

2014/2015 Academic Senate

MINUTES
September 15, 2014

I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-Four Senators were present.

Ex Officio:

Present: Lessow-Hurley, Daniels
Van Selst, Sabalius, Heiden

CASA Representatives:

Present: Schultz-Krohn, Goyal, Lee, Shifflett
Absent: Grosvenor

Administrative Representatives:

Present: Qayoumi, Dukes, Bibb,
Feinstein, Terry

COB Representatives:

Present: Campsey, Sibley

Deans:

Present: Kifer, Green, Stacks
Absent: Steele

EDUC Representatives

Present: Kimbarow, Mathur

Students:

Present: Blaylock, Jeffrey, Amante,
Vijaywargia
Absent: Hernandez

ENGR Representatives:

Present: Backer, Bohi, Sullivan-Green

Alumni Representative:

Present: Walters

H&A Representatives:

Present: Brown, Frazier, Bacich,
Brada-Williams, Grindstaff
Absent: Riley

Emeritus Representative:

Present: Buzanski

SCI Representatives:

Present: Kress, Kaufman, White, Muller

General Unit Representatives:

Present: Kohn
Absent: Fujimoto

SOS Representatives:

Present: Ng, Peter, Rudy, Feist

II. Approval of Academic Senate Minutes–

The minutes of April 28, 2014, May 12, 2014 Last, and May 12, 2014 First were approved as written (39-0-5).

III. Communications and Questions –

A. From the Chair of the Senate:

Chair Heiden welcomed the new Senators for 2014-2015 and asked them to introduce themselves.

There were 12 new policies or policy revisions passed last year. These policies ranged from general education changes to student fairness dispute resolution, class evaluations, and masters thesis changes. Several resolutions were also passed last year.

Chair Heiden gave the definition of Senate Resolutions as those resolutions expressing the Senate's position on issues. The Senate had Sense of the Senate

Resolutions last year on student fees, for more tenure/tenure-track faculty, and condemning the hate crime that occurred on campus. The Senate also recognizes departing Senators with Sense of the Senate Resolutions honoring them to the Senate and the university.

One of the Senate's resolutions last year requested a review of governance on campus by the Chancellor. Chancellor White conducted the review and issued a letter with recommendations for how the campus could move forward together. One recommendation was to develop a statement that outlined our understanding of what governance is at SJSU. Another recommendation was to create opportunities for members of the President's Cabinet, the Senate Executive Committee, and the Deans to meet. Progress has been made in many of the areas recommended by the Chancellor.

There have been two governance retreats. Three documents were considered at the retreats. They included the Statement on Governance, Principles of Engagement, and an Action Plan to complete goals, object

The budget the CSU has requested for next year is \$236 million. This includes 2% salaries and 3% enrollment increases. However, Governor Brown talked about giving the CSU a 4% increase a few years ago. Hopefully, the economy will allow for the additional funding.

One concern that the campuses have is that there has not been a real increase in enrollment CSU-wide in the last few years. Enrollment has only increased about 60,000. The biggest increase in enrollment is also for students. This could become a structural issue in the future.

On the capital side there is a good opportunity as a concern. The good opportunity is that the CSU allocated the amount of the amount for all the general obligation bonds that we have had in the last seven years has not been any funds for the campus for capital improvements in many years. President's Fall address he talked about the need to put a plan together should funds be available. However, the concern is that there may not be money over a long period of time as it may need to be spent on the water bond.

Questions:

Senator Buzanski thanked the President and the Emeritus Faculty Organization, for his comments about various people and what they accomplished throughout the history of SJSU in his Fall address.

Senator Peter thanked the President and Administration's authorization of over 60 new tenure/tenure-track faculty positions this year as 34 last year.

Senator Peter expressed concern about the information that SJSU is listed as having given to the Athletics Department last year that appeared in the USA Today article this summer. Senator Peter asked if this information was correct. President Qayoumi responded that the article refers to different sources than we do. Senator Sabalius explained the information in the article comes from what is reported in the NCAA and includes philanthropic contributions in addition to the operating funds we refer to in the Athletics budget on campus. For example, the Athletics Department received a large \$1 million donation last year.

Senator Sabalius commented that contributions to the Athletics Department never flow back to the rest of the university. He does not understand why we continue to allocate \$6 million a year to the Athletics Department.

