



**A. Executive Committee Minutes –**

Executive Committee Minutes of October 6, 2014 – No Questions.

**B. Consent Calendar –**

AVC Backer presented the consent calendar. Two amendments were made to replace Carolus Boekema on the Undergraduate Studies Committee with Bem Cayco for a term ending 2017,

Q: *Is the title of Emeritus Faculty appropriate when the faculty member begins to FERP, or ends his/her FERP?*

A: FERP faculty are still faculty. To get the title of Emeritus Faculty you must be retired and FERP Faculty are not yet retired.

Q: *How are “significant contributions” defined and assessed, and by whom?*

A: The appropriate department personnel committee that reviews the candidacy would assess this.

Q: *Only the department personnel committee makes this determination and there is no review and/or involvement by the Senate or other Administrators?*

A: Correct. The PS Committee really wanted to avoid replicating the RTP process in which multiple levels and multiple administrators had to participate in the review. The PS Committee felt this was in keeping with the 1992 policy in which the status is more or less automatic unless there is a reason to object. If this policy is approved

In 2012 there was a policy passed on appropriate sound levels between 65 and 85 decibels. You must get special permission to have sound between the 65 and 85 decibel level. Under 65 decibels is considered normal speaking level. Certain campus organizations that are involved in the recruitment of students will be given special permission to go ahead and make noises, such as using amplified sound, between the 65 and 85 decibel level. The reason for this change is that Student Outreach and Recruitment leads the campus tours and several of their tour guides have lost their voices trying to speak loud enough to be heard by the groups they lead that have up to 50 people.

*Q: Would the committee consider allowing labor action groups to also have special permission to have sound between the 65 and 85 decibel level?*

A: The committee will consider it.

*Q: There used to be a Presidential Directive that forbid amplified sound during final exam periods. I had an extensive conversation with the Student Union Scheduling personnel about this last semester when a Jazz Band was setup outside our building during final exams with their approval. I would encourage the committee to add that into this policy.*

A: It is in the Time, Place, and Manner Presidential Directive. I don't remember it being a specific restriction during final exams, but rather during specific hours. The President's Office will review the Presidential Directive.

*Q: If the sound level is over 65 decibels, who do you call to report it?*

A: If you email Provost Feinstein he will go and check it out. There is also a phone app that can tell you if the sound level is over 65 decibels. The Student Union Event Services will also be responsible for monitoring any complaints under this new policy and will suggest further action.

#### **E. University Library Board (ULB) – No Report.**

### **VII. Special Committee Reports –**

#### **A. The VP of Student Affairs, Renee Terry, gave a report on the “Red Folder.”**

The Red Folder is a new resource being made available to all campuses. It is actually going to be a folder that will contain information to help faculty and staff respond and refer students in distress to the appropriate places.

The Red Folder was created by initiative support through the California Mental Health Services Authority along with the Student Mental Health Initiative through the CSU.

At SJSU we do have the Behavioral and Crisis Intervention Team (BCIT). BCIT is comprised of Academic Affairs and Student Affairs professionals that students are referred to.

The Red Folder will be distributed to every faculty and staff member on campus, and was completely paid for by the CSU. The Red Folder gives you information on what to look out for when determining if a student is in distress.

SJSU participated and continues to participate in the National Assessment of Student's Health and Mental Health Issues Survey every two years. The results of the most recent survey results point to some significant issues with our students. According to this survey, 31.7% of SJSU students are so depressed they feel they can't function on a day-to-day basis, 31.3% feel that stress is negatively affecting their performance, 7.5% have seriously considered suicide, and 1.4% have attempted suicide.

In addition to the Red Folder, an icon will be loaded on all staff and faculty desktops with this information and off-campus resources as well. All faculty and staff will also get a pocket guide.

There will also be a 24 hour hotline that can be called where you can leave a message for the BCIT team, and there will be a form that faculty and staff can fill out on the BCIT website. This is all part of creating a culture of care and concern. All of us need to be the eyes and ears for students in distress.

### **Questions:**

*Q: Last week I had a student that was very distressed after an exam. I suggested he go to Counseling Services, but he was hesitant. I almost wanted to walk him over, but didn't know if I should do that. How can a faculty member follow-up to see if the student went to Counseling Services? Should I call BCIT?*

A: This is exactly why the online form exists. The faculty member can fill out the online form and BCIT will respond within 48 hours. BCIT is also in the process of hiring a case manager as well.

