
Lessow-Hurley also thanked Valerie Gonzales in the President's office for her assistance with the event.

Chair Lessow-Hurley announced that Eva Joice, the Senate Administrator, was now a San José State University graduate. Chair Lessow-Hurley attended the Justice Studies Department convocation, and read Eva's statement. The Senate congratulated Eva.

Chair Lessow-Hurley made the following announcements:

The Advisory Committee to the Board of Trustees for the selection of the president has been selected. The Senate elected Senator Ken Peter and Annette Nellen to serve as SJSU's faculty representatives. The staff elected Nancy Day. Senator Najjar has been chosen as the administrative representative. The alumni representative is Pat Smith. The community representative is Don Lucas. The Trustees to the search are Glen Toney, William Hauck, Kenneth Fong, and Roberta Achtenberg. There will be an inaugural meeting of the committee on January 14, 2008, at 10:30 a.m. on campus. When the chair gets the details, she will email the Senate.

B. From the President of the University –

President Kassing thanked everyone for a good fall. The President also thanked the Senators for coming to the holiday get-together at his home.

President Kassing announced that the campus had raised \$50 million last year and \$100 million over the last three years. In the past, it has taken 13 years to raise that much money. Thanks were given to VP Fred Najjar and University Advancement.

Our spring enrollment is up 8-9% over last year. Fall applications are also up about 20%.

President Kassing invited Senators to attend the seasonal celebration for faculty and staff on December 13, 2007, from 4:00 to 6:00 p.m. in the Student Union.

President Kassing announced that he had to leave the Senate meeting early to catch a flight to Long Beach.

IV. Executive Committee Report –

A. Executive Committee Minutes –

November 19, 2007 – No questions.

B. Consent Calendar – Approved as is.

C. Executive Committee Action Items: None

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.

A. Instruction and Student Affairs Committee (I&SA) –

Senator Sivertsen presented *AS 1368, Policy Recommendation, Access to Instructional*

the amendment, I believe it says classes and sections, so you may want to clean-up the language in both. Also, in 5.6.2 it says it is the instructor's responsibility to interact with Institutional Research. Wouldn't it be easier to have the department take care of this, since this is how it is done for other SOTES?" Senator Canham said, "I will take this back to the committee."

Senator Campsey said, "I would like to suggest, given the cost of SOTES, that the committee require that the SOTES be done either in the classroom setting or by email." Senator Canham said, "I will make a note of that and take it back to the committee."

Senator Peter said, "If a relatively conventional course had a couple of online modules that the faculty member deemed significant, could the faculty member then opt to do an online SOTE?" Senator Canham said, "I think it would be up to the faculty member." Senator Peter commented, "I don't want to put words in CFA's mouth, but it might be safer to go with a majority since they [CFA] did not agree not to grieve standard courses."

Senator Van Selst asked, "Did the committee consider, as a default, having the evaluation instrument in the same format as the instruction?" Senator Canham said, "I know we discussed this, but I'm not sure if we made a decision. We just wanted to begin with online classes for online SOTES." Senator Van Selst said, "For a pure online class, it seems the default ought to be online SOTES." Senator Canham said, "I'll take it back to the committee, but I believe that we wanted to let the faculty choose."

D. Curriculum and Research Committee (C&R) –

Senator Kaufman said, "We are dealing with the Instructional Materials Accessibility policy that will be coming done the line shortly. I just wanted to give everyone a heads-up that there are going to be visits to each of the opening college meetings by representatives from this body and the Disability Resource Center (DRC) in the spring. We are drafting policy to make this an incremental process so that people can learn along the way, and there will also be training provided. The DRC has trained one college liaison in each division of the university to interface between developing accessible material and the DRC. If you don't know who those people are in your division, I'll be happy to send a list out."

E. Organization and Government Committee (O&G) –

Senator Backer presented *AS 1372, Policy Recommendation, Definition of Majority Vote Regarding Election of Department Chairs (Final Reading)*. Senator Peter presented an amendment to change the recommendation section to read, "3. RECOMMENDATION. Every four years the department faculty shall identify one or more nominees for department chair following the procedures in F02-4." The Peter amendment was not friendly. Senator Peter withdrew his amendment. Senator Van Selst presented an amendment to change the recommendation section to read, "3. RECOMMENDATION. Every four years the department faculty shall identify one or more nominees for department chair by secret ballot vote following the procedures outlined in F02-4. Except in rare instances and for compelling reasons, the President shall appoint a person so recommended by department faculty." The Senate voted and the Van Selst amendment passed (13-8-0). **The Senate voted and AS 1372 passed as amended.**

Senator Backer presented *AS 1373, Voting Privileges for Faculty Assigned to More Than One Representative Unit (Final Reading)*. Senator Van Selst presented a motion to refer the resolution back to the committee. The Senate voted and the Van Selst motion failed. **The Senate voted and AS 1373 passed.**

VII. Special Committee Reports –

VP Rose Lee gave the annual budget report. VP Lee introduced and thanked her staff, Cynthia Haliasz and AVP for Finance Becka Paulson.