Senator Rudy asked if there were emergency procedures published for each building, given the recent earthquake in Napa. Chief of Pete Decena, announced that there is a poster that he recently got permission to post in each building identifying emergency procedures. President Qayoumi noted that on an annual basis the campus participates in emergency drills to look at ways we can improve our responses to emergencies.

Senator Van Selst inquired as to when the Master Plan was going to be revised to address the growing bike problem on campus. The increase in construction has really increased the number of campus accidents involving pedestrians and bicyclists. President Qayoumi responded that SJSU has the smallest acreage of any CSU campus and this is the issue. You have bikes and people trying to coexist in the same area.

Senator Shifflett inquired about changes in the Office of Institutional Effectiveness and Analytics, and she asked if this office was still going to be available to assist the departments on campus that rely heavily on data from that office. Provost Feinstein responded that AVP Sutee Sujitparapitaya had left the university, but he would be hiring a replacement. Several Senators asked why this information was not distributed to the campus. Provost Feinstein stated that he did not feel the need to publish every AVP departure and thought the entire campus should only be notified in VP departures. However, if the campus feels strongly that the Provost should consider this.

Senator Campsey commented that he did not agree with Senator Sabalius that Athletics gives nothing back to the university and the President if it wasn't true that about one-fourth of the expense of the Athletics budget goes to student scholarships and a large proportion of these scholarships go to students. President Qayoumi agreed that this was true to the best of his knowledge.

IV. Executive Committee Report –

A. Executive Committee Minutes –

Executive Committee Minutes of May 5, 2014 – No questions

Executive Committee Minutes of June 23, 2014 – No questions

Executive Committee Minutes of July 14, 2014 – No questions

Executive Committee Minutes of August 18, 2014

Senator Buzanski asked for clarification on what was meant in item 4 as related to the CSU possibly not giving us the non-resident fee. President Qayoumi explained that one approach the CSU had taken when trying to fund the 3% salary increase, was to take part of the money from the non-resident fees. However, that idea was scratched.

Executive Committee Minutes of August 25, 2014 – No questions

B. Consent Calendar –

AVC Backer presented the consent calendar. Senator Kimbarow made an amendment to the Graduate Studies Committee to change Katherine Wilkinson to the Science representative seat instead of the Director of Sponsored Programs seat. The Senate voted and the consent calendar was approved as amended (44-0-0)

C. Executive Committee Action Items: None

Q: If this resolution passes today, does that mean we will be without a voice in budget matters until the strategic planning process and the SPB is reestablished?

A: Yes. However, despite having the temporary Senate Management Resolution giving the Executive Committee BAC responsibilities, the Executive Committee has not met in this capacity since the temporary resolution was passed. The O&G Committee wants to start working on the strategic planning policy and SPB with a slate, but if the Senate turns down this resolution, then O&G will continue to be the BAC while O&G works on revising the strategic planning policy.

Q: There was a BAC and it did not just give information, but dealt mainly with monies on the margin. Then there was the strategic planning process and Vision 2020. This resulted in the creation of the Review Board (RRB). The RRB was useful, but primarily informational. Once that process was complete, a new revised strategic planning process policy was created that established the Strategic Planning Board (SPB) and Strategic Planning Assessment (SPA). (These committees were impaneled, but never convened. In the meantime, the BAC disappeared. President Qayoumi convened the SPB and initiated the strategic process when he came here three years ago. He also convened a group to advise him about the budget and the strategic planning process. If we take the temporary resolution away, and we reconstitute the SPB and SPA in some format, what would be the bodies the president formed on his own?

A: The president did convene a Budget Advisory Group apart from the SPB, but it has been a major body in terms of budget advice.

Q: Is the president receptive to working with the SPB?

A: The SPB needs to be very nimble. When President Qayoumi came here faculty said they were tired of strategizing. He held town hall meetings and that is how he came up with the five priorities for the university. These five priorities have been the framework for budget planning, such as with the Next Gen classrooms, etc.

Q: Why is this resolution a final reading? There does not seem to be a rush, and there are questions and concerns by many senators. These were discussed first and final readings of resolutions. It was decided that the O&G could make the resolution a first reading. (The O&G could make the resolution a first reading.)

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requiring a review every year. Category A students are either required by law to receive priority registration, or are students created to the university. If category A receives automatic renewal, this would free up a lot more time for the Student Success Committee to review the categories of B through D.