*Q: I'd like to know a little more about the app?*

A: It really is an icon on the desktop that contains a pdf file.

*Q: My understanding was that there was an app that would sync with the wifi at the CSU.*

A: That is not in this first phase of rolling out this initiative, but there are many apps that are already available to campuses to do exactly that although the CSU as a system has not brought that on.

*Q: Will there be training for faculty on mental health situations like this so they have previous experience with what to do in these situations before they occur?*

A: BCIT is willing to do presentations for any group on campus that requests it. It is not mandatory for faculty, but it is available.

*Q: Is the after hours number just a line where you leave a message, and/or is there somewhere else a faculty member working at night should call to get immediate help?*

A: The after hours service is contracted with an agency that has a counselor on duty at all times to provide assistance. If the counselor does not feel it is necessary to act immediately, they will



A: The compensation hasn't been distributed yet, but the funds are there. We received an additional \$5.9 million in our budget for the compensation increases, but the unions are still negotiating the contracts. The \$5.9 million includes the 3% plus the cost of benefits increases.

We did receive a \$1.326 million deduction in our allocations. This is a result of the CSU's effort to balance their budget. We also received a penalty of \$1.7 million for exceeding our target enrollment last year.

In 2013-2014, our preliminary planning was for 23,675 FTES and that continued in our final planning. Our surplus FTES for resident students was 762. We have increased the non-resident FTES by 373 for a total of 2,600. We are probably going to be exceeding that.

In 2008-2009, the general fund support was 65% of our revenue picture, but by the year 2011-2012 this had gone all the way down to 41%. We have gone back up to 46% this year.

For 2014-2015, AVP Larochelle announced the availability of \$6 million in base and \$2.4 million in one-time funds to support budget requests. As we updated the estimates, the \$6 million was reduced to \$5.1 million in base.

Last year we were able to reserve \$3 million in base for campus reserves. Unfortunately, due to the budget reduction we received this year that reserve has been reduced to \$1.2 million.

The 2014-2015 Student Success Excellence and Technology Fees (SSETF) amounted to \$3.7 million in base and \$5 million in one-time funds. The University did a budget call and received a number of proposals. However, we then received notification that the SSETF would be reduced to \$295 per student per semester. This reduced the amount of funds available to \$2.2 million in base, and \$310,000 in one-time funds. There was an additional \$725,000 in one-time funds that came from the surplus students we had last year. This was added to the new revenue that came in this year and we allocated \$761,000 in base-funds and \$2.1 million in one-time funds.

*Q: On page 29, there is a total of \$9.5 million in SSETF, and it looks like \$8 million goes to Athletics? Does 85% of our SSETF really go to Athletics?*

A: The SSETF was unbundled. Out of the IRA fees, almost \$8 million goes to Athletics. If you wanted to add all the fees to come up with a percentage, you would have to add the \$7.4 million, \$1.8 million, and the \$9 million. That would amount to 46% of the combined SSETF goes to Athletics. However, the IRA fee is not a new fee. It was just unbundled from the rest of the SSETF.

This year we asked for SSETF proposals, but due to all the controversy we held onto them. I did just get confirmation to move ahead on some of the proposals.

*Q: The law clearly states that lottery funds should not be used to pay for ongoing university expenses and most of the lottery funds are given to the lot0 Tcoñion e lola TD'howded toeTj9.vgTDst75 0 T*

A: It is a difference in interpretation. We've gone over this every year. The current Chief Financial Officer, VP Shawn Bibb, is in support of this as was the previous CFO along with the Provost, and the Provost before that. This is the university's position as far as I understand it.

[Note: the full budget report is available on the Division of Finance and Administration's website.]

**Gene Bleymaier, Director of Athletics gave the following budget presentation.**

There are several benefits to an Intercollegiate Athletics program. "Athletics provides the common spirit for the university and the faculty, staff, students, alumni, donors, and fans. It inspires enthusiasm, devotion, and strong regard for the honor of the institution. No other activity can bind a campus so completely and permanently as can Intercollegiate Athletics. Another benefit is Title IX and gender equity.

We are committed to equitable opportunities for our men and women here at SJSU. During the 2013-2014 Academic year, Athletics added three new women's sports that provide additional opportunities for more than 225 women in 13 sports.

