

2003/2004 Academic Senate

**MINUTES
September 29, 2003**

I. The meeting was called to order at 2:00 p.m. and attendance was taken. Thirty-Four Senators were present.

Ex Officio:

Present: Brent, Nellen, McNeil,
Shokouh, Sabalius, Van Selst
Absent: Crowley

CASA Representatives:

Absent: David, Gonzales, Palakurthi

Administrative Representatives:

Present: Lee, Kassing, Goodman
Absent: Rascoe

COB Representatives:

Present: Campsey, Donoho, El-Shaieb

ED Represent:

Present: Katz, Lessow-Hurley

Deans:

Present: Meyers, Andrew,
Gorney-Moreno
Absent: Brievik,

ENG Representatives:

Present: Singh, Pour, Choo

Students:

Present: Tran, Torres, Lam
Absent: Gadamsetty, Sherman,
Paat

H&A Representatives:

Present: Vanniarajan, Desalvo
Absent: Van Hooff

Alumni Representative:

Absent: Guerra

SCI Representatives:

Present: Bros, Kellum, Branz
Absent: Hyde, Veregge

Emeritus Representative:

Absent: Buzanski

SOS Representatives:

Present: Ogaz, Baba

Honorary Senators (Non-Voting):

Present: Norton

SW Representative:

Present: Coach

General Unit Representatives:

Present: Liu, Thames

II. Approval of Academic Senate Minutes –

Minutes of May 12, 2003 – approved.

Minutes of September 8, 2003 – approved.

III. Communications

A. From the Chair of the Senate –

Chair Nellen welcomed all Senators back for the Fall semester. Chair Nellen then welcomed the new Senators; Stephen Branz (Science), Marlene Coach (Social Work), Allison Heisch (Humanities and the Arts), and Bob Hyde (Science) who is replacing David Matthes for one semester while he is on sabbatical. Chair Nellen said she looks forward to a very interesting, challenging, and rewarding year as Senate Chair, and that she will need everyone's continued

learning courses, lecturer representation on campus matters, improvement in the role of the Budget Advisory Committee, campus climate policies, and creation of the University Information Technology Board, just to name a few of our successes in the past few years." Chair Nellen said some areas she would like to see the Senate pursue this year include: "continuing to improve communication to and from the Senate; raising the profile of the Senate and its committees on campus--which can be aided by Senators keeping in touch with members of their college; continuing to look at the Senate structure to see if it is adequately representing the campus; improving the budget process and getting the Budget Advisory Committee to play a more significant role in that process; watching the new Library to ensure it appropriately serves the needs of this and future generations of students and faculty; engaging the campus in a dialogue on what it means to be an educated citizen." Chair Nellen said there are some areas where we need to take next steps including: "a referral to Instruction and Student Affairs

3. Senator Donoho presented AS 1218, *Sense of the Senate Resolution: To Co-Sponsor Four Accreditation Forums this Academic Year (Final Reading)* for the Executive Committee. Senator Lessow-Hurley presented a friendly amendment to change the last whereas clause to read, "Whereas, the accreditation forums (two fall, two spring) will provide faculty, staff, students and administrators opportunities to enhance their understanding of the accreditation process and to actively participate in examining the University's present status and future opportunities, now therefore, be it". **The Senate then voted and AS 1218 passed unanimously.**

4. Senator Katz presented AS 1217, *Sense of the Senate Resolution: To Co-Sponsor a Dossier Preparation Workshop every September (Final Reading)* for the Executive Committee. **The Senate then voted and AS 1217 passed unanimously.**

5. Senator Brent presented AS 1219, *Senate Management Resolution: Creating a Graduation Ceremony Task Force (Final Reading)* for the Executive Committee. Senator Lessow-Hurley presented a friendly amendment to change the membership to include a staff member from the President's Office, Mireya Salinas, and to remove the requirement that the Executive Assistant to the President be the Chair of the Task Force. Senator Shokouh make a friendly amendment to change the 3rd line of the membership to read, "2 additional students nominated by the VP for Student Affairs to Associated Students for approval." Senator Norton made a friendly amendment to change the 4th line of the membership to read, "1 SJSU alumnus/a selected by the Alumni Association Board of Directors." **The Senate then voted an AS 1219 passed as amended.**

6. Senator Shokouh presented AS 1216, *(A confidential naming policy recommendation) (Final Reading)* for the Executive Committee. All non-Senators were asked to leave during the presentation of this policy. Chair Nellen explained the naming process and importance of confidentiality per S00-3.

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.

A. Organization and Government Committee –

Senator Liu presented AS 1220, *Senate Management Resolution: Enlarging the Membership of the Program Planning Committee (Final Reading)* for the Organization and Government Committee. Senator Brent presented a friendly amendment to change the name "Palakur" to "Palakurthi" in the "Absent" line. **The Senate then voted and AS 1220 passed with one abstention.**

B. Budget Advisory Committee –

Senator Brent presented AS 1191, *Policy Resolution: Principles and Strategies to be Observed and Utilized during times of Budget Cuts (First Reading)*. Senator Brent said that this resolution came about largely as a result of the BAC Retreat of 2002. Budget cuts

process is meant to get us engaged in discussions about who we are and where we want to be. Bethany said they have already met with all the Senate committee chairs and they have mapped all the criteria for review to the charges of all the Senate committees, and the committee chairs have been given information to discuss with their committee members.

Bethany said there will be focus group and division meetings throughout the year. There will also be campus-wide forums and the first one is on October 29, 2003, noon-1:30 p.m., in BC 32. The Senate then broke into six groups. Chair Nellen said she would be going around to each group to select someone to be the recorder. Bethany said the recorders need to write out a summary of what happens today and get that back to her.

AVP Bob Cooper took questions and answers after the groups finished. Senator Singh asked what kind of evidence they are collecting. Bob said that the one place we are in good shape with regard to our external constituencies is a place we are in hot water with respect to our campus community, and that is the assessment data for general education. Other places where we are in relatively good shape are in those departments that have accrediting agencies for their particular discipline. They typically are required to gather all kinds of evidence, some quantitative and some more qualitative that documents to those specific accrediting agencies that they are in good shape. Bethany said they are going out to every program director on campus to get information, not just the academic units. Senator Singh asked if they were collecting data just for this year? Bethany said that many of the programs have been collecting data for years. Bob said that one of the things they are trying to focus on is a system for gathering and collecting data for the future.

IX. State of the University Announcements. Questions. In rotation.

A. Vice President for Administration and Finance –no report given.

B. Vice President for Student Affairs – no report given.

C. AS President – Senator Shokouh said that AS has been trying to get more students for the Senate committees, but they can do only so much. He asked that Senators take the student applications and hand them out in their classes. Senator Shokouh asked for a volunteer Senator to assist him in drafting a resolution to bring before the Senate. Senator Brent volunteered.

D. Statewide Senators – Senator Sabalius said that at the