

2014/2015 Academic Senate

MINUTES  
December 1, 2014

I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-Four Senators were present.

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| Ex Officio:<br>Present: Daniels, Van Selst, Sabalius, Heiden,<br>Lessow-Hurley        | CASA Representatives:<br>Present: Schultz-Krohn, Lee, Shifflett,<br>Grosvenor<br>Absent: Goyal         |
| Administrative Representatives:<br>Present: Bibb, Feinstein, Terry<br>Absent: Qayoumi | COB Representatives:<br>Present: Campsey<br>Absent: Sibley   |
| Deans:<br>Present: Steele, Stacks, Green<br>Absent: Kifer                             | EDUC Representatives<br>Present: Kimbarow, Mathur  |
| Students:<br>Present: Blaylock, Jeffrey, Amante, Hernandez, Romero                    | ENGR Representatives:<br>Present: Backer, Fathi, Sullivan-Green  |
| Alumni Representative:<br>Present: Walters  | H&A Representatives:<br>Present: Frazier, Riley, Brown<br>Brada-Williams, Grindstaff<br>Absent: Bacich |
| Emeritus Representative:<br>Present: Buzanski   | SCI Representatives:<br>Present: Kress, White, Muller, Kaufman   |
| General Unit Representatives:<br>Present: Kohn, Fujimoto, Huang                       | SOS Representatives:<br>Present: Ng, Peter, Rudy, Feist  |

II. Approval of Academic Senate Minutes—  
The minutes of November 3, 2014 were approved as written (44-0-0).

III. Communications and Questions –  
A. From the Chair of the Senate—  
Announcements from the Chair:

An urgent request has been received from Northridge campus on behalf of one of their faculty members, Dr. Shane Frelich, who is in urgent need of a bone marrow transplant. Dr. Frelich has had a recurrence of leukemia. Dr. Frelich has two sons that are only a few years old and a newborn son as well. In addition, Delfino is Chair of the Northridge Senate.

Associated Students and the Student Hunger Committee are sponsoring a food pantry for students on campus and will be collecting non-perishable food items on December 2<sup>nd</sup> and 3<sup>rd</sup>. On December 1<sup>st</sup> and 2<sup>nd</sup>, they will collect food at the 7<sup>th</sup> Street Plaza from 10 a.m. to 3 p.m.,

and on December 4

The Board of Trustees has approved a list of capital improvements for the CSU. The way capital improvements used to work is that every campus got their projects

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E. Organization and Government Committee (O&G) –

Senator Kaufman presented *AS 1551, Senate Management Resolution, Amends S95-5 as previously amended by S03-2 (First Reading)*. The Writing Requirements Committee (WRC) asked the O&G Committee to bring this amendment to the Writing Requirements Committee structure. The WRC recommended adding two writing-specific faculty members as members of the committee, the Writing Programs Administrator and the Writing Across the Curriculum Director, both of which are new positions. These faculty members are from the Department of English and Comparative Literature. There is a change in the title of a member. The AVP of Undergraduate Studies has become the Interim AVP of Undergraduate and Graduate Programs. The previous policy required the students to have a second language other than English, but this proved difficult in finding students to serve. This is now a recommendation and not a requirement. The old policy also required every community college that had students that are attending SJSU to have a member on the WRC, and that made it almost impossible for the committee to meet. The WRC is now meeting once a year with the community college representatives and they are no longer required to be on the committee. However, the liaisons with the community colleges have been added to the WRC. There was a faculty member that was from the Department of English and Comparative Literature, but the O&G Committee voted to remove this member since there are no other members from the Department of English. Then there are seats from each of the colleges and the library. However, the seat from the College of Humanities and the Arts cannot be filled by a faculty member from the Department of English, or the Department of Linguistics and Language Development, because those departments already have defined seats on the WRC.

Q: The title is very confusing, please consider changing it to, “Amendment to the Composition of the Writing Requirements Committee (WRC).” This would be better than referring to the policy it amends. Also, it seems odd to have the Chair of the WRC appoint all the members of the committee. Wouldn't it be better to have them nominated by the Chair and appointed by someone else?

A: Positions 2, 3, 4, and 5 are on the committee either because of the position they hold, or they are nominated by the Linguistics and Language Department (LLD). Positions 6 through 14 are filled on recommendation of the deans.