Questions:

Q: When you say automatic renewal is that a renewal of individuals, and if so how do you ever know if their status has changed?

A: It isn't by individuals, it's by group. The student status is checked on an annual basis. That is part of the regular reports for the Student Success Committee.

Q: Can we get the laws listed in Section 109.1A, next to agencies that require the students to be in Category A by law?

A: Yes.

Q: The status of Baccalaureate students changed in a previous action. Can the committee revisit Group 6 to be sure they should still be Group 6?

A: Yes.

Q: University policies F09-1 and F11-3 intended to reduce the number of priority registrations, do we know what the percentages were for the last five years?

A: No. The I&SA Committee will get the numbers. Senator Jeffrey has heard that up to 60% of students are in priority registration. It would be very helpful to have the actual percentages.

A comment was made that junior seniors should be Group 1.

A suggestion was made to write out the actual name before acronyms are used the first time.

D. University Library Board (ULB) –

Chair Daryl Eggers presented an annual report from the ULB.

Last year the ULB's primary task was program planning and the five-year review. This year the ULB will be working on revising the Library Policy, S03-5. It has been at least 11 years since there have been any changes. The ULB has established a subcommittee to work on a first draft of the revised policy. The subcommittee includes: Daryl Eggers, Senator Bethany Shifflett, Asha Agbarwal, Becker, Ann Agee, and Susan Kendall. The subcommittee met today and had presentations from Senator Peter and Associate Dean of Undergraduate Studies Stephen Branz. Senator Peter was involved in the creation of the first library policy in 1998, and Stephen Branz was Chair of the ULB when the current library policy was passed in 2003.

The ULB's goal is to bring a revised policy to the Senate for a first reading in February 2015. The ULB is in the planning stage, developing forums and focus groups to get

input from the university, only student input.

Chair Eggers is already aware of some of the more controversial issues, such as deselection of books. Although deselection of books is a normal activity in any library, there are some groups that feel a book should have the library. The ULB and the campus need to come to an understanding about when it is okay to deselect books. Chair Eggers is also aware some departments need the books for research, while other departments do not. This must be taken into consideration.

VII. E. Professional Standards Committee (PS) - None Special Committee Reports –

Update on Campus Safety by University Chief of Police (UPD), Peter Decena.

There have been some questions about the Active Shooter exercise that occurred last July. UPD is required to conduct a full-scale exercise of some type of emergency every five years. UPD decided to do the Active Shooter exercise since this is a problem that continues to occur. UPD had the full cooperation of the library staff, the San José Police Department, the San José Fire Department, and the Santa Clara County Sheriff Office. There were about 200 participants. The library staff did so well in the drill that UPD did not find everyone that was hidden at the end of the exercise.

All the library staff went through UPD's Run, Hide, Defend Active Shooter Response Training. Their responses were impressive. Run, Hide, Defend Active Shooter Response Training is based on a video created by the Houston and the Department of Homeland Security that outlines the three responses to an Active Shooter. For Houston and the Department of Homeland Security it is Run, Hide, Fight, but some of the schools had issues with teaching children how to fight so UPD changed the training to Run, Hide, Defend Active Shooter Training. UPD is currently working to incorporate this into the Active Shooter protocol.

The video is online and UPD highly recommends it. UPD has officers that go to classrooms and present the training through what is actually a particular classroom and situation. UPD does not expect employees and students to be martial artists but if an armed person shows up at the door and you can't run and hide, whatever happens and do nothing, or you can fight for yourself. Historically, trying to take on active shooters has not been an effective tactic, but if you feel it will work you can try it. The chances of survival are greatly increased if employees and students think through to what they are going to do ahead of time.

Questions:

Q: After the Virginia Tech incident, VP Bibb was asked if doors could be switched to open outward for safety reasons. VP Bibb said this is a violation of the fire code. However, the doors in Clark Hall open outward, so this was brought to VP Bibb's attention. VP Bibb has said that it depends on a number of factors such as access, etc. as to whether the doors should open inward or outward to meet the fire code. Does UPD have any data about the different classrooms that open outward and the ones that open inward? What are the various strategies

that can be used in the event of Active Shooter sit feels like the security measures are uneven on campus depending on the building you. Can you speak to that?

A: There are things that can be done, but it depends on the actual classroom and setup. After the incident on campus when it was there was a person with a gun on campus and everyone was asked to shelter in place, UPD found that the classrooms with students had been through the Active Shooter Training a difficult job of barricading the doors. Sadly, it is like preventing a residential burglary just want to try and make your house a little harder to get into than the next house so the burglars move on.