VP Lee said, “I am going to start with the Executive Summary on page v. The new term for what was known as the general fund is the CSU Operating Fund. We are now allowed to invest and earn interest on our fees. That is new. The piece of the operating budget that comes from the state treasury is \$169,960,150. The piece that is now fee revenue is \$97,734,750. The fee revenue includes the state university fee, the non-resident fee, the application fee, and some other minor line items. This gives us a total budget of \$267,734,750. This is what we used to call the general fund. We allocate this entire budget out. However, the university must collect \$97,774,600 in revenue. The only piece of this that is guaranteed is \$169,960,150. If we do not collect \$97 million, we need to reduce the budget or have reserves to cover it. I make this point, because if we are under-enrolled as we were in 06/07, there is a shortfall in our budget. Typically, we carry reserves to carry cover a potential shortfall. The change from 06/07 to 07/08 is that we had an 8% increase in our CSU Operating Fund. \$10 million of the increase is in state appropriations and \$9.7 million is revenue. The revenue reflects the increase in student fees. The 8% increase amounts to \$19.8 million. We only received a 1% increase in our budgeted FTE. Most of the new funding went to cover mandatory costs. This includes the compensation pool, which was 3% or \$9 million. Also, our health premium increases every calendar year. Every January 1st there has been a 3% to 10% increase in the health premium. In a family, the state pays over \$1,000 for health insurance if the coverage is for a family. We have great benefits, but it does cost. Retirement costs increases if the PERS rate changes. When the stock market is doing well, our retirement costs go down. This fiscal year the rate is in the 16% range. When university fees go up, grants

\$21,845,538. We were told to bring down the prior year fund balance of \$8,964,649, so you'll notice we had expenses of \$4,407,696 not covered by the revenue for 06/07. This left us \$4,556,953 in roll forward for 07/08. IES projects that they will use all but \$503,476 of that amount this year. We will be receiving mid-year budget reports in the budget office soon and we will see if these projections are still the same.

The next budget I want to talk about is the lottery on page 26. There was a balance in the lottery fund that had been rolling-forward from year-to-year of about \$2-\$3 million. The Provost Office worked with the colleges to work the balances down. You will see that in 06/07 the total expenses were \$2,946,901. That left us with expenses of \$372,319 that were covered by the rollover from the prior year of \$772,777. We ended 06/07 with a balance of \$400,458. We expect \$2.4 million in lottery this year, and we plan on spending \$2,553,008. This would spend down the rollover and leave us with an expected balance of \$249,450.

Senator Sabalius asked, "On page 26, line 15 is professional development. Last year that was \$438,000, and this year there is a blank or zero, why?" VP Lee said, "It was a decision or a recommendation from a number of groups. In fiscal year 06/07, \$1.9 million of lottery was allocated out permanently for a number of uses. The library got \$1.3 million. The UPC got \$223,000 for the Curriculum Reinvigoration and Learning Assessment. An additional \$380,000 went to the UPC initiative for Faculty Development. Then under infrastructure there was \$64,000 allocated to Academic Technology." Chair Lessow-Hurley said, "The Resource

CSU will be over-enrolled by even more than last year, more than 8,000 FTES. That represents \$77 million in marginal costs the CSU is not getting. Today, the senior team started discussions on how to bring our enrollment down from the 7% over budget to a target that is between 4% and 5% over budget which would be more manageable. We are going to have to add to the \$3.2

assessment retreat, and hopefully we will get some good recommendations from that retreat on how to refine the strategic planning process. We are halfway through the first cycle and we have learned a lot.”

VIII. New Business – None

IX. State of the University Announcements. Questions. In rotation.

A. Vice President for Student Affairs – No Report

B. Associated Students President –

AS President Henderson said, “Good afternoon everyone. We have no additional board meetings for the year. We’d like to thank everyone for their support this year, and we are looking forward to making next year even better. Happy Holidays!”

C. Vice President for UnB.1Mlidayso004ancement – No report.

D. Statewide Academic Senators –

Senator Van Selst said, “We just had our interim meeting last week. The message we received is that the board is likely to support MBA fees at their March meeting. The question at the CSU Senate level is in what context and under what conditions. It is