Q: Having served on a search committee with members from both the English Department and LLD, I can say these two departments do not always share the same views. I imagine there is a balance of power required on the WRC from various departments with different philosophies, but I see that you are assuming the Writing Programs Administrator and the WAC Director are both members of the English Department. When we conducted a search we had this discussion about which departments the occupants of these positions come from. I'm concerned that both departments be represented.

A: The O&G Committee brought up these concerns with the WRC, and the WRC response was that the committee is so large that having one or two extra members from one department would not be that great of a concern.

Q: Right now the WPA and the WAC Director are both from the English Department, but this may not always be so, and if that were to change there is a restriction that the faculty member from Humanities and the Arts cannot be from the English Department. However, there is no



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There is still a document on the Provost website that lists the three draft Academic Plans. The Provost urged faculty to view these and provide feedback to him. Chair Heiden and Provost Feinstein discussed the importance of including faculty and students in this academic planning process. Provost Feinstein recently received a letter from the Administration and Finance Division authorizing about \$6 million to fund these strategic priorities. The money will be spent over the next couple of years on projects such as improving the quality of our classrooms, improving progress to

Q: We had a Special Assistant to the President that acted as a Diversity Officer and that position was abolished. Why are we coming back to this now?

A: Interim VP Terry responded that the Title IX Officer is a different position than Dr. Rona Halualani had.

Q: What role will students play in this new office?

A: Interim VP Terry responded that there are students on the President's Commission on Diversity right now, but we are focusing on getting an administrative allocation for this new office first.

Q: If the campus climate surveys are going to be conducted by this office in the future, then some people may not feel comfortable speaking openly.

A: Provost Feinstein responded that there has been a lot of discussion recently about whether campus climate surveys should be administered by the campus or at the CSU level, so this is under consideration.

Q: The SJSU Emeritus Faculty Association has available two \$2,500 grants and the deadline for applications is this Friday. Why are no RSCA funds available this year?

A: Provost Feinstein responded that there are RSCA funds available, but it is an annual proposal process. There was about \$350,000 available this year. We will be using part of the \$6 million the Academic Affairs Division received to bump up the RSCA funds this coming year. We used to use CERF funds for this and we can no longer do that.

Q: How is it built into the Academic Plan to get up to the 75/25 proportion of tenure/tenure-track faculty to lecturers?

A: Provost Feinstein responded that he had a limited amount of time, but we have about a 50/50 proportion right now. However, the 64 faculty we plan on hiring in the fall should help with this. This will have an impact on that. We won't get to 75/25 next year, but progress will be made.

Q: Are the faculty positions on the Diversity Commission filled?

A: There is one faculty position not filled. Chief of Staff Stacy Gleixner commented that she had a meeting with the Diversity Commission last week. She mentioned that the faculty position on the Diversity Commission is not filled. She mentioned that the faculty position on the Diversity Commission is not filled.

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At the last Senate meeting I presented information on the Red Folder. There has been a delay with the printer, but the Student Affairs Division will have them by the end of the semester.

Our Student Involvement Center will be coming to the Senate to do a presentation on the new policies around banking. There is a mandatory on-campus banking policy through the Associated Students for all their organizations including academic clubs. All clubs and organizations must have a faculty or staff adviser according to the Executive Order.

Q: Former SJSU students trying to return to closed majors during the spring cannot register or figure out the procedure. Is there some mechanism in place so we don't have this problem next spring?

A: That is an excellent question. I don't have the answer, but will follow-up.

Q: There is nothing online for a former student returning that tells them they can apply to closed majors and this is the problem.

A: We will look into this.

E. Associated Students President –

AS intended to have their Director of Student Resource Affairs position filled by now, but have run into problems getting qualified applicants. AS will be interviewing students this week.

AS recently voted on changing the structure of their Board of Directors and that change will go into effect for Fall 2015. AS will also have a student Senate for the first time.

AS is supporting the campus canned food drive to provide food for needy students on campus this coming Wednesday in front of the MLK library.

AS is very happy about the new Office of Diversity and Inclusive Excellence.

F. Vice President for University Advancement –No report.

X. Adjournment – The meeting adjourned at 5:00 p.m.