Q: UPD and the City of San José Police Department share responsibility for security in the area surrounding the campus, so have budget cuts to the Police Department resulted in a strain on UPD and less security on campus? San José is listed as one of the safest big cities to live in.

A: San José is still one of the safest cities, but the campus is seeing more unsavory individuals on campus. Crime on campus has decreased since last year. Our biggest crime issues are bicycle thefts and alcohol-related incidents. However, we are seeing more crime because the City of San José can't provide the level they'd like to since they are understaffed.

Q: Does the UPD have any opinion about the door devices that are being marketed at teacher conventions such as the Nightlock. These devices are supposed to be good that open in or out. Has UPD used any of these type devices for the campus?

A: No, mainly because of the various types of SJSU has. There are also some simple solutions, such as taking a belt and putting it on the door handle and other over a table leg.

Q: What is currently done on campus to let people know what is going on and what to do about it during an Active Shooter emergency?

A: Alert SJSU sends out messages by text, phone, etc. Our weak area is audio notification. However, UPD is upgrading the blue light phones so they have speaker capability. UPD can also send an audio message to any phone on campus with speaker capability.

Q: Most of the training you are talking about is employees to take an active role in finding and enrolling in training. Is there a handout about what to do in the event of different types of emergencies such as an Earthquake?

A: It would be impossible to develop a sheet for every type of emergency, but UPD recently found a brochure in the library that had fire, bomb threats, and earthquakes and just got approval to put these in every building.

Q: Where do we stand on campus with regard to sexual assaults?

A: UPD works very closely with Human Resources to ensure compliance with Title 9 on reporting sexual assaults. SJSU has very few sexual assaults. Most campus sexual assaults involve alcohol. Also, we have a number of resources for victims.

Q: How should office staff handle a difficult person if they don't have a panic button afraid to get on the phone, and UPD gets panic alarms very often?

A: The campus has between 400 and 500 Basic Most of the Panic Alarms UPD gets are false alarms. UPD does not have the staff every panic button on campus. However new phones are being distributed that will have a button on them that calls UPD and the activates both audio and recording of the room.

Q: Can you give us the emergency number and also explain about calling from your cell phone?

A: You can call UPD at x42222 on campus for emergencies and non-emergencies. If 911 from your office phone it will go to UPD, but 911 from your cell phone it will take you to the San Jose Police Department. They will reroute the call to UPD.

Comments with regard to Earthquakes. Geological Service is working on an Early Warning Seismic app. that people will be able to download.

Q: There was a fraternity event near campus village and some UPD officers came and the fraternity members for what they felt was. Some fraternity members thought was racial profiling.

A: There are officers specifically assigned to watch over campus village so they may have been monitoring their post, however, UPD still investigate any allegations such as this very thoroughly.

VIII. New Business –

Election of the Chair of the Curriculum and Research Committee

Note: Senator Gleixner accepted a position as Chief of Staff after having been appointed to the Senate and elected as the Curriculum and Research Committee. Therefore an election is necessary to elect a replacement as Chair of the Curriculum and Research Committee.

Chair Heiden announced that AVC Board had received nominations during the nominating period. Chair Heiden called for nominations from the floor. Senator Peter nominated Senator Brada-Williams. The nomination was seconded. Senator Brada-Williams accepted the nomination and presented a statement of interest to the Senate. A motion was made, and seconded, to vote on the nomination. The motion carried. Senator Brada-Williams was elected by acclamation.

IX. State of the University Announcements. Questions. In rotation.

A. Vice President for Student Affairs –

Interim VP for Student Affairs, Renee Barnett Terry, thanked everyone for her warm welcome since arriving at SJSU.

Student Affairs has several upcoming events. A CSU Counselor Conference will be held tomorrow at the Convention Center. In addition, on Friday, September 26, 2008

Student Affairs will have a Fall division meeting in the Student Union Ballroom B. Senators were invited to attend.

The Career Center has a program that allows employers to come and use their services as a staffing agency. The completion of this program has resulted in a 42% increase in student and internships this year.

Student housing is full and we already have a waitlist. VP Terry met with the victim of last year's hate crime, and was happy to hear that the student has returned to SJSU and is living in student housing. This says a lot about the change in the

The California State Student Association (CSSA) is working on a bill, AB 197, to try and get \$50 million in one-time funding for deferred maintenance for CSU projects.

