellen said, she would like to "improve communications between the operating committees and the policy committees." And, third she would like to "start a campus dialogue about what the Academic Senate does." Chair Nellen then said that she would be starting one of

VI.   Policy Committee and University Library Board Action Items. In rotation.

> A. **Instruction and Student Affairs Committee – None**
> B. **University Library Board – None**
>
> C. **Professional Standards Committee – None**
> D. **Curriculum and Research Committee – None**
> E. **Organization and Government Committee – None**
> F. **Professional Standards Committee – None**
> G. **Budget Advisory Committee – None**

VII.   Special Committee Reports –
A. Nominating Committee Report

VIII.   New Business –
A. Approval of the 2003/2004 Senate Calendar. The Academic Senate approved the calendar as is.

B. Election of Senate Officers for 2003/2004 – Each candidate read their statement and the election results were as follows:

> **1. Election of Vice Chair –** Senator Miriam Donoho was the only candidate and was declared the new Vice Chair by acclamation.
>
> **2. Election of Chair, Curriculum and Research Committee** – Senator Lessow-Hurley was the only candidate and was declared the new Chair of the Curriculum and Research Committee by acclamation.
>
> **3. Election of Chair, Instruction and Student Affairs Committee** -- Senator Gilda Pour was the only candidate and was declared the new Chair of the Instruction and Student Affairs Committee by acclamation.
>
> **4. Election of Chair, Organization and Government Committee** -- Senator Pam Stacks was the only candidate and was declared the new Chair of the Organization and Government Committee by acclamation.
>
> **5. Election of Chair, Professional Standards Committee** – Senator Michael Katz was the only candidate and was declared the new Chair of the Professional Standards Committee by acclamation.
>
> **6. Election of Senate Secretary/Chair, Committee on Committees** – Senator Terri Thames was the only candidate and was declared the new Secretary of the Senate/Chair of the Committee on Committees by acclamation.
>
> **7. Election of Statewide Senate Representative to the Executive Committee** -- Senator David McNeil was the only candidate and was declared the new Statewide Representative to the Executive Committee by acclamation.

C. Resolutions introduced from the Floor –

Senator Gorney-Moreno made a motion to suspend the rules so that the Academic Senate could consider the email policy resolution she was about to present without the required 24-hour advance notice. The motion was seconded. The Senate then voted and the motion passed. Senator Gorney-Moreno then presented *AS 1214, Policy Recommendation: Student E-Mail Accounts Required for Receiving University Administrative Information (Final Reading),* for the Executive Committee. The reason this is an emergency motion, Senator Gorney-Moreno commented, is that the University Information Technology Board has been working on this all year, but just received notice from Bruce Judd that he has acquired hardware and software that would allow him to implement this policy in the Fall 2003 for $150,000 to $200,000. Previously, the University Information Technology Board had been told it would cost approximately $300,000 to $400,000 to implement. Senator Gorney-Moreno said the "second reason this was such an emergency is that there is great cost savings involved. The cost savings are estimated to be between $300,000 to $500,000 annually based on the cost of hard copy mail outs. Particularly now in this budget crisis, the University Information Technology Board felt it could save the university a substantial amount of money." Senator Gorney-Moreno said, "the departments that would be most affected by this policy are: Student Enrollment, Student Affairs, and Associated Students. These departments have all agreed to substitute the money that they save on mailings to fund the ongoing maintenance costs of $30,000 to $40,000 for this program. This policy will require that every SJSU student have an email account that we provide. The email account will be a one-way account," Senator Gorney-Moreno said. The departments listed above will be able to send email to the students as well as other university departments. And, "students will be able to find out information in a much more convenient and timely fashion," Senator Gorney-Moreno stated. "Peoplesoft is the reason we are able to make this happen. We will not be sending out any sensitive data," Senator Gorney-Moreno stated. The University Information Technology Board voted and passed this policy today, Senator Gorney-Moreno said.

Questions:

Senator Kassing asked if he had correctly heard Senator Gorney-Moreno say that the $30,000 to $40,000 in maintenance costs would be paid for by the savings from the mailing and paper costs? Senator Gorney-Moreno said yes. Senator Kassing asked where the $200,000 start-up money was coming from. Senator Gorney-Moreno said that they were asking for that money as a budget priorities request. Senator Kassing then asked what the $300,000 to $500,000 in cost savings annually was based on? Senator Gorney-Moreno said that she didn't really know. Marty Schulter was the one that put together those costs. Chair Nellen said that what Senators would be voting on today is just the approval of the email policy. Whether the President approves the funding in time for a

didn't check their email accounts. However, students will be able to forward the SJSU email account to their personal email account if they want to. But, "students will be required to check their email," Senator Gorney-Moreno stated. Se

on behalf of the Senate, due to the urgency of the resolution. Senator Sabalius said he supports what Senator Brent said.   Senator Peter said he supports Senator Stacks motion as stated. Senator Peter said it is a great idea, but there are a lot of issues that need to be investigated further, and students need to be consulted about in the Fall.   Senator Van Selst made a motion to extend the meeting to 5:05 p.m. The motion was seconded. The Senate voted and approved the extension. Senator Katz said he supported Senator Stacks motion. Senator Buzanski said that he supports Senator Stacks motion and that "this issue is very important to students, and we really need to find out how students feel about this issue before we act on it." Senator Van Selst presented an amendment to Senator Stacks motion to return the resolution to the Executive Committee and allow the Executive Committee to act on the issue on behalf of the Senate over the summer.   The amendment was seconded.   The Senate then voted on the Van Selst tonks