Athletics hosts and conducts more than 140 athletic events each year on the campus and in the community. Attending Athletic events that are open to the community provides opportunities to show and develop Spartan pride while providing avenues for alumni and donors to visit the campus and stay involved in the university in a fun and enjoyable family-friendly setting. These events also provide exposure for the university and academic programs while bringing new people to the campus and stimulating the local economy. When visiting teams come in to compete against us in those 140 athletic events, they spend approximately \$1 million on food, lodging, and transportation in our community.

Student Athletes at SJSU annually contribute over 3,000 hours of community service in Santa Clara County helping to reach the underserved populations and future SJSU students. Our athletic events are on the radio, on the television, in the newspaper, and receive recognition on a daily basis throughout the school year. Our football games are broadcast live on the Spartan radio network, and the men's basketball games are also broadcast live. In the fall alone this year, 11 of our football games will be nationally televised providing the university with millions of dollars of exposure in advertising value. The men's basketball team was on regional television six times last year, and is scheduled to be on regional television 11 times this year. There is also a weekly football and basketball coaches' show broadcast on television and the radio throughout the season. This publicity builds public awareness for the university attracting a more diverse pool of students, faculty, and staff.

We provide a wholesome entertainment opportunity for students and the community. SJSU students can attend all home athletic events for free and bring their family and friends, because they do pay the IRA fee so they are receiving a value well in excess of the fee they pay. Students are also allowed to park for free at all home football games which is a \$15 per game value in itself.

Athletics helps maintain the fields on the S

Athletics events provide an opportunity for alumni

*Q: The actuals for the Athletics Budget show \$7.6 million and were reported to us just a few minutes ago, but there is still a \$3 million discrepancy between our actuals and the USA Today article. You mentioned the insurance, indirect facility fees, non-resident fee waivers, and conference fees are these the items that account for this difference?*

*A: Yes, and one-time funds approved during the year after the budget was approved.*

*Q: Where does the money to pay this \$3 million come from? How does it work that during the year it turns out we need more than the \$6 million approved in the budget?*

*A: The process is that I've been told to come up with a three-year plan to balance the budget and I did.*

*Q: I appreciate that, but when we prepare budgets in the future, shouldn't we include these fees in the budget submitted for approval so that we have an accurate picture of how much the program is costing?*

*A: I think the university has those figures. Again, we fill out what is required and in the format requested. The NCAA has a totally different format.*

*Q: The Senate passed a resolution several years ago that requested that the Athletics Budget be capped at 2% of the general fund. In order to arrive at 2.1% the budget for Athletics should be around \$6 million. If we accounted for all these missing expenses, what percent of the general fund would actually be going to Athletics?*

*A: I don't have those figures.*

*Q: It is about 3%.*

*Q: The USA Today database makes it possible to sort the budgets of universities in a number of categories. Out of the 225 universities, SJSU is fortieth in terms of total subsidy provided by the university to the Athletics Program. Is there a plan to lower this number to ensure the Athletics Program can support itself, and require fewer student fees and general fund support?*

*A: The percentage of subsidy listed in the USA Today article listed 225 universities. SJSU ranked 103<sup>rd</sup> when you look at the percentage of subsidy. There are eight other schools in the CSU and UC system that subsidize their Athletic*

A: The annual fee is currently \$375,000. It is set annually by the Presidents. I do not anticipate that going up. The conference is in a position to generate more revenue as a result of the college football playoff and the success of our conference.

Q: *We saw the actual deficit of \$2.5 million from last year, how confident are you that you will be under \$400,000 this year?*

A: We are confident that we will not be more than \$436,000 in the red this year.

Q: *Congratulations on going from the \$2.5 million to the \$.5 million, and how have you done that?*

A: Football guarantees and fundraising. This year we played at Auburn and they paid us \$1.5 million. We played at Minnesota for \$800,000. This was a big part of the increased revenue along with fundraising.

Q: *The operating expense and equipment budget under IRA Fees has an item called miscellaneous that amounts to \$1,827,006. Can you elaborate on what this includes?*

A: We have event-related expenses, we ha

Sigma Phi—that gathered together in support of Chi Lam’s family and raised over

**F. Statewide Academic Senators –**

All three of our CSU Statewide Senators will be going to Long Beach next week and will have updates after those meetings.

**X. Adjournment** – The meeting adjourned at 5:05 p.m.