AS President Daniels has been hearing student concerns about not being able to get class sections, and some students are saying if a class it can take years to get into it again.

Another concern is the lack of affordable housing for students. It's very expensive to live in student housing or in the local area, and students have no help in finding housing.

AS President Daniels commented on the work being done on the Student Success Excellence and Technology Fee (SSETF) allocation process. AS is pleased with the work being done.

AS President Daniels noted that the campus has lots of work to do regarding diversity on campus. AS is looking for ways to strengthen cultural arts departments and considers this a priority.

Questions:

Q: Can AS fund an office for students looking for housing?

A: Senator Jeffrey commented that it is on the AS radar and AS is open to any idea. Senator Amante noted that the Student Union should have a bulletin board where students could post notes if they were looking for roommates, or had rooms to rent. This bulletin board no longer exists.

Senator Terry responded that the Student Affairs Division is looking to look into this as well as addressing the needs of students, and will be partnering with AS in developing solutions.

Senator Amante commented that the CSSA will be hosting congressional debates. Two bills that the CSSA supports, SB 197, the Sexual Assault bill and SB 872 that asks for \$50 million more in funding for CSU are on the Governor's desk. The Finance Committee of the CSSA is also considering what to do after Proposition 30 ends this year.

C. Vice President for University Advancement –

VP Dukes announced the University Advancement Fundraising Academy this Friday, September 19, 2014, starting at 10:00 am in the new Student Union.

University Advancement is testing a platform for Crowd Funding. Crowd Funding requires that you have your own platform. If you use someone else's platform, you will lose about 40%-48% of your funding to the company running the

platform. It is being tested December 2, and University Advancement hopes to have it available after the first of the year.

University Advancement is heavily involved with the Student Hunger Committee and is raising food stuff for the committee. AS is also involved and has a garden where they are growing food. In addition, the Student Hunger Committee is also working with Cal Fresh to promote enrollment for those that are eligible for food stamps and the Electronic Benefits Card (EBT).

Questions:

Q: Senator Buzanski noted that he recently had lunch with several of the large donors to the university, and they are very happy they are receiving quarterly
IHey

The graduate initiative has finished phase I target. This is very good news. The CSU had a graduation rate of 46% and goal was to hit 54%. The CSU went over target and is close to 56%. This is a great accomplishment. As a result of these numbers, the graduation rate goal has been increased to 60% by 2025. However, achievement gap was not reduced by 50% as goal. It was not even close.

Early Start has grown from 22,000 students to 29,000 students. SB 1440 is already

E. Provost –

Provost Feinstein will be working on seven themes this semester including Organizational Structures, Business and Academic Processes, Resources, Enrollment and Admissions Policies, Facilities, Diversity and Inclusion, and Strategic Planning.

Another topic that will be addressed is the SSETF.

Provost Feinstein is committed to ensure that the Academic Affairs Division communicates effectively. The Provost asks for insight and support in this regard.

We have concluded the first step of the Deputy Provost search. The committee has been finalized and the Provost will charge this committee and the Executive Director of the Research Foundation Search Committee on September 26, 2014.

There are two dean searches under way. Dean of the College of Applied Sciences and Arts, and for the Dean of the College of Social Sciences. These search committees have been setup and will be also be charged by the Provost on September 26, 2014.

The Senate Office is currently collecting nominations for the AVP of Graduate and Undergraduate Studies Search Committee. The deadline for nominations is September 22, 2014.

Questions:

Q: There are so many administrative searches going on, do we really need more administrators?

A: These are replacement searches. No Administrator positions have been created. Provost Feinstein said that the argument is usually why are we adding administrators when we aren't adding faculty. We have added 64 faculty this year. Provost Feinstein also noted that several administrators doing double-duty right now. AVP Jaehne is Acting Deputy Provost in addition to AVP of Undergraduate Studies, AVP Stacks is ACIO of the Research Foundation and also AVP of Graduate Studies and Research. These are very difficult and demanding positions.

A: Chair Heiden also commented that she had looked up the number of administrators on other campuses and that FSU had fewer administrators than all the campuses she looked at. However, she did not look at every campus in the CSU.

F. Vice President for Administration and Finance – No updates.

X. Adjournment – The meeting adjourned at 4:51 